

For: State and County Offices

Clarifying Comprehensive Information Management System (CIMS) Access and Fulfilling Approved Insurance Provider (AIP), Loss Adjuster, and Agent Requests for FSA-578 Data

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

The Farm Security and Rural Investment Act of 2002 (2002 Act), Section 10706, authorized development of CIMS to implement programs administered by FSA and RMA. The 2002 Act instructed FSA and RMA to combine, reconcile, redefine, and reformat current acreage reporting data elements to allow both agencies to use CIMS as a single source of common information.

The CIMS application is currently available to FSA National, State, and County Office employees, as well as RMA and other USDA employees. AIP's also have limited access to the CIMS application.

Recently, the National Office has received numerous inquiries from State and County Offices about the extent of AIP, Loss Adjuster, and Agent access to CIMS and the policy for fulfilling requests for FSA-578 data.

B Purpose

This notice provides additional guidance to State and County Offices about:

- AIP, Loss Adjuster, and Agent access to CIMS
- fulfilling FSA-578 data requests.

Disposal Date	Distribution
December 1, 2010	State Offices; State Offices relay to County Offices

Notice CP-668

2 AIP, Loss Adjuster, and Agent Access to CIMS

A Access to CIMS

Loss adjusters and crop insurance agents do not have access to the CIMS application. AIP's have access to the CIMS application but access is limited only to certain reports. At this time, AIP's do not have access to producer level data through the CIMS application. However, RMA provides producer level CIMS data to AIP's through a data file. AIP's are responsible for developing a process to disseminate this data to loss adjusters and agents as needed.

Note: AIP's may visit County Offices to obtain e-Authentication credential verification. County Offices may verify credentials for AIP's just as they do for producers. If County Offices have questions about the credential verification process they may contact the e-Authentication Help Desk according to subparagraph 4 B.

3 Fulfilling AIP, Loss Adjuster, and Agent Requests for FSA-578 Data

A Requests for FSA-578 Data

While providing AIP's access to CIMS is, in part, to decrease requests for FSA County Office information, time is required to fully implement the process of disseminating CIMS data. As AIP's continue to work on these processes, Loss Adjusters and Agents shall continue to submit FSA-578 data requests to FSA County Offices.

County Offices shall continue to fulfill AIP, Loss Adjuster, and Crop Insurance Agent requests for FSA-578 data according to 2-CP and 4-RM.

4 Contact Information

A Contacts

For questions about this notice:

- County Offices shall contact their State Office CIMS Specialist
- State Offices shall contact Melonie Sullivan by either of the following:
 - e-mail at melonie.sullivan@wdc.usda.gov
 - telephone at 202-690-1003.

B CIMS and eAuthentication Contacts

For questions about:

- **CIMS** access, State and County Offices shall e-mail questions to cimssupport@rma.usda.gov
- **eAuthentication**, State and County Offices shall e-mail questions to eAuthHelpDesk@ftc.usda.gov