

**UNITED STATES DEPARTMENT OF AGRICULTURE**

Farm Service Agency  
Washington, DC 20250

**Notice CP-776**

**For:** State and County Offices

**Announcing Honeybee Colony Inventory Reporting Policy for 2024 and Future Years**

**Approved by:** Acting Deputy Administrator, Farm Programs



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**1 Overview**

**A Background**

Federal regulations at 7 CFR 718.102 specify to be eligible for program benefits, an accurate annual acreage report must be filed with the county committee by the farm operator, farm owner, producer of the crop on the farm, or duly authorized representative by the final reporting date applicable to the crop as established by the Deputy Administrator. According to 2-CP, 1-ELAP, and 1-NAP honeybee producers are required to file an initial report of colony inventory by January 2 of each year and report changes to inventory, including movement of colonies into or outside of the county, within 30 calendar days.

**B Purpose**

This notice:

- informs State and County Offices of updated policy and procedure for honeybee colony inventory reporting beginning with crop year 2024
- provides instructions for completing the new form CCC-771, Honeybee Colony Inventory Reporting Form
- includes an example of CCC-771 and CCC-771A (continuation sheet) in Exhibit 1
- directs COCs and STCs to refer to the appropriate FSA handbook for policy relating to program benefits.

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Disposal Date	Distribution
December 1, 2024	State Offices; State Offices relay to County Offices

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## Notice CP-776

### 2 Updated Policy and Procedure for Honeybee Colony Inventory Reporting

#### A Overview

The established crop year for honey is January 1 through December 31. The acreage reporting date (ARD) for honeybee colonies is January 2, and producers are required to notify FSA of changes to inventory, as well as movement into or outside of the administrative county within 30 calendar days.

The following table provides an overview of the reporting process using CCC-771:

Step	Action
1	Record the following information on the hard copy map for the producer: <ul style="list-style-type: none"><li>• farm number</li><li>• tract number</li><li>• field number</li><li>• crop (honey)</li><li>• intended use (table/non-table)</li><li>• date of most recent inventory</li><li>• producer shares.</li></ul>
2	Review data on the acreage reporting map with the producer
3	Assist the producer with completing CCC-771 Parts A-C according to this notice and instructions on the Forms website.
4	Have the producer sign and date CCC-771 in Part D
5	Load data from the map and CCC-771 into CARS.
6	Use the signature date from CCC-771 in box 22C as the certification date in CARS.
7	Attach CCC-771 to the automated FSA-578(s) and indicate the following on the signature line: "See attached CCC-771 for signature".  <b>Notes:</b> The automated FSA-578 will not need to be signed by the producer.  The required statement according to 1-NAP and 1-ELAP will not be written on the FSA-578, since it is part of the initial certification on the CCC-771.
8	Provide the producer with a copy of the map, CCC-771, and FSA-578.
9	The producer reports changes to inventory numbers and/or location within 30 calendar days in person, by fax, e-mail, Box/OneSpan, or telephone.
10	County Office updates CCC-771 Part E and/or F, as applicable. If additional space is needed for reports of changes use CCC-771A.
11	County Office generates and provides the producer a Receipt For Service for all updates to inventory and/or location.
12	The producer certifies to all changes reported on CCC-771 in Part G no later than January 2 of the subsequent crop year
13	County Office completes CCC-771 item 31 when the producer is finished making changes for the year on or before January 2 of the subsequent crop year.
14	County Offices updates CARS to reflect the number of colonies from CCC-771 item 31 on or before January 2 of the subsequent crop year.

## 2 Updated Policy and Procedure for Honeybee Colony Inventory Reporting (Continued)

### B Initial Report and Certification of Colonies

An initial report of colonies on a CCC-771 must be submitted to the administrative county for each unit in which the producer has an interest, by January 2 of each year.

**Example:** A producer has a 100% share interest in 1,000 colonies and a 50% share interest in 500 colonies. Two separate forms must be submitted, and other producers with an interest must be identified.

The CCC-771 must be completed according to the following.

