

**For:** CMA's, LSA's, and State and County Offices, Except AK, HI, and PR

**Startup of 2002 Crop Year Automated CMA Process**

**Approved by:** Deputy Administrator, Farm Programs



**1 Overview**

**A**

**Background**

The automated CMA process provides CMA's and LSA's with producer:

- eligibility data
- payment limitations (PLM's).

Given the potential for another large volume of market gain activity during the 2002 crop year, the 2002 crop year CMA process **started up** the week of July 15, 2002.

This July startup will:

- assist CMA's and LSA's to:
  - monitor the **2** separate PLM's in the 2002 crop year:
    - "regular" \$75,000 PLM for cotton and grains
    - "other" \$75,000 PLM for wool, mohair, honey, and peanuts
  - make needed **2002** crop year PLM adjustments
  - correct eligibility discrepancies
- be standard operating procedure for future crop years.

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<p><b>Disposal</b></p> <p>October 1, 2002</p>	<p><b>Distribution</b></p> <p>State Offices, except AK, HI, and PR; State Offices relay to County Offices; FAX to CMA's</p>
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## Notice CMA-70

### 1 Overview (Continued)

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#### B

##### Purpose

This notice provides CMA's, LSA's, and State and County Offices with:

- important policy changes for 2002 crop year
  - important startup information for the 2002 crop year CMA process
  - information about:
    - making data submissions
    - the CMA process output file.
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### 2 2002 Crop Year Loan and LDP Eligibility

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#### A

##### General Eligibility

Before issuing 2002 crop year loans and LDP's, CMA's and LSA's shall review general loan and LDP eligibility requirements in 1-CMA, Parts 1 and 2.

CMA's and LSA's shall monitor the weekly producer eligibility file when it becomes available for the 2002 crop year to ensure that producers are eligible for loans and LDP's.

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#### B

##### Revised Farm Eligibility Policy for Eligible Loan Commodities

The Farm Security and Rural Investment Act of 2002 (the Act) authorizes marketing assistance loans and LDP's for crop years 2002 through 2007.

Refer to Notice LP-1853 which states the following.

- Section 1201 (b) of the Act provides that the Secretary shall make marketing assistance loans and LDP's available to producers for all farms producing an eligible loan commodity regardless of whether the farm has or does not have base acreage.
  - Eligible farms do not have to be covered by a Production Flexibility Contract (PFC) or have a contract to receive direct and counter-cyclical payments to be eligible for marketing assistance loan and LDP benefits.
  - Producers are required to submit annual acreage reports or all crop land on the farm according to 2-CP.
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## Notice CMA-70

### 2 2002 Crop Year Loan and LDP Eligibility (Continued)

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#### C

##### Processing Cotton Commodity Certificate Exchanges With Negative Bale Values

Refer to Notice CMA-69 which states the following:

Low grade upland cotton loans that result in 'negative' market gain cannot be processed as a commodity certificate exchange and must be processed as a market loan repayment.

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#### D

##### Pool Distribution Requirements

The policy for distributing LDP proceeds is **unchanged**. According to 1-CMA, subparagraph 34 B, the following general policies apply to CMA pool distributions.

- If CCC makes loans or LDP's for any quantity in a loan pool, the related proceeds shall be distributed to members participating in the pool:
  - based on the quantity and quality of the commodity delivered by each member
  - less any authorized charges for services performed or paid by CMA necessary to condition the commodity or otherwise make the commodity eligible for loans or LDP's
  - within 15 workdays from the date CMA receives loan or LDP proceeds from CCC.

**Note:** Loan proceeds from loans redeemed within 15 workdays are exempted from this requirement.

- CMA's may credit advances to its members made before loans and LDP's are obtained against the 15 workday distribution of loan and LDP proceeds.
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## Notice CMA-70

### 3 2002 Crop Year Name and Address File (NAM) Update for Inactive CMA Members

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#### NAM Update

For the 2002 crop year:

- NAM will be updated for inactive CMA members by removing the CMA/LSA as a county from the multi-county files
  - as applicable, PLM's will be redistributed to the remaining counties.
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### 4 2002 Changes to the Eligibility Fields on File Downloaded to CMA's and LSA's

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#### Monitoring Eligibility Fields

The following changes were made to fields in the Automated CMA Eligibility process.

