

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CP-772

For: State and County Offices

Conservation Desktop HELC and WC Tracking Tool – Reminder

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

Notice CP-770 issued on July 10, 2023, provided training and access information for using NRCS' Conservation Desktop HELC/WC Tracking Tool production site for FSA referral of AD-1026's requiring technical determinations and FSA-569's beginning with FY 2024. NRCS issued NB 190-23-12 for follow-up guidance to NRCS.

B Purpose

This notice reiterates the new process as the new FY approaches.

2 Production Site

A Using the Production Site

Beginning with FY 2024, October 1, 2023, FSA will use the production site to refer AD-1026's and FSA-569's, and tracking applicable COC or NAD appeals to technical determinations (applicable to "final-issued" NRCS designations).

Note: NRCS has communicated Conservation Desktop will be offline beginning September 30, 2023, at 11:59 pm MDT through no later than October 9 for FY rollover. Users also will not be able to use the training site during this time.

B Production Site Access

FSA employees that have access to production site can find the link in Notice CP-770 and it is now available within the Farm Service Agency Intranet applications.

☆ [Conservation CSS - Cost Share System](#)

☆ [Conservation Desktop HELC/WC Tracker Tool](#)

☆ [Conservation SDMS - CRP Soils Database Management System](#)

Disposal Date	Distribution
January 1, 2024 9-22-23	State Offices; State Offices relay to County Offices

Notice CP-772

2 Production Site (Continued)

B Production Site Access (Continued)

FSA employees that have a need for access but do not (including new employees after this notice) should follow subparagraph 2 B of Notice CP-770 to request access for production **and training**. Notice CP-770 provides training information and instruction for familiarization through the training site (which will remain available and can also be accessed on the Intranet applications) before using production.

3 Action

A State Office Action

State Offices will:

- ensure that County Offices are notified of the contents of this notice
- contact the National Office Conservation Compliance Program Manager, Joe Fuchtman (joseph.fuchtman@usds.gov, 202-260-9146) with any questions about this notice.

B County Office Action

County Offices will:

- send questions to their applicable State Office contact
- begin using the production site for referrals of AD-1026, FSA-569, and tracking appeals beginning with FY 2024 (October 1, 2023).