	<b>General Information</b>
<b>Item</b>	This part is completed by the administrative County Office.
1	Enter administrative State and code.
2	Enter administrative County and code.
3	Enter the crop year.
4A	Enter the name and address of the administrative County FSA Office.
4B	Enter the administrative County FSA Office telephone number.
	<b>Part A –Producer Information</b>
<b>Item</b>	This part must be completed by the honeybee producer.
5	Enter the honeybee producer's name as recorded in MIDAS Business Partner.
6A	Enter the producer's address line 1.
6B	Enter the producer's address line 2, if applicable.
6C	Enter the producer's city.
6D	Enter the producer's State abbreviation.
6E	Enter the producer's ZIP Code.
7	Enter any applicable data for the producer's address information line.
8	Enter the producer's primary telephone number and select if it is a home or cell number.
9	Enter the producer's secondary telephone number and select if it is a home or cell number.
10	Enter the producer's e-mail address.
11	Enter FSA farm number where producer's operation is located.
12	Enter the tract number where producer's operation is located.
13	Indicate if the producer has NAP coverage by checking the "Yes" or "No" box.
14	Enter the NAP unit number for the number of colonies being reported in item 15. If the producer is not a NAP participant, write "N/A".

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### 2 Updated Policy and Procedure for Honeybee Colony Inventory Reporting (Continued)

#### B Initial Report and Certification of Colonies (Continued)

Item	<b>Part B– Initial Report of Colonies</b> This part must be completed by the producer and submitted to the administrative County Office.
15	Enter the number of colonies being reported.
16	Enter the date of the most recent inventory recorded by the producer.
17	Enter the physical location State where the colonies are located.
18	Enter the physical location county where the colonies are located.
19	Enter the producer’s share of the colonies identified in item 15.
20A	Enter the name of the additional producer associated with the unit, if applicable.
20B	Enter the additional producer’s share of the colonies identified in item 9, if applicable.
21A	Enter the name of the additional producer associated with the unit, if applicable.
21B	Enter the additional producer’s share of the colonies identified in item 9, if applicable.
Item	<b>Part C – Certification</b> This part must be completed by the producer.
22A	Producer (or representative) will sign certifying to information provided in Parts A-C.
22B	Signatory in item 22A will enter their title/relationship when signing in the representative capacity.  If a producer and/or applicant is not signing in the representative capacity, this field will be left blank. If a producer/applicant is signing on behalf of themselves, it is acceptable to write “self”; however, it is not necessary.
22C	Producer or producer’s representative enters date they are signing the certification of the information provided in Parts A-C.

The information provided on the acreage reporting map and CCC-771(s) will be used to enter the initial report in CARS according to 2-CP. Once completed and printed, the CCC-771(s) must be attached to the FSA-578.

**Note:** The producer is not required to sign the automated FSA-578.

## 2 Updated Policy and Procedure for Honeybee Colony Inventory Reporting (Continued)

### C Late-Filed Initial Report

A report of colonies submitted after January 2 may be accepted, if either of the following conditions are met:

- COC is satisfied that the report of colonies for the unit is accurate and is accompanied by a copy of the State hive registrations where required by State law
- in States not having a hive registration program, COC will require additional documentation to establish the accuracy of the report of colonies to COC's satisfaction. This may include, but is not limited to:
  - moving permits
  - contracts with growers for pollination
  - loan documents
  - beekeeper financial records.

Documents provided must substantiate a conclusion that the bees were indeed present in the geographical area.

The late-filed initial report will be entered into CARS according to paragraph C.

Late-file fees will **not** be assessed, and field visits are **not** required.

COC's must record determinations in the minutes, and the County Office user must enter the number of COC-determined colonies in CARS, based on the documentation provided. The producer must be notified of the determination according to 2-CP.

### D Report of Additions or Reductions to Colony Inventory

Producers are required to report additions or reductions to inventory within 30 calendar days to the administrative County Office. This may be completed by any of the following methods:

- in person
- telephone
- fax
- e-mail.
- Box/OneSpan.

## 2 Updated Policy and Procedure for Honeybee Colony Inventory Reporting (Continued)

### D Report of Additions or Reductions to Colony Inventory (Continued)

Either the producer or County Office employee, dependent on the notification method chosen, will complete items 23 through 31 according to the following table.

