

For: State and County Offices

**FY11 ECP and EFRP Training Extension**

Approved by: Acting Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

On November 22, 2010, Notice CONSV-103 informed State Offices of mandatory State and County Office training requirements, provided deadlines for completing the FY11 ECP and EFRP Training, and instructed State Offices to submit training completion reports to CEPD.

**B Purpose**

This notice informs State Offices of the extension of **mandatory** County Office training requirements.

**2 Contact**

**A County Offices**

County Offices shall contact the State Office with any questions about this notice.

**B State Offices**

State Offices shall contact Katina Hanson, ECP Program Manager, with any questions about this notice by either of the following:

- e-mail to **katina.hanson@wdc.usda.gov**
- telephone at 202-720-0062.

<b>Disposal Date</b>	<b>Distribution</b>
March 1, 2011 12-16-10	State Offices; State Offices relay to County Offices

## Notice CONSV-104

### 3 Training

#### A Requirements

County Offices **must** complete the web-based FY11 ECP and EFRP Training the earlier of **February 7, 2011**, or **before** implementing ECP or EFRP. See subparagraph C for additional information.

#### B Training Modules

The FY11 ECP and EFRP Training is accessible at <http://fsaintranet.sc.gov.usda.gov/fsa/dafp/training/> and includes the following:

- Part 0, Introduction
- Part 1, Basic EFRP Information
- Part 2, EFRP Practice Provisions
- Part 3, EFRP Requests
- Part 4, EFRP Payments
- Part 5, EFRP Compliance
- Part 6, EFRP Pooling Agreements
- Part 7, ECP and EFRP Environmental Compliance
- Part 8, ECP and EFRP Cost Share Forms
- Part 9, ECP and EFRP Software.

**Note:** Parts 1 through 6 are **not** required to be completed by employees in counties without nonindustrial private forestland (NIPF) as determined by SED, according to subparagraph D.

#### C Training Certification

On the memorandum requesting implementation for any new ECP or EFRP designation dated **before February 7, 2011**, County Offices must include a certification that the County Office has completed the FY11 ECP and EFRP Training.

#### D SED Determination

SED's shall determine which counties must complete Parts 1 through 6 of the training, described in subparagraph B, based on whether NIPF is physically located in that county.

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### 4 Action

#### A County Office Action

At least 1 County Office employee shall complete the training no later than February 7, 2011. CED's shall submit the names of employees in the County Office, who completed the FY11 ECP and EFRP Training, to the Training Officer or State AgLearn Administrator by COB, **February 7, 2011**, or **before** ECP or EFRP implementation, as applicable.

#### B State Office Action

State Offices shall ensure that County Offices follow provisions of this notice.

SED's shall identify counties that do **not** need to complete Parts 1 through 6 of the training, according to paragraph 2.

State AgLearn Administrators shall record the completion of FY11 ECP and EFRP Training (FSA-HQ-DAFP-014).