

**For:** State and County Offices, CMA's, DMA's, and LSA's

**Revised CCC-746, CMA, DMA, or LSA Request for Manual Producer Eligibility Determination**

**Approved by:** Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

CMA's, DMA's and LSA's are required to complete CCC-746 when the CMA eligibility process indicates that a producer is ineligible. The Food, Conservation, and Energy Act of 2008 eliminated some of the eligibility determinations, therefore CCC-746 has been amended accordingly.

**B Purpose**

This notice provides County Offices, CMA's, DMA's, and LSA's with information about the revised CCC-746.

**2 Using CCC-746**

**A CMA, DMA, or LSA Action**

CMA's, DMA's, and LSA's shall:

- begin using the revised CCC-746 (Exhibit 1) upon receiving this notice
- access the revised form on the FFSA Employee Forms/Publication Online website at <http://165.221.16.90/dam/ffasforms/forms.html>.

**B County Office Action**

County Offices shall accept and process CCC-746 according to 1-CMA, paragraph 388. 1-CMA will be amended in the future to include the revised CCC-746.

**C Contact**

For questions or situations **not** addressed in this notice, State Offices shall contact Laura Schlote, PSD, by either of the following:

- e-mail at [laura.schlote@wdc.usda.gov](mailto:laura.schlote@wdc.usda.gov)
- telephone at 202-720-7785.

Disposal Date	Distribution
March 1, 2010	State and County Offices; County Offices relay to CMA's, DMA's, and LSA's

Example of CCC-746

This is an example of the revised CCC-746.

**This form is available electronically.**

<b>CCC-746</b> (11-12-09)	U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation		
<b>CMA, DMA, OR LSA REQUEST FOR MANUAL PRODUCER ELIGIBILITY DETERMINATION</b>			
<i>(See Page 2 for Privacy Act Statement)</i>			
The representative of a CCC authorized CMA, DMA, or LSA requests assistance with verifying the eligibility for MAL or LDP for the producer identified below. The CMA, DMA, or LSA has received eligibility data from the CMA eligibility process but the process indicates there are errors or questions as indicated below. Please take action to resolve the applicable problem(s) and provide an eligibility determination.			
<b>PART A – CMA, DMA or LSA PRODUCER INFORMATION</b>			
1A. Name of CMA, DMA or LSA			
1B. State and CMA, DMA, or LSA Code			
1C. Telephone No. of CMA, DMA, or LSA <i>(Include Area Code)</i>	1D. FAX No. of CMA, DMA, or LSA <i>(Include Area Code)</i>		
1E. E-Mail Address of CMA, DMA, or LSA			
1F. Name of Producer	1G. Producer's Identification or SSN Number <i>(Enter Last 4 digits only.)</i>		
1H. Producer's Identification Type			
1I. Producer's Entity Type Code	1J. Crop Year		
1K. Crop Code(s) for Which Eligibility is Needed			
2. List Farm Serial Number(s) (FSNs) with Applicable State and County Codes:			
A. State Code	B. County Code	C. FSN	D. Last Change Date <i>(MM-DD-YYYY)</i>
3A. Representative's Signature		3B. Title	3C. Date <i>(MM-DD-YYYY)</i>
4. Check one or more of the following checkbox(es) to indicate the eligibility error(s) and/or processing flags questioned. <i>(See 1-CMA, Part 7, Section 5.)</i>			
<input type="checkbox"/> Field 43. County Office Entity Record Not Found. <input type="checkbox"/> Field 44. Ineligible ID Type or Entity Type. <input type="checkbox"/> Field 45. ID Number Does Not Match. <input type="checkbox"/> Field 46. ID Number Not Active in Administrative County Office. <input type="checkbox"/> Field 47. C-CP Violation. <input type="checkbox"/> Field 48. Controlled Substance Violation. <input type="checkbox"/> Field 49. ID Number Not Found in Compliance Files. <input type="checkbox"/> Field 53. ID Number Not Found on Any Eligibility Files. <input type="checkbox"/> Field 54. Adjusted Gross Income Non-Compliance. <input type="checkbox"/> Field 55. No Reported or Determined Acres. <input type="checkbox"/> Field 56. Control County Office Not Found on Name and Address Record. <input type="checkbox"/> Field 57. ACRE CY 2010 and Later.		<input type="checkbox"/> Field 58. FCIC Fraud. <input type="checkbox"/> Field 60. Invalid AD-1026 Status. <input type="checkbox"/> Field 62. Control County Not Found on MA.EEM. <input type="checkbox"/> Field 63. Joint Operation – Missing Member Records. <input type="checkbox"/> Field 64. Joint Operation – Ineligible Members Dropped. <input type="checkbox"/> Field 65. Bankruptcy. <input type="checkbox"/> Field 66. Possible 6-CP Violator at Tract Level. <input type="checkbox"/> Field 67. Offset Flag for Claims. <input type="checkbox"/> Field 68. Assignment Flag. <input type="checkbox"/> Field 75. Control County Office Not Found. <input type="checkbox"/> No Error Code Because CMA Process Did Not Return Any Data After 2 Submission Attempts.	

Example of CCC-746 (Continued)

CCC-746 (11-12-09)			Page 2			
<b>PART B – CCC USE ONLY. (To determine Producer's Eligibility, match CCC's data in Items 5A, 5B, and 5C with the Producer's data in Items 2A, 2B, and 2C on Page 1.)</b>						
5. List Applicable Farm Serial Number (FSN) with Applicable State and County Codes:						
A. State Code	B. County Code	C. FSN	D. Eligibility for MAL's (Check "YES" or "NO")		E. Eligibility for LDP's/Market Gain (Check "YES" or "NO")	
			YES	NO	YES	NO
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6A. County Office Name		6B. County Office Telephone Number (Including Area Code)	6C. State Code		6D. County Code	
7A. Signature		7B. Title			7C. Date (MM-DD-YYYY)	
8. Remarks:						
<p><small>NOTE: The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a - as amended). The authority for requesting the information identified on this form is 7 CFR Part 1421, 7 CFR Part 1425, 7 CFR Part 1427, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), and the Food, Conservation, and Energy Act of 2008 (Pub. L. 110-246). The information will be used to allow a representative of a CCC authorized CMA, DMA, or LSA to request assistance with verifying producer eligibility for MAL or LDP. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information will result in a determination that no action can be taken to resolve the applicable problem(s) and provide a MAL or LDP eligibility determination.</small></p> <p><small>This information collection is exempted from the Paperwork Reduction Act, as it is required for administration of the Food, Conservation, and Energy Act of 2008 (see Pub. L. 110-246, Title I, Subtitle F-Administration). The provisions of criminal and civil fraud, privacy, and other statutes may be applicable to the information provided. <b>RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.</b></small></p> <p><small>The U.S. Department of Agriculture (USDA) prohibits discrimination in all of its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, political beliefs, genetic information, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD).</small></p> <p><small>To file a complaint of discrimination, write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington, DC 20250-9410, or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer.</small></p>						