Item	Part D – Additions/Reductions to Colony Inventory
23	Enter the date colonies were added to or reduced from inventory.
24	Enter the number of colonies in inventory prior to the addition or reduction.  <b>Note:</b> If this is the first report of change for the crop year, the number of colonies in inventory should be equal to the number of colonies reported in item 15. For all subsequent reports, the number of colonies in inventory should be equal to the County Office calculated current inventory in item 30 for the previously reported additions/reductions.
25	Enter the number of colonies added to inventory, if applicable.
26	Indicate the reason for the addition to inventory by marking the appropriate box next to “purchased”, “split/nuc”, or “other”, if applicable.
27	Enter the number of colonies reduced from inventory, if applicable.
28	Indicate the reason for the reduction of inventory by marking the appropriate box next to “sold”, “CCD”, or “other”, if applicable.
29	County Office will enter the date the producer reported the change of inventory to the FSA administrative County Office.
30	County Office will enter the current inventory by adding and/or subtracting the total number of colonies added or reduced from the prior reported inventory (Item 24 + Item 25 – Item 27).
31	At the end of the crop year for NAP or ELAP producers, the County Office will enter the highest number of colonies reported at any time from all reports, including any continuation sheets, from item 30.

**Note:** If additional space is needed for reporting changes to inventory during the crop year, use CCC-771A.

If a report of increases and/or decreases is submitted more than 30 calendar days after the change occurred, the producer or County Office must update the CCC-771 or CCC-771A accordingly. COC or STC will refer to the appropriate program policy for determining whether any adjustments to an application for payment should be made.

After each report of change to inventory, the County Office must issue a Receipt for Service according to 1-RFS.

## 2 Updated Policy and Procedure for Honeybee Colony Inventory Reporting (Continued)

### E Report of Movement/Relocation of Colony Inventory

Producers are required to report movement of inventory into or outside the administrative county within 30 calendar days. This may be completed by any of the following methods:

- in person
- telephone
- fax
- e-mail
- Box/OneSpan.

Either the producer or County Office employee, dependent on the notification method chosen, will complete CCC-771 items 32 through 38 according to the following table.

Item	<b>Part E - Colonies Moved/Relocated Inside or Outside the Administrative County</b>
32	Enter the date the colonies were moved/relocated.
33	Enter the number of colonies moved/relocated.
34	Enter the State where colonies were located before being moved/relocated.
35	Enter the county where colonies were located before being moved/relocated.
36	Enter the State where colonies are currently located.
37	Enter the county where colonies are currently located.
38	<b>County Office</b> will enter the date the producer reported the movement/relocation to the FSA administrative County Office.

**Note:** If additional space is needed for reporting changes to inventory during the crop year, use CCC-771A.

If a report of movement/relocation is submitted more than 30 calendar days after the change occurred, the producer or County Office must update the CCC-771 or CCC-771A accordingly. COC or STC will refer to the appropriate program policy for determining whether any adjustments to an application for payment should be made.

After each report of change to honeybee location, the County Office must issue a Receipt for Service according to 1-RFS.

**2 Updated Policy and Procedure for Honeybee Colony Inventory Reporting (Continued)**

**F Final Certification**

The producer must certify at the end of the crop year that all changes reflected on the CCC--771 parts D and E are correct by signing part F. This may be completed at any time the producer determines that no further changes to inventory are expected for the crop year, but no later than January 2 of the subsequent crop year.

If a producer did not report any changes or movement of inventory, the final certification is not required.

If incorrect information was entered by an FSA representative on the CCC-771 or on the FSA-578, follow 2-CP for making a correction.

Immediately upon receipt of the final certification, the County Office will update the automated FSA-578 in CARS with the highest number of colonies from item 31 on the CCC-771 or CCC-771A.

County Offices will refer to the applicable program policy for guidance if a final certification is not completed, which may affect eligibility for benefits.



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### 3 Action

#### A State Office Action

State Offices will:

- ensure County Offices are immediately informed of and follow the contents of this notice
- direct questions to the appropriate contact within the Safety Net Division according to this table.

IF the question is about...	THEN contact...
honeybee colony reporting policy	Helen Mathew at <a href="mailto:Helen.Mathew@usda.gov">Helen.Mathew@usda.gov</a> .
CCC-771, CCC-771A, or instructions	Amanda Cook at <a href="mailto:Amanda.Cook@usda.gov">Amanda.Cook@usda.gov</a> .

