

For: State and County Offices

Clarifying Policy for Non-C/S CCC-1245's

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Purpose

This notice informs County Offices of the following:

- policy for completing non-C/S CCC-1245's
- deadline for recording final performance for non-C/S CCC-1245's for prior years 1997, 1998, 1999, and 2000
- revised workload count for completing CCC-1245.

B

Contact

If there are questions about this notice, State Offices shall contact Cheryl Butler, CEPD at 202-720-6304.

C

Concurrence

NRCS National Office concurs with this notice.

<p>Disposal Date</p> <p>October 1, 2002</p>	<p>Distribution</p> <p>State Offices; State Offices relay to County Offices and NRCS State Offices</p>
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Notice CONSV-78

2 Non-C/S CCC-1245's

A

Background

Notice CONSV-73 instructed County Offices to record final performance for all non-C/S technical practices, including manual CCC-1245's prepared for prior years, in the automated System 36. Certifying final performance documents that practices which the participant agreed to perform and that were scored in the EQIP offer index have been completed to standards and specifications. Recording final performance ensures that the database used by both FSA and NRCS accurately reflects program activity.

Some County Offices did not prepare manual CCC-1245's for non-C/S technical practices scheduled to be installed in the prior years 1997, 1998, 1999, and 2000. In many cases, the practice has been performed. Obtaining producer signatures now on non-C/S CCC-1245's for prior year technical practices for which performance has been completed would present significant difficulties because of successions-in-interest and other changes in operations.

B

Policy

County Offices shall record final performance for all non-C/S technical practices, including manual CCC-1245's prepared for prior years, for all EQIP contracts.

Exception: Final performance cannot be recorded for practices on contracts that have expired or have been terminated.

Non-C/S CCC-1245's for prior years shall be prepared and final performance recorded by the deadline in subparagraph D. CCC-1245's for prior years may be prepared using the automated system.

Note: All CCC-1245's prepared using the automated system will be assigned a current FY number.

Producer certification and signature are required on all CCC-1245's for non-C/S technical practices except as provided in subparagraph C.

Important: Signature by NRCS or the assigned technical agency verifying final performance is required on **all** CCC-1245's for non-C/S technical practices. County Offices shall **not** record final performance for any CCC-1245 for which NRCS or the assigned technical agency has not signed verifying final performance on CCC-1245, block 16.

Continued on the next page

Notice CONSV-78

2 Non-C/S CCC-1245's (Continued)

C

Waiving Certain Producer Signatures

For **only** prior year non-C/S technical practices for which **performance has been completed** as of the date of receipt of this notice and manual CCC-1245's were not timely prepared, County Offices may waive the requirement to obtain producer certification and signature on CCC-1245, block 27.

D

Deadline

Final performance for all prior year CCC-1245's for non-C/S technical practices must be recorded no later than COB September 30, 2002.

3 Workload Credit

A

Background

12-AO (Rev. 17) previously provided that the unit of measure for CCC-1245 was for each payment request. The unit was completed when CCC-184 was issued or EFT was initiated.

B

Recent Amendment

12-AO (Rev. 17), Amendment 2 was issued March 13, 2001, and adds to the unit of measure CCC-1245's issued when no C/S will be paid for the practice. For CCC-1245's for non-C/S technical practices, the unit will be considered completed when final performance has been recorded in the System 36.
