

**For:** State and County Offices

**Compliance Tool Training**

**Approved by:** Acting Deputy Administrator, Farm Programs



**1 Compliance Tool Training for County Offices**

**A Background**

ITSD has developed and been testing a compliance tool to be used by County Offices that have Common Land Units (CLU's).

This tool:

- is currently going through acceptance testing in Kansas City so County Offices can use the tool for the 2003 compliance season
- is used for determining acres for FSN's selected for spot check
- saves a considerable amount of time performing compliance functions.

County Offices that are receiving National Agriculture Imagery Program imagery and that have CLU's, plus other County Offices in those States that have been identified as needing this tool will be trained this year. States not having CLU's will not need training this year, but will be trained next year.

**B Purpose**

This notice:

- notifies State and County Offices of the schedule for compliance tool training
- advises State Offices that the trainers will be training on the compliance tool and that State Offices should have a representative at the training to answer compliance policy questions.

<b>Disposal Date</b>	<b>Distribution</b>
December 1, 2003	State Offices; State Offices relay to County Offices

## Notice CP-568

### 1 Compliance Tool Training for County Offices (Continued)

#### C State Office Action

State Offices shall inform County Offices of the following before training occurs:

- only counties that have CLU will be trained this year
- each county is authorized to send 1 employee who will be performing 2003 spot check functions
- the compliance person to be trained should have had ArcView training and maintenance training **before** receiving compliance training
- County Offices that have been trained in the past will not receive additional training
- County Offices that have CLU's for the 2004 compliance season will receive training next year
- Exhibit 1 provides State and County Offices the training scheduled for selected States
- the trainer will contact State Offices to schedule training locations.

**Compliance Training Draft Schedule**

Following schedule is subject to change. Contact Jessica King at 202-720-3102.

Fifteen laptops will be available per site. Trainers on subsequent days will use the same set of laptops.

<b>State</b>	<b>Training Date</b>	<b>Training Location</b>	<b>Number of Classes</b>	<b>Number of Students</b>
Kentucky	Aug 6-8	Lexington, KY	3	39
New York	Aug 5-7	Cortland, NY	2 /Image Warp	30
New Hampshire	Aug 6	Concord, NH	1	10
Texas	Aug 6/7	Abilene/College Station	2	33
Washington	Aug 12	Spokane, WA	1	16
Idaho	Aug 14/15	Boise, ID	2	21
Oklahoma	Aug 12-15	Stillwater, OK	4	77
Oregon	Aug 11-12	Portland, OR	2	36
California	Aug 14/15	Sacramento, CA	2	26
Indiana	Aug 18-22	Indianapolis, IN	5	92
North Dakota	Aug 18-22	Fargo, ND	4	53
Massachusetts	Aug 21	Boston, MA	1	14
Rhode Island	Aug 22	Providence, RI	1	8
South Carolina	Aug 19	Columbia, SC	1	8
South Dakota	Aug 25/26	Huron, SD	2	34
Utah	Aug 28	Salt Lake City, UT	1	14
Virginia	Aug 26-28	Richmond, VA	6	94
Iowa	Aug 28/29	Des Moines, IA	2	22
Louisiana	Sept 9	Alexandria, LA	1	9
Arizona	Sept 11	Phoenix, AZ	1	5
Wisconsin	Sept 9/10	Madison, WI	2	30
Vermont	Sept 9	Morrisville, VT	1	14

**Note:** Kansas, Missouri, Minnesota, and Nebraska will be holding their own training.