#### B County Office Action

County Offices will:

- begin using the CCC-771 for all honeybee colony reporting for crop year 2024
- ensure that a Receipt for Service is issued for all reports of colony inventory changes or colony location according to this notice
- contact producers with a 2024 inventory report already on file to inform them of these changes.

## CCC-771, Honeybee Colony Inventory Reporting Form

**A Instructions for Completing CCC-771**

Complete CCC-771 according to this table.

Item	Instructions
1-4B	FSA use only.
5	Enter the honeybee producer's name (person or legal entity).
6A	Enter the producer's address line 1.
6B	Enter the producer's address line 2, if applicable.
6C	Enter the producer's city.
6D	Enter the producers State abbreviation code.
6E	Enter the producer's ZIP code.
7	Enter any applicable data for the producer's address information line.
8	Enter the producer's primary telephone number and select if it is a home or cell number.
9	Enter the producer's secondary telephone number and select if it is a home or cell number.
10	Enter the producer's e-mail address.
11	Enter FSA farm number where producer's operation is located.  <b>Note:</b> The farm number is assigned by FSA when the farm is created. If the producer does not know their farm number, contact the producer's local FSA office for assistance.
12	Enter the tract number where producer's operation is located.  <b>Note:</b> The tract number is assigned by FSA when the farm is created. If the producer does not know their farm number, contact the producer's local FSA office for assistance.
13	Indicate if the producer has NAP coverage by checking "YES" or "NO".  <b>Note:</b> A producer has NAP coverage if a CCC-471 is filed requesting coverage, or if a CCC-860 is filed and the producer has not opted out of NAP coverage in part E of the form.
14	Enter the NAP unit number for the number of colonies being reported in Item 15. If the producer is not a NAP participant, enter "N/A".  <b>Note:</b> The NAP unit number is assigned by FSA. If the producer does not know their unit number(s), contact the producer's local FSA office for assistance.
15	Enter the number of colonies being reported.
16	Enter the date of the most recent inventory recorded by the producer in Item 15.

## CCC-771, Honeybee Colony Inventory Reporting Form (Continued)

## A Instructions for Completing CCC-771 (Continued)

Item	Instructions									
17	Enter the State of the physical location where the colonies in Item 15 are located on the date entered in Item 16.									
18	Enter the county of the physical location where the colonies in Item 15 are located on the date entered in Item 16.									
19	Enter the producer's share of the colonies identified in Item 15.									
20A	Enter the name of the additional producer associated with the unit, if applicable.									
20B	Enter the additional producer's share of the colonies identified in Item 15, if applicable.									
21A	Enter the name of the additional producer associated with the unit, if applicable.									
21B	Enter the additional producer's share of the colonies identified in Item 15, if applicable.									
22A	<p>Producer or representative of producer will sign certifying to information provided in Parts A-C.</p> <p><b>Note:</b> Producers <b>must</b> have valid signature authority documents on file with their local FSA office to allow representatives to sign this document.</p> <p><b>Examples of Representative Signature</b></p> <table border="1"> <thead> <tr> <th>Name on Document</th><th>Acceptable Signature</th></tr> </thead> <tbody> <tr> <td>Smith Bros. Inc.</td><td>by John H. Smith</td></tr> <tr> <td>Estate of John H. Smith</td><td>by Joseph Smith</td></tr> </tbody> </table>	Name on Document	Acceptable Signature	Smith Bros. Inc.	by John H. Smith	Estate of John H. Smith	by Joseph Smith			
Name on Document	Acceptable Signature									
Smith Bros. Inc.	by John H. Smith									
Estate of John H. Smith	by Joseph Smith									
22B	<p>Signatory in Item 22A will enter their title/relationship when signing in the representative capacity.</p> <p>If a producer and/or applicant is <b>not</b> signing in the representative capacity, this field will be left blank. If a producer/applicant is signing on behalf of themselves, it is acceptable to write "self"; however, it is <b>not</b> necessary.</p> <p><b>Note:</b> Producers <b>must</b> have valid signature authority documents on file with their local FSA Office to allow representatives to sign this document.</p> <p><b>Examples of Representative Signature</b></p> <table border="1"> <thead> <tr> <th>Name on Document</th><th>Acceptable Signature</th><th>Acceptable Title/Relationship</th></tr> </thead> <tbody> <tr> <td>Smith Bros. Inc.</td><td>by John H. Smith</td><td>Owner</td></tr> <tr> <td>Estate of John H. Smith</td><td>by Joseph Smith</td><td>Executor of Estate of John H. Smith</td></tr> </tbody> </table>	Name on Document	Acceptable Signature	Acceptable Title/Relationship	Smith Bros. Inc.	by John H. Smith	Owner	Estate of John H. Smith	by Joseph Smith	Executor of Estate of John H. Smith
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Estate of John H. Smith	by Joseph Smith	Executor of Estate of John H. Smith								

