

For: State and County Offices

FY Conservation Program Rollover and Reconciliation

Approved by: Acting Deputy Administrator, Farm Programs



1 Performing Rollover and Reconciliation

A

Background

After September 28, 2001, County Office conservation activities **cannot** be performed until FY conservation program rollover has been completed. After October 19, 2001, State conservation ledger activities **cannot** be performed until FY conservation program rollover has been completed.

After rollover, but no later than December 28, 2001, County and State FY-end reconciliation must be completed.

B

Purpose

This notice advises:

- County Offices to review and use the following procedures to perform County FY-end rollover:
 - CRES system, 1-CONSV, Part 12
 - CCC system, 2-CONSV, Part 12
 - County FY rollover automation items, see paragraph 2
- State Offices to review and use the following procedures to perform State FY-end rollover:
 - CRES system, 1-CONSV, Part 9
 - CCC system, 2-CONSV, Part 16.

<p>Disposal Date</p> <p>March 1, 2002</p>	<p>Distribution</p> <p>State Offices; State Offices relay to County Offices</p>
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Notice CONSV-79

2 FY Rollover and Reconciliation

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**State Office
Action**

State Offices shall:

- ensure County Offices follow instructions in subparagraph B
- for all applicable conservation programs:
 - address and resolve any reconciliation problems by COB September 28, 2001, including any differences:
 - between State and County Office ledgers
 - on the Cumulative Reconciliation Report

Note: Problems that are not resolved before rollover may be compounded by the rollover process. These items should be corrected before FY-end to reconcile problems.

- complete FY rollover when all County Office progress reports have been transmitted to KCFO, **but no later than October 19, 2001.**
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2 FY Rollover and Reconciliation (Continued)

B

County Office Action

County Offices shall:

- for all applicable conservation programs:
 - follow State Office instructions about allocation increases and decreases that may be needed to reconcile County Office ledgers with State ledgers before FY rollover
 - address all other reconciliation problems by COB September 28, 2001, including any differences on the Cumulative Reconciliation Report

Notes: Problems that are not resolved before rollover may be compounded by the rollover process. These items should be corrected before FY-end to reconcile problems.

Necessary corrections can be made to AD-245's (CRES system) with final performance recorded during FY 2001 until November 7, 2001. CCC-1245's (CCC system) with final performance recorded during FY 2001 can be corrected until March 15, 2002. After those dates, access will **not** be allowed for corrections.

- prepare for FY rollover by COB September 28, 2001, and complete FY rollover on October 1, 2001, according to established procedure
 - follow all instructions in this notice.
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