

For: Cotton State and County Offices

Cotton PC Migration to the Cotton Online Processing System (COPS)

Approved by: Acting Deputy Administrator, Farm Programs



1 Migrating to COPS

A Background

The Cotton PC has served as the platform for County Service Centers to process limited EWR data in a format compatible with APSS software to process cotton loans.

The web-based COPS has been enhanced to manage the functionality of the Cotton PC. The migration of the Cotton PC to COPS was designed with 2 phases. Phase 1 consisted of beta testing that began on November 19, 2008, with a limited number of cotton State and County Offices. Phase 2 of the migration is the full deployment of enhanced COPS software to all cotton State and County Offices.

B Purpose

This notice informs cotton State and County Offices that:

- Cotton PC functions have been migrated to COPS
- enhanced COPS software was deployed on August 26, 2009, to replace the Cotton PC
- phase 2 of the Cotton PC migration is complete
- all Cotton PC functionality will be terminated on December 31, 2009.

C Cotton PC Termination

After December 31, 2009, the Cotton PC will no longer have the functionality to process EWR data. County Offices **must** use COPS to complete transactions formerly processed through the Cotton PC. Cotton PC transactions will be monitored and reported to the State Office Specialist to ensure full transition to COPS.

Disposal Date	Distribution
February 1, 2010	Cotton State Offices; State Offices relay to applicable County Offices

Notice CN-1041

1 Migrating to COPS (Continued)

D COPS County Office Price Support User Guide

The COPS County Office Price Support user guide provides detailed information on all COPS processes. Access the user guide according to this table.

Step	Action
1	Login to COPS.
2	CLICK "User Guide" under the "Information" heading.
3	CLICK "County Office Price Support" under the "Price Support" heading.

Note: The County Office Price Support user guide is a pdf document which may be printed or saved electronically.

E Contact

State Offices shall direct questions about this notice to either of the following:

- Shayla Watson, PSD WDC by either of the following:
 - e-mail at shayla.watson@wdc.usda.gov
 - telephone at 202-690-0013
- Shannon Fulghem, PSD KC by either of the following:
 - e-mail at shannon.fulghem@kcc.usda.gov
 - telephone at 816-926-1533.