

For: State and County Offices, Except AK, HI, and PR, and CMA's and LSA's

**Final 2001 Crop Year CMA Process Submissions, Output Files, and
Special 2002 Crop Year CMA Upload**

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

Each year the CMA Process:

- provides CMA's and LSA's with eligibility and payment limitation (PLM) data for producers participating in commodity loan and loan deficiency payment (LDP) activity
- crop year runs from **June 1 through May 31**
- must undergo maintenance before starting a new crop year.

Price Support Division (PSD) and Kansas City Complex (KCC) have tentatively scheduled the 2002 Crop Year CMA Process to begin in **July 2002**. To meet this projected timeframe the CMA Process must:

- complete 2001 crop year activity processing
- undergo programming changes to reflect the 2002 crop year.

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<p>Disposal Date</p> <p>August 1, 2002</p>	<p>Distribution</p> <p>State Offices except AK, HI, and PR; State Offices relay to County Offices and FAX to CMA's and LSA's</p>
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1 Overview (Continued)

A

Background (Continued)

1-CMA, paragraph 39 provides that CMA's and LSA's shall submit in their first submission each crop year an input record for every:

- CMA member expected to deliver applicable commodities to an eligible pool for the applicable crop year
 - LSA producer who is expected to request LSA's services for the applicable crop year.
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B

Purpose

This notice informs CMA's and LSA's:

- when the 2001 Crop Year CMA Process will be shut down for annual maintenance
 - of the deadline for final 2001 crop year input file submissions
 - of the **mandatory** deadline for a 2002 crop year special upload according to paragraph 3.
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2 Final 2001 Crop Year Input File Submissions and Output Files

A

Submission Deadline and Final Output File

The final 2001 Crop Year CMA Process is scheduled for the week of **May 19, 2002**. The deadline for final 2001 crop year input file **submissions** is **10:00 a.m. c.t. Tuesday, May 21, 2002**.

The 2 final 2001 crop year **output files** will be available on the FSA BBS after 2 p.m. c.t. Friday:

- **May 24, 2002**
- **May 31, 2002.**

Note: The download on May 31, 2002, is to provide as many eligibility files as possible to CMA's and LSA's. The automated CMA Process runs every Wednesday, but other processes accessed by the CMA process aren't available until later in the week.

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2 Final 2001 Crop Year Input File Submissions and Output Files (Continued)

B

Records Required for Submission

For 2001 crop year eligibility and PLM data to be completed by the date established in subparagraph A:

- **CMA's** shall ensure that data for all loan and LDP pool participants have been submitted
 - **LSA's** shall ensure that data for all producers who have requested loans and LDP's have been submitted.
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C

Requests After the Deadline

CMA's and LSA's needing 2001 crop year eligibility and PLM data after the May 31, 2002, deadline shall request manual eligibility determinations according to 1-CMA, paragraph 49.

Manual PLM's **cannot** be established.

CMA's and LSA's with producers who will earn 2001 crop year market gain shall:

- contact the producer's control County Office to ensure that an adequate PLM is available for market gains
 - submit the producer as a 2002 submission after the 2002 Crop Year CMA Process is running to establish a 2002 PLM for that producer.
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3 Special Upload of CMA/LSA Records

A

Mandatory Action

As indicated in subparagraph 2 A, the deadline for submitting the final 2001 crop year input file is Tuesday, May 21, 2002. One **additional special** upload is required according to this paragraph.

Important: A special upload, to be completed by CMA's and LSA's between May 22, 2002, and May 31, 2002, is **mandatory**.

If CMA's and LSA's fail to complete this special upload, the CMA Process will label those producers found on the Name and Address (NAM) table, but who are **not** provided in a corresponding special CMA upload, as **nonparticipating** for 2002.

Important: CMA's and LSA's shall code this special upload as 2002 data.

This new **mandatory** upload action is necessary to "clean up" NAM records and release unused PLM's. The advantage of completing this special upload is that CMA's and LSA's will:

- have a "preview" of 2002 PLM's

Note: Even though the **PLM** "preview" should be accurate, the **compliance** data received in the download from KCC will **not** be accurate because it is too early in the year for compliance data to be available from County Offices.

- **not** have to "rebuild" producer eligibility.

The download of PLM data to CMA's and LSA's is anticipated between June 10, 2002, and June 15, 2002, after which the CMA Process will be shut down for annual maintenance.
