

For: State and County Offices

Automated Farm Inspection Selection (AFIS) and Crop Compliance Data Reports

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

The software for AFIS continues to read flags in the name and address file to ensure that employees' farms required to be inspected are selected. However, because of the legacy link between the name and address file and the core data stored in the central database (SCIMS), farms **not required** to be spot checked according to 2-CP paragraph 324, are appearing on the AFIS register.

2001 Crop Compliance Data Reports did not transmit to the Kansas City mainframe.

B

Purpose

This notice notifies and advises State and County Offices about handling:

- excess required farms on the 2002 AFIS
- transmission of 2001 and 2002 Crop Compliance Data Reports.

Disposal Date	Distribution
December 1, 2002	State Offices; State Offices relay to County Offices

Notice CP-543

2 COC Member and Employee Required Inspections

A

Inaccurate Required Inspections on Register

County personnel have observed that their registers include farms for the following non-required farms:

- county level employees, including CED, COC members, and Federal employees, who do not work in that County Office
 - COC alternates and CMC members
 - other agency employees not in that county.
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B

Action

County Offices should review the farms displayed as “required inspections” on the AFIS register to detect farms or employees erroneously appearing on the register as required inspections.

State Offices may instruct County Offices **not** to check farms and producers who appear on the list outside the requirements of 2-CP, paragraph 324. In this case, the Crop Compliance Data Report will not show 100 percent compliance completed.

C

Future Software Correction

Software will be adjusted for crop year 2003 and subsequent years to correct this situation.

Notice CP-543

3 Crop Compliance Data Reports

A

2001 Crop Compliance Data Report

The 2001 Crop Compliance Data Report is missing or is incomplete for most States. All counties shall transmit or retransmit the **2001** Crop Compliance Data Report by July 15, 2002. States shall transmit the reports on or before July 22, 2002.

B

2002 Crop Compliance Data Report

Counties and States are required to transmit the 2002 Crop Compliance Data Reports September 5th and 10th through March, or until the report is final.

Note: Counties and States are not authorized to wait until the report is final before transmitting. The monthly report is intended to serve as a progress report.

C

Ensure File Transmission

County and State Offices shall ensure that:

- report files are prepared for transmission according to 2-CP, paragraphs 530 and 531, respectively
 - file MRM appears on the transmission log.
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