## CCC-771, Honeybee Colony Inventory Reporting Form (Continued)

## A Instructions for Completing CCC-771 (Continued)

Item	Instructions
22C	Producer or producer's representative enters date they are signing the certification of the information provided in Parts A-C.
23	Enter the date colonies were added to or reduced from inventory.  <b>Note:</b> If additional space is needed, complete CCC-771A. See subparagraph C.
24	Enter number of colonies in inventory prior to the addition or reduction.  <b>Note:</b> If this is the first report of change for the crop year, the number of colonies in inventory should be equal to the number of colonies reported in Item 15. For all subsequent reports, the number of colonies in inventory should be equal to the County Office calculated current inventory in Item 30 for the previously reported additions/reductions.
25	Enter the number of colonies added to inventory, if applicable.
26	Indicate the reason for the addition to inventory by checking the appropriate box next to "purchased", "split/nuc", or "other" if there is an entry in Item 25
27	Enter the number of colonies reduced from inventory, if applicable.
28	Indicate the reason for the reduction of inventory by checking the appropriate box next to "sold", "CCD", or "other", if there is an entry in Item 27.
29-31	FSA use only.
32	Enter the date the colonies were moved/relocated.
33	Enter the number of colonies moved/relocated.
34	Enter the State where colonies were located prior to being moved/relocated.
35	Enter the county where colonies were located prior to being moved/relocated.
36	Enter State where colonies are currently located.
37	Enter county where colonies are currently located.
38	FSA use only.

## CCC-771, Honeybee Colony Inventory Reporting Form (Continued)

## A Instructions for Completing CCC-771 (Continued)

Item	Instructions									
39A	<p>Producer or representative of producer will sign certifying to information provided in Parts D-E.</p> <p><b>Note:</b> This will be the final certification for the year attesting that the items recorded in Parts D-E made throughout the year are valid. If no changes were reported for the year, this certification signature is not required.</p> <p>If you are mailing or faxing this form, print the form and manually enter your signature. If this form is approved for electronic transmission and you have established credentials with USDA to submit forms electronically, use the buttons provided on the form for transmitting the form to the USDA servicing office.</p> <p><b>Note:</b> Producers <b>must</b> have valid signature authority documents on file with their local FSA office to allow representatives to sign this document.</p> <p><b>Examples of Representative Signatures</b></p> <table border="1"> <thead> <tr> <th>Name on Document</th><th>Acceptable Signature</th></tr> </thead> <tbody> <tr> <td>Smith Bros. Inc.</td><td>by John H. Smith</td></tr> <tr> <td>Estate of John H. Smith</td><td>by Joseph Smith</td></tr> </tbody> </table>	Name on Document	Acceptable Signature	Smith Bros. Inc.	by John H. Smith	Estate of John H. Smith	by Joseph Smith			
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39B	<p>Signatory in Item 38 will enter their title/relationship when signing in the representative capacity.</p> <p>If a producer and/or applicant is <b>not</b> signing in the representative capacity, this field will be left blank. If a producer/applicant is signing on behalf of themselves, it is acceptable to write "self"; however, it is <b>not</b> necessary.</p> <p><b>Note:</b> Producers <b>must</b> have valid signature authority documents on file with their local FSA office to allow representatives to sign this document.</p> <p><b>Examples of Representative Signatures</b></p> <table border="1"> <thead> <tr> <th>Name on Document</th><th>Acceptable Signature</th><th>Acceptable Title/Relationship</th></tr> </thead> <tbody> <tr> <td>Smith Bros. Inc</td><td>by John H Smith</td><td>Owner</td></tr> <tr> <td>Estate of John H Smith</td><td>by Joseph Smith</td><td>Executor of Estate of John H Smith</td></tr> </tbody> </table>	Name on Document	Acceptable Signature	Acceptable Title/Relationship	Smith Bros. Inc	by John H Smith	Owner	Estate of John H Smith	by Joseph Smith	Executor of Estate of John H Smith
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Estate of John H Smith	by Joseph Smith	Executor of Estate of John H Smith								
39C	<p>Producer or producer's representative enters date they signed certifying that the information provided in Parts E-F is correct.</p>									

