

For: State and County Offices and LSA's

Instructions for Using Online Centralized Cotton Redemption (CCR) Processes

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

A new Web-based CCR process is available, for cotton merchants to redeem **most** cotton loan collateral, in addition to the FTP-based CCR process that remains available.

The Web-based CCR process provides visual selection of **up to** 1,500 bales by using the Cotton Online Processing System (COPS) to request bales and create a redemption invoice. Payments by merchants to CCC, the subsequent release of bales, and the liquidation of repaid bales in APSS are the same for both CCR processes.

B Purpose

This notice announces availability of merchant instructions for the Web-based CCR process at <http://www.fsa.usda.gov/FSA/webapp?area=home&subject=prsu&topic=landing>. County Offices shall provide the instructions to **all** merchants that submit cotton loan redemption requests.

C Contacts

If there are questions about this notice, State Offices shall contact either of the following:

- for policy, Gene Rosera at either of the following:
 - e-mail to gene.rosera@wdc.usda.gov
 - telephone at 202-720-8481
- for automation, Shanita Hines at either of the following:
 - e-mail to shanita.hines@wdc.usda.gov
 - telephone at 202-720-9888.

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2 Web-Based CCR Process

A Applicability and Limitations

The Web-based CCR process is available for:

- requests of up to 1,500 bales **only**; larger quantities shall be redeemed using the FTP-based CCR process
- bales from 1 or more loans, but each invoice **must** be for 1 County Office or LSA **only**
- **only** merchants or producers that have a Provider user ID and who otherwise have obtained COPS access
- upland bales **only**; ELS bales **cannot** be redeemed using web-based CCR process.

B Instruction Distribution

County Offices and LSA's shall:

- provide a paper copy of the Web-based CCR process instructions to **every** cotton merchant that requests redemption of cotton loan collateral at County Office or LSA
- strongly encourage merchants to the use Web- or FTP-based processes for **all** future cotton redemption requests
- advise merchants and producers that, in the future, the option of requesting cotton redemptions at a County Office may be eliminated because of the ease and efficiency of the Web- and FTP-based CCR processes.