

For: State and County Offices

Providing Information to Private Insurance Company Representatives

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

2-CP, Part 5.5 provides instructions to County Offices for responding to loss adjustment and compliance obligation requests made by private crop insurance company representatives.

It is FSA’s intent to cooperatively provide assistance to RMA and private insurance company representatives. However, many requests have been for verifying farm and/or tract numbers that should have been provided to company representatives through their insureds (producers).

Questions have arisen about:

- requests for information that may **not** involve loss adjustment and compliance obligation activities
- correct use of FSA-426 and FSA-426-A.

B

Purpose

This notice provides guidance when County Offices are asked to provide information to private crop insurance company representatives.

Disposal Date	Distribution
September 1, 2002	State Offices; States Offices relay to County Offices

Notice CP-542

2 Clarifying Procedures

A

Using FSA-426

2-CP, Part 5.5 addresses loss adjustment and compliance obligation requests for information.

FSA-426 is the only acceptable form to be used for gathering needed information arising from compliance loss activity. Using alternative forms, including FSA-426-A, is **not** acceptable.

B

Using FSA-426-A

4-RM, Part 3 addresses intentional program abuse and claims review verification to resolve discrepancies.

FSA-426-A is the only acceptable form to be used when conducting claims and audit activities according to the following:

- when discrepancies occur
- program abuse, misuse, or fraud is suspected.

Note: Using alternative forms, including FSA-426, is **not** acceptable.

C

County Office Action

County Offices shall follow procedure in 2-CP, Part 5.5 in providing assistance to company representative requests. 2-CP subparagraph 508 D specifically indicates that requests for information shall be used for the express purpose of fulfilling loss adjustment and compliance obligations when using FSA-426.

2-CP, subparagraph 508 G addresses FSA-426 submission to County Offices containing requests for an unreasonable number of producers. County Offices shall forward these requests to State Offices for action.

County Offices shall review:

- 2-CP, Part 5.5
- 4-RM, Part 3.

Questions shall be submitted to State Offices for clarification.