## CCC-771, Honeybee Colony Inventory Reporting Form (Continued)

**B Example of CCC-771**

The following is an example of CC-771.

<b>CCC-771</b> (11-17-23)		U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation		<b>FOR COUNTY OFFICE USE ONLY</b>					
<b>HONEYBEE COLONY INVENTORY REPORTING FORM</b>		1. Administrative State <i>Name Code</i>			2. Administrative County <i>Name Code</i>				
		3. Crop Year							
		4A. Name and Address of Administrative County FSA Office <i>(Include City, State and Zip Code)</i>							
		4B. Administrative County FSA Office Telephone Number <i>(Include Area Code)</i>							
		<b>INSTRUCTIONS:</b> <i>Return this completed form to your County FSA Office.</i>							
<b>PART A – HONEYBEE PRODUCER INFORMATION</b>									
5. Producer's Name (Person or Legal Entity)				7. Information Line					
6A. Address Line 1				8. Primary Phone Number <input type="checkbox"/> Home <input type="checkbox"/> Cell					
6B. Address Line 2				9. Alternate Phone Number <input type="checkbox"/> Home <input type="checkbox"/> Cell					
6C. City			6D. State	6E. Zip		10. Email Address			
11. Farm Number		12. Tract Number		13. NAP Coverage? <input type="checkbox"/> YES <input type="checkbox"/> NO		14. Unit Number			
<b>PART B – INITIAL REPORT OF COLONIES</b>									
15. Number of Colonies	16. Date of Most Recent Inventory	17. Physical Location (State)	18. Physical Location (County)	19. Producer Share	20A. Additional Producer Associated with the Unit	20B. Additional Producer Share	21A. Additional Producer Associated with the Unit	21B. Additional Producer Share	
<b>PART C – CERTIFICATION</b>									
<i>I certify that the number of colonies reported includes all colonies for which producing honey, pollinating, and/or breeding is expected.</i>									
22A. Producer's Signature (By)				22B. Title/Relationship of Individual Signing in a Representative Capacity			22C. Date (MM/DD/YYYY)		
						DATE STAMP			

CCC-771, Honeybee Colony Inventory Reporting Form (Continued)

B Example of CCC-771 (Continued)

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PART D - ADDITIONS/REDUCTIONS TO COLONY INVENTORY						FOR COUNTY OFFICE USE ONLY	
23. Date of Inventory Addition/Reduction	24. Inventory Prior to Addition/Reduction	25. Number of Colonies Added	26. Reason	27. Number of Colonies Reduced	28. Reason	29. Date of FSA Notification	30. Current Inventory (24 + 25 - 27)
			<input type="checkbox"/> Purchased <input type="checkbox"/> Split/Nuc <input type="checkbox"/> Other		<input type="checkbox"/> Sold <input type="checkbox"/> CCD <input type="checkbox"/> Other		
			<input type="checkbox"/> Purchased <input type="checkbox"/> Split/Nuc <input type="checkbox"/> Other		<input type="checkbox"/> Sold <input type="checkbox"/> CCD <input type="checkbox"/> Other		
			<input type="checkbox"/> Purchased <input type="checkbox"/> Split/Nuc <input type="checkbox"/> Other		<input type="checkbox"/> Sold <input type="checkbox"/> CCD <input type="checkbox"/> Other		
			<input type="checkbox"/> Purchased <input type="checkbox"/> Split/Nuc <input type="checkbox"/> Other		<input type="checkbox"/> Sold <input type="checkbox"/> CCD <input type="checkbox"/> Other		
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			<input type="checkbox"/> Purchased <input type="checkbox"/> Split/Nuc <input type="checkbox"/> Other		<input type="checkbox"/> Sold <input type="checkbox"/> CCD <input type="checkbox"/> Other		
31. HIGHEST NUMBER OF COLONIES REPORTED IN Item 25 including continuation sheet(s)							

