

For: State and County Offices

FY 2007 Conservation Program Rollover, Reconciliation, and eFunds Interaction

Approved by: Deputy Administrator, Farm Programs



1 Performing Rollover and Reconciliation

A Background

After September 28, 2007, certain County Office conservation activities cannot be performed until FY conservation program rollover has been completed. After October 19, 2007, State Office conservation ledger activities cannot be performed until FY conservation program rollover has been completed. After rollover, but no later than January 2, 2008, State and County Office FY-end reconciliation must be completed.

If FY-end reconciliation, ACP-259B, and supporting documentation, is not received in KCAO by January 2, 2008, conservation programs will be suspended in eFunds for that State until the report is received.

Note: Conservation programs included on the reconciliation report are ECP, ECPHGM, ECPHGMP, ECPSOCA, and GRP.

B Purpose

This notice advises:

- County Offices to review and use the following procedures to perform county FY-end rollover:
 - CRES system (see 1-CONSV, Part 12)
 - CCC system (see 2-CONSV, Part 12)
 - county FY rollover items (see subparagraph 2 B)
 - Notice ECP-44.

Disposal Date	Distribution
April 1, 2008	State Offices; State Offices relay to County Offices

Notice CONSV-97

1 Performing Rollover and Reconciliation (Continued)

B Purpose (Continued)

- State Offices to review and use the following procedures to perform State FY-end rollover:
 - CRES system (see 1-CONSV, Part 9)
 - CCC system (see 2-CONSV, Part 16).

If ACP-259B and supporting documentation is not received in KCAO by **January 2, 2008**, from the State Office, conservation programs will be suspended in eFunds for applicable State until the reconciliation report is received.

2 Action

A State Office Action

State Offices shall:

- ensure that County Offices follow subparagraph B
- ensure that all technical assistance (T/A) checks are recorded in the automated conservation ledger system (System 36) according to 1-CONSV, subparagraph 582 D, and Notice ECP-44

Notes: T/A checks should be written in whole dollars (no cents).

ECP T/A program payment codes are listed in the following table.

Program	eFunds TA Code	Program Payment Code
ECP	4600	ECPSCS
ECPHGM	4830	ECPGTA
ECPSOCA	4025	ECPSOCATA

- address and resolve any reconciliation problems by **COB September 28, 2007**, for all applicable conservation programs, including any differences:
 - between State and County Office ledgers
 - on the Cumulative Reconciliation Report
- complete FY rollover when all County Office progress reports have been transmitted to KCAO, but no later than **October 19, 2007**
- ensure that ACP-259B is completed no later than **January 2, 2008**, as required by 1-CONSV, paragraph 787.

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2 Action (Continued)

B County Office Action

County Offices shall, for all applicable conservation programs:

- follow State Office instructions about allocation increases and decreases that may be needed to reconcile County Office ledgers with State Office ledgers **before** FY rollover
- address all other reconciliation problems by **COB September 28, 2007**, including any differences on the Cumulative Reconciliation Report

Notes: Problems not resolved **before** rollover will be compounded by the rollover process. These items should be corrected before FY-end to reconcile problems and avoid substantially greater workload.

Necessary corrections can be made to AD-245's and CCC-1245's with final performance recorded during FY 2007 until **March 14, 2008**. **After** that date, access for corrections will only be allowed by using a password available from CEPD through the State Office.

- prepare for FY rollover by **COB September 28, 2007**, and complete FY rollover on **October 1, 2007**, according to established procedure
- follow all instructions in this notice.