

For: State and County Offices

Unauthorized Private Crop Insurance Representative Forms

Approved by: Acting Deputy Administrator, Farm Programs



1 Producer Verification Form

A Background

Inquiries have been received about the acceptance of unauthorized forms presented to State and County Offices by private crop insurance representatives seeking producer verification documentation. These forms are entitled Producer Verification Form (PVF) and do not contain an official USDA form number. The PVF requests verification of ID numbers, crops/practices for various producer farming interests, and whether a producer and/or the spouse had an interest in certain crops in the county for more than 2 years.

FSA is being asked, as third party verification, to verify data by signing PVF.

B Purpose

This notice provides guidance to State and County Offices when asked to provide information to private crop insurance company representatives.

2 Unauthorized/Authorized Producer Information Request Forms

A Unauthorized Forms

Unauthorized forms for data sharing are any forms not recognized by 2-CP, Part 5.5 procedure, when they are used for the purpose of validating/gathering producer information by private crop insurance representatives.

B Authorized Forms

2-CP, Part 5.5 addresses loss adjustment and compliance obligation requests for information.

FSA-426 is the only acceptable form for gathering needed information arising from compliance loss activity. Use of alternative forms, including FSA-426-A, is **not** acceptable.

Disposal Date

December 1, 2004
9-12-03

Distribution

State Offices; State Offices relay to County Offices

Notice CP-571

2 Unauthorized/Authorized Producer Information Request Forms (Continued)

C State and County Office Action

Follow procedure in 2-CP, Part 5.5 to provide assistance to private crop insurance company representatives. 2-CP, subparagraph 508 D, specifies that requests for information shall be used for the express purpose of fulfilling loss adjustment and compliance obligations when using FSA-426.

Take no action in fulfilling requests for producer information submitted on **any** unauthorized forms.

Notify the unauthorized form sender that the request for producer information will not be honored.