### B Example of CCC-771 (Continued)

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## CCC-771, Honeybee Colony Inventory Reporting Form (Continued)

## B Example of CCC-771 (Continued)

CCC-771 (11-17-23)

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**NOTE: Privacy Act Statement:** The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a – as amended). The authority for requesting the information identified on this form is 7 CFR Parts 1416 and 1437, the Commodity Credit Corporation Charter Act (15 U.S.C. 714 et seq.), the Federal Agriculture Improvement and Reform Act of 1996 (7 U.S.C. 7333 – as amended), the Federal Crop Insurance Act (7 U.S.C. 1508 – as amended), and the Agriculture Act of 2014 (7 U.S.C. 9801 – as amended). The information will be used to determine eligibility to participate in and receive benefits under the Non-Insured Crop Disaster Assistance Program (NAP) and Emergency Assistance for Livestock, Honeybees, and Farm-Raised Fish Program (ELAP). The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is voluntary. However, failure to furnish the requested information may result in a determination of ineligibility to participate in and receive benefits under NAP and ELAP.

**Public Burden Statement (Paperwork Reduction Act):** Paperwork Reduction Act Statement: The information collection is exempted from PRA as specified in 7 U.S.C. 9091(c)(2)(B). The provisions of criminal and civil fraud, privacy and other statutes may be applicable to the information provided.

**Non-Discrimination Statement:** In accordance with Federal civil rights law and USDA civil rights regulations and policies, the USDA, its agencies, offices, and employees participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). USDA is an equal opportunity provider, employer, and lender.

## CCC-771, Honeybee Colony Inventory Reporting Form (Continued)

## C Example of CCC-771A

The following is an example of CCC-771A.

Honeybee producers will complete the continuation sheet if they need additional space to report changes to honeybee colony inventory or movement/relocation of colonies throughout the crop year.

The completed continuation sheet should be submitted and accompanied by a CCC-771.

<b>CCC-771A</b> (11-17-23)		U.S. DEPARTMENT OF AGRICULTURE Commodity Credit Corporation		<b>FOR COUNTY OFFICE USE ONLY</b>			
<b>HONEYBEE COLONY INVENTORY REPORTING FORM (CONTINUATION SHEET)</b>		1. Administrative State <i>Name</i> <i>Code</i>		2. Administrative County <i>Name</i> <i>Code</i>			
		3. Producer Name		4. Unit Number		5. Crop Year	
		5A. Name and Address of Administrative County FSA Office (Include City, State and Zip Code)					
		5B. Administrative County FSA Office Telephone Number (Include Area Code)					
<b>PART D - ADDITIONS/REDUCTIONS TO COLONY INVENTORY</b>						<b>FOR COUNTY OFFICE USE ONLY</b>	
23. Date of Inventory Addition/Reduction	24. Inventory Prior to Addition/Reduction	25. Number of Colonies Added	26. Reason <input type="checkbox"/> Purchased <input type="checkbox"/> Split/Nuc <input type="checkbox"/> Other	27. Number of Colonies Reduced	28. Reason <input type="checkbox"/> Sold <input type="checkbox"/> CCD <input type="checkbox"/> Other	29. Date of FSA Notification	30. Current Inventory (24 + 25 - 27)

CCC-771, Honeybee Colony Inventory Reporting Form (Continued)

C Example of CCC-771A (Continued)

CCC-771A (11-17-23)
Page 2 of 3

PART E - COLONIES MOVED/RELOCATED						FOR COUNTY OFFICE USE ONLY
32. Date of Movement	33. Number of Colonies Moved	34. Prior Location (State)	35. Prior Location (County)	36. Current Location (State)	37. Current Location (County)	38. Date of FSA Notification

## CCC-771, Honeybee Colony Inventory Reporting Form (Continued)

## C Example of CCC-771A (Continued)

CCC-771A (11-17-23)

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