

For: State and County Offices

CCC Conservation System Modifications

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

To allow County Offices to process automated EQIP signups, FY 2002 EQIP fund codes are being released before the priority areas that will receive funding are selected. This will allow County Offices to process applications, referral reports, and letters in the automated system.

There have been problems with printers when using the display option with CCC-1200 and CCC-1245 reports. The display option has now been removed to avoid further software conflicts.

B

Purpose

This notice:

- informs State and County Offices that:
 - FY 2002 EQIP fund codes are included in County Release No. 472
 - the display option has been removed from CCC-1200 and CCC-1245 reports
- provides instructions:
 - to update CCC county eligibility tables, as applicable
 - for processing FY 2002 contracts using supplemental funds.

C

Contact

If there are questions about this notice, contact Sharon Rafter, CEPD at 202-690-1612.

Disposal Date	Distribution
October 1, 2002	State Offices; State Offices relay to County Offices

Notice CONSV-80

2 FY 2002 EQIP Fund Codes Release

A

County Office Action

County Offices shall complete the following after County Release No. 472 has been installed.

- Make applicable fund codes eligible on the county eligibility table according to 2-CONSV, paragraph 14.
- Record allocations for FY 2002 fund codes in the system according to 2-CONSV, paragraph 302, when received from the State Office.

Note: The only FY 2002 allocation approved at this time is for fund code xx8501/2002, LHHS No-Year Funds.

- Enter all manually processed CCC-1200's, if any, in the system according to 2-CONSV, Part 3.
-

B

State Office Action

State Offices shall:

- ensure that County Release No. 472 has been installed on the State system before attempting to record FY 2002 allocations
- record allocation for fund code xx8501/2002, LHHS No-Year Funds to the automated State CCC ledger according to 2-CONSV, Part 14, Section 1

Important: State Offices shall maintain these funds separate and distinct from all other funds. The funds are available until expended and must be carefully tracked because, if not earned, these funds may be reobligated.

- monitor the following reports to ensure that allocations and contract approvals are posted to the correct FY 2002 fund code:
 - Conservation 305 Monthly Progress Report EEG330-R002 and/or Conservation 305 Monthly Progress/Transmission Report EEG330-R001
 - Differences Between Conservation 305 and State CCC Ledgers Report EEG235-R006.

Resolve any differences listed on Report EEG235-R006 before the next progress report transmission cycle.

Notice CONSV-80

3 Supplemental Fund Code xx8501/2002

A Processing Supplemental Fund Code xx8501/2002

Supplemental fund code xx8501/2002 is for use with **new** contracts only. These contracts must have a primary fund code to identify the priority area as well as the supplemental code, fund code xx8501/2002, which identifies the funding source.

B Example of Screen EEB21000

On Menu EEB200, ENTER "1" and PRESS "Enter". Screen EEB21000 will be displayed. Following is an example of Screen EEB21000.

```
Conservation          069-NATCHOTICHES          Selection      EEB21000
CCC-1200 Initial Data Screen          Version: AC89  06-29-2001 08:41 Term E4
-----
Program Code #:  1

Eligible Program Codes:
  1.  EQIP

Fund Code:  _____ (Leave blank to list all eligible Fund Codes)

Does This Contract Have Supplemental Fund Codes (Y or N)?  Y

NRCS Office:  _____
                (Leave blank to list all NRCS offices)

Enter=Continue  Cmd7=End
```

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Notice CONSV-80

3 Supplemental Fund Code xx8501/2002 (Continued)

C

Creating CCC-1200 With Multiple Fund Codes Complete Screen EEB21000 as follows for contracts with supplemental fund code xx8501/2002.

Step	Action	Result	
1	On Screen EEB21000, ENTER “Y” to the question, “Does this contract have supplemental fund codes?”, and PRESS “Enter”.	Screen EZZ82000 will be displayed listing the eligible fund codes for EQIP.	
2	On Screen EZZ82000, the fund code to be selected is the fund code for the priority area of the contract. Enter the number of the fund code to be selected and PRESS “Enter”. Note: The fund code selected here will not have any funds allocated to it.	IF the number of eligible NRCS Offices on the CCC county eligibility table is...	THEN...
		1	Screen EEB21017 will be displayed. Go to step 4.
		between 2 and 10	Screen EZZ82500 will be displayed.
3	On Screen EZZ82500, enter the number of the NRCS Office to be selected and PRESS “Enter”.	Screen EEB21017 will be displayed.	
4	On Screen EEB21017, ENTER “Y” beside supplemental fund code xx8501/2002 and PRESS “Enter”.	Screen EEB21020 will be displayed. Complete processing according to 2-CONSV, paragraphs 28 through 45.	

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Notice CONSV-80

3 Supplemental Fund Code xx8501/2002 (Continued)

D
Example of
Screen
EEB21017

The following is an example of Screen EEB21017.

```
Conservation          069-NATCHOTICHES      Selection      EEB21017
CCC-1200 Supplemental Fund Code Screen Version: AC89 06-29-2001 08:41 Term E4
-----
                                Program: EQIP          Fund Code: 220004/2002*
                                Supplemental Fund Codes

Enter "Y" next to Supplemental Fund Code(s) to be associated to Contract

      Fund Code      Description
  Y  228501/2002    LHHS No Year Funds

NO MORE FUND CODES

Enter=Continue  Cmd4=Previous Screen  Cmd7=End
```

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Notice CONSV-80

3 Supplemental Fund Code xx8501/2002 (Continued)

**E
Approving
CCC-1200**

Approve CCC-1200 according to the following table.

