

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CRP-1004

For: State and County Offices

2023 Conservation Payments

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

According to 2-CRP, subparagraph:

- 462 B, CRP annual rental payments will be made, when authorized, after October 1 for each effective year
- 801 A, owners or operators who qualify under Transition Incentive Program (TIP) may be eligible to receive annual rental payments for up to 2 additional years after the CRP-1 expiration date.

B Purpose

This notice:

- advises State and County Offices that Conservation System Applications will be shut down at **5 p.m. CDT** on September 29, 2023, to prepare for the annual batch payment process for 2023 TIP, and CRP annual rental payments for contracts subject to 1-PL provisions
- advises State and County Offices that Conservation System Applications will be shut down at **5 p.m. CDT** on October 9, 2023, to prepare for the annual batch payment process for 2023 TIP subject to 4-PL provisions, and CRP annual rental payments for contracts subject to 4-PL, 5-PL, and 6-PL provisions

Disposal Date	Distribution
January 1, 2024	State Offices; State Offices relay to County Offices

9-6-23

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1 Overview (Continued)

B Purpose (Continued)

- advises State and County Offices that on October 3, 2023, the annual batch payment process will be processed for 2023 CRP annual rental payments and TIP payments subject to 1-PL provisions
- advises State and County Offices that on October 10, 2023, the annual batch payment process will be processed for 2023 CRP annual rental payments for contracts subject to 4-PL, 5-PL, and 6-PL provisions and TIP payments subject to 4-PL provisions
- provides State and County Offices with the upcoming schedule for payment processing for CRP and TIP
- reminds State and County Offices that payment reports are currently accessible through the Common Payment Reports System according to 9-CM.

2 CRP Schedule

A Batch