

**For:** State and County Offices

**Providing Information to RMA, Insurance Providers,  
and Private Insurance Company Representatives**

**Approved by:** Acting Deputy Administrator, Farm Programs



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**1 Overview**

**A Background**

2-CP, Part 5.5 provides instructions to FSA County Offices for responding to loss adjustment and associated compliance obligation requests made by private crop insurance company representatives.

It is FSA’s intent to cooperatively provide assistance to RMA and private insurance company representatives. However, many requests have been for verifying farm and/or tract numbers that should have been provided to company representatives through their insureds (producers).

Questions have arisen concerning:

- requests for information that may not involve loss adjustment and associated compliance obligation activities
- private insurance agent’s requests to change producer reported prevented planted crop acreages for insurance purposes
- correct use of FSA-426.

**B Purpose**

This notice provides guidance when FSA County Offices are asked to provide information to private crop insurance company representatives.

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<b>Disposal Date</b>	<b>Distribution</b>
December 1, 2005	State Offices; State Offices relay to County Offices

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## Notice CP-593

### 2 Clarifying Procedures

#### A Using FSA-426

2-CP, Part 5.5 addresses loss adjustment and the associated compliance obligation requests for information as it pertains to a reported crop loss claim.

When crop loss adjustment activity is performed, FSA-426 is the **only** acceptable form to be used by loss adjusters for gathering needed information. Using alternative forms, including FSA-426-A, is **not** acceptable.

#### B County Office Action

County Offices shall follow procedure in 2-CP, Part 5.5 when providing assistance to private insurance company representative requests for information. 2-CP, subparagraphs 508 D and F, specifically indicates that requests for information shall be used for the express purpose of fulfilling loss adjustment and the loss adjustment associated compliance obligations performed by a loss adjuster when using FSA-426. Requests shall not be honored unless a crop claim of loss has been filed.

2-CP, subparagraph 508 G, addresses FSA-426 submission to County Offices containing requests for an unreasonable number of producers. County Offices shall forward these requests to FSA State Offices for action.

County FSA Offices shall **not** revise acreage reports at the request of private insurance company representatives. Revisions to acreage reports may only be requested by the producer or someone acting as a power of attorney for the producer. FSA-578's shall not be revised for the sole purpose of making a producer eligible for prevented planting based on crop insurance rules. If the producer is eligible to be paid an indemnity on a substitute crop, that shall be performed through crop insurance, not by making a change to FSA-578. FSA-578 should **only** reflect the actual crop planted or prevented from being planted.

Following is an example of changes requested that **cannot be** made.

**Example:** Producer A reported wheat acreage planted on FSA-578, followed by prevented planted soybeans. As Producer A has no double crop history for soybeans, he/she wants to change the prevented planted soybean crop to another crop which would make him/her eligible for crop insurance under the double crop provision.

Submit questions to State Office for clarification.