Step	Action	Result
1	On Menu EEB200, ENTER "3" and PRESS "Enter".	Screen EEB20500 will be displayed.
2	On Screen EEB20500, enter the contract number to be accessed and PRESS "Enter".	Screen EEB23005 will be displayed.
3	On Screen EEB23005, enter the hydrologic unit for the contract and PRESS "Enter".	Screen EEB23010 will be displayed.
4	On Screen EEB23010, PRESS "Enter".	Screen EEB24000 for the priority area will be displayed.
5	On Screen EEB24000 for the priority area fund code, PRESS "Page Down".	Screen EEB24000 for fund code xx8501/2002 will be displayed.
6	On Screen EEB24000 for fund code xx8501/2002, enter the amount from CCC-1200, item 9c in the "C/S Amount Approved" field and PRESS "Enter". Note: This is the total obligation for the contract.	Screen EEB24005 will be displayed.

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Notice CONSV-80

3 Supplemental Fund Code xx8501/2002 (Continued)

F
CCC-1200
Approval Screen
EEB24000

Screen EEB24000 will be available for each fund code on a contract. This is an example of Screen EEB24000 for the priority area fund code on a contract with multiple fund codes.

Conservation CCC-1200 Approval Screen	069-NATCHOTICHES Version: AC89	Selection 06-29-2001 12:44	EEB24000 Term E4

Contract Number: 2001 0008	Program: EQIP	Fund Code: 229999/2002*	
Farm NO: 2690	Tract NO: 799		
Producer ID: 436 54 5081 S	Name: JERRY CROOKS		
Fund Code: 229999/2002		Program Balance:	0
		Overall Contract Value:	0
	Change(+/-)	Fund Code Balances	Contract Balances
C/S Amount Approved:	_____	0	0
Performance Amount Approved:		0	0
Performance Amount Earned:		0	0
Balance Available:		0	0
Unapproved Contract Balance:		0	0
Amount CCC-1245's Issued:		0	0
MORE FUND CODES			
Enter=Continue Cmd4=Previous Screen Cmd7=End Roll=Next Fund Code			

Even though the contract has multiple fund codes associated to it, the funding will be provided only by fund code xx8501/2002. This is an example of Screen EEB24000 for fund code xx8501/2002.

Conservation CCC-1200 Approval Screen	069-NATCHOTICHES Version: AC89	Selection 06-29-2001 12:44	EEB24000 Term E4

Contract Number: 2001 0008	Program: EQIP	Fund Code: 229999/2002*	
Farm NO: 2690	Tract NO: 799		
Producer ID: 436 54 5081 S	Name: JERRY CROOKS		
Fund Code: 228501/2002		Program Balance:	5,000
		Overall Contract Value:	0
	Change(+/-)	Fund Code Balances	Contract Balances
C/S Amount Approved:	_____	0	0
Performance Amount Approved:		0	0
Performance Amount Earned:		0	0
Balance Available:		0	0
Unapproved Contract Balance:		0	0
Amount CCC-1245's Issued:		0	0
MORE FUND CODES			
Enter=Continue Cmd4=Previous Screen Cmd7=End Roll=Next Fund Code			

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Notice CONSV-80

3 Supplemental Fund Code xx8501/2002 (Continued)

**G
Adding
Technical
Practices**

Add 1 or more technical practices to CCC-1200 as follows. Technical practices may be added to the contract before or after contract approval.

Step	Action	Result
1	On Screen EEB24005, PRESS "Cmd16".	Screen EEB24010 will be displayed.
2	<p>On Screen EEB24010, do 1 of the following to select the technical practice to be added:</p> <ul style="list-style-type: none"> • enter the technical practice code and PRESS "Enter" • leave the field blank to list all eligible technical practices <p>Result: Screen EZZ84500 will be displayed.</p> <ul style="list-style-type: none"> • enter the number of the technical practice to be selected and PRESS "Enter". 	Screen EEB24016 will be displayed.

This is an example of Screen EEB24016 for a contract with multiple fund codes.

```

Conservation          069-NATCHOTICHES          Selection          EEB24016
CCC-1200 Technical Practice Screen  Version: AC89  07-10-2001 13:33 Term E4
-----
Contract Number: 2001 0007          Program: EQIP          Fund Code: 229999/2002*
Farm NO:          2690          Tract NO: 799
Producer ID:     436 54 5081 S     Name: JERRY CROOKS

Technical Practice - Code: 327
                   Desc: Conservation cover (Ac)
                   Unit: AC

Practice Extent:
Cost-Share/Incentive Level:          100
Offered Level:                       _____

Fund Code(s):          229999/2002    228501/2002
Amount to be Distributed:          0          2000
Total Cost-Share/Incentive:          _____
Year Scheduled:          _____
Livestock Indicator:          _____

Enter=Continue  Cmd4=Previous Screen  Cmd7=End  Cmd13=More Data  Help=Help
    
```

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Notice CONSV-80

3 Supplemental Fund Code xx8501/2002 (Continued)

G

Adding Technical Practices (Continued)

On Screen EEB24016, enter the following data for the technical practice being processed:

- **practice extent**
- **offered level**
- **fund code**

Note: For C/S practices, enter fund code xx8501/2002. For non-C/S practices, enter the priority area fund code.

- **total C/S-incentive** for the practice
- **year scheduled**
- **livestock indicator.**

Notes: PRESS “Help” to view the livestock indicators available, if it is indicated that the practice is “Livestock” in the “Planned Conservation Treatment” column. Identify primary animal use for the **farm**.

ENTER “N” if there is **no** indication in the “Planned Conservation Treatment” column that the practice is a livestock practice.

When all entries have been made, PRESS “Enter”. Screen EEB24005 will be redisplayed reflecting the technical practice added and the message, “Technical code has been added”, will be displayed.

Repeat the process to add other technical practices. When all technical practices listed on NRCS-LTP-11-E have been added, PRESS “Enter”.