- Field 51 "Farm is in Violation" was related to PFC crops and should no longer be valid.

**Note:** KCC will continue to monitor the data entered in this field by the Automated CMA Eligibility process. If false negative flags occur in this field, we will deactivate the field.

- Field 54 "No Approved Contract for Farm" has been **deactivated** because the Act permits loans and LDP's for non-PFC farms.
  - Field 58 "FCI Fraud" has been **deactivated** until the final FCI Fraud regulations are published.
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## Notice CMA-70

### 5 Making Submissions for the 2002 Crop Year CMA Process

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#### A

#### **Making Submissions and Requesting Assistance**

If not already doing so, CMA's and LSA's shall immediately begin regular 2002 crop year submissions as soon as they receive this notice. See 1-CMA, paragraphs 39 through 42, and paragraphs 162 through 179 for specific information about making submissions.

**Help Desk:** CMA's and LSA's can seek technical assistance by calling FSA's **National Help Desk**, using a touch tone phone, at **800-255-2434**, and first select option "1" for "Web Support":

- to verify that the CMA or LSA system is functional with the Web Room
  - whenever experiencing trouble transmitting.
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#### B

#### **Preparing Files for Submission to the Web Room**

CMA process submission files shall be zipped together, according to 1-CMA, paragraph 179 and that file:

- is zipped transmission file named "KCXXXBBS.000" where "XXX" is assigned CMA or LSA alpha code and "000" is sequential transmission ID number
  - is transmitted to KC-ITSDO through FTP to "bbs.fsa.usda.gov" according to 1-CMA, Part 7
  - contains:
    - input file named "CMAssccc.MB1" where "ssccc" is the State and County code assigned to CMA or LSA
    - control file named "CMAssccc.MB4" where "ssccc" is the State and County code assigned to CMA or LSA.
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**Notice CMA-70**

**5 Making Submissions for the 2002 Crop Year CMA Process (Continued)**

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**C**

**Record Format of Input File**

The “CMAssccc.MB1” input file:

- provides KC-ITSDO information to process producer eligibility and PLM data
- shall be formatted according to 1-CMA, subparagraph 176 C
- shall be submitted according to this notice, **must** include “02” in Field [8], crop year.

Input files shall be in the following format.

<b>Field No.</b>	<b>Contents</b>	<b>Begin</b>	<b>Length</b>	<b>Data Type</b>
1	Record status	1	1	Char
2	CMA or LSA State code	2	2	Char
3	CMA or LSA County code	4	3	Char
4	Crop code	7	4	Char
5	State code of administrative County Office	11	2	Char
6	County code of administrative County Office	13	3	Char
7	Producer’s ID number	16	9	Char
8	Crop year	25	2	Char
9	Farm Serial Number (to delete records only)	27	7	Char
10	Filler	34	10	

**D**

**Requesting Producer Eligibility**

CMA’s and LSA’s shall follow the instructions in the table according to 1-CMA, subparagraphs 177 A and B to complete the input file.

**Important:** For partnerships, joint ventures, or corporations, CMA’s and LSA’s shall submit the “parent” ID number in the input file, **not** the individual “component” member ID’s. The CMA process will return applicable eligibility and PLM information for each “component” member of the “parent” through the output file.

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## Notice CMA-70

### 5 Making Submissions for the 2002 Crop Year CMA Process (Continued)

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#### E

**Record Format of Control** The "CMAssccc.MB4" control file:

**Record File**

- provides KC-ITSDO a count of the records submitted in the input file
- shall be created according to 1-CMA, paragraph 178.

The record format of the control record file is as follows.

Field No.	Contents	Begin	Length	Data Type
1	State code of CMA or LSA	1	2	Char
2	County code of CMA or LSA	3	3	Char
3	Filler	6	1	
4	Number of records in input file	7	7	Char
5	Filler	14	1	
6	Date input file was prepared <b>Example:</b> yyyy/mm/dd	15	10	Char

### 6 Current and Future 2002 Crop Year CMA Process Output Files

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#### A

**Current Status** See 1-CMA, paragraphs 184 and 185 for information about output files.

The first accurate 2002 crop year automated CMA process output file will be available:

- for download through Web Room on **Friday, July 26, 2002**
  - only if an input file was submitted according to subparagraph 4 A.
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