

For: State and County Offices

FY Conservation Program Rollover and Reconciliation

Approved by: Deputy Administrator, Farm Programs



1 Performing Rollover and Reconciliation

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Background

After September 29, 2000, County Office conservation activities **cannot** be performed until FY conservation program rollover has been completed. After October 20, 2000, State conservation ledger activities **cannot** be performed until FY conservation program rollover has been completed.

After rollover, but no later than December 29, 2000, County and State FY-end reconciliation must be completed.

B

Purpose

This notice advises:

- County Offices to review and use the following procedures to perform County FY-end rollover:
 - CRES system, 1-CONSV, Part 12
 - CCC system, 2-CONSV, Part 12
 - County FY rollover automation items, paragraph 2
- State Offices to review and use the following procedures to perform State FY-end rollover:
 - CRES system, 1-CONSV, Part 9
 - CCC system, 2-CONSV, Part 16.

<p>Disposal</p> <p>February 1, 2002</p>	<p>Distribution</p> <p>State Offices; State Offices relay to County Offices</p>
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2 FY Rollover and Reconciliation

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State Office Action

State Offices shall:

- ensure County Offices follow instructions in subparagraph B
- for EQIP, review the joint NRCS/FSA memorandum issued September 8, 2000, about "EQIP Policy Reminders for Close of FY 2000" and ensure County Offices are provided with a copy
- for all applicable conservation programs:
 - address and resolve any reconciliation problems by COB September 29, 2000, including any differences:
 - between State and County Office ledgers
 - on the Cumulative Reconciliation Report

Note: Problems that are not resolved before rollover may be compounded by the rollover process. These items should be corrected before FY-end to reconcile problems.

- complete FY rollover when all County Office progress reports have been transmitted to KCFO, but **no later than October 20, 2000.**

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2 FY Rollover and Reconciliation (Continued)

B County Office Action

County Offices shall:

- for EQIP, follow instructions in the joint NRCS/FSA memorandum issued September 8, 2000, about "EQIP Policy Reminders for Close of FY 2000"

Reminder: All EQIP contract approvals must be recorded in FSA's System 36 by COB September 29, 2000, for funds to be obligated. Funds for contracts approved, but not obligated in the System 36 by September 29, 2000, must be returned.

- for all applicable conservation programs:
 - follow State Office instructions about allocation increases and decreases that may be needed to reconcile County Office ledgers with State ledgers before FY rollover
 - address all other reconciliation problems by COB September 29, 2000, including any difference on the Cumulative Reconciliation Report

Notes: Problems that are not resolved before rollover may be compounded by the rollover process. These items should be corrected before FY-end to reconcile problems.

Necessary corrections can be made to AD-245's (CRES system) with final performance recorded during FY 2000 until November 7, 2000. CCC-1245's (CCC system) with final performance recorded during FY 2000 can be corrected until March 15, 2001. After those dates, access will **not** be allowed for corrections.

- prepare for FY rollover by COB September 29, 2000, and complete FY rollover on October 2, 2000, according to established procedure
 - follow all instructions in this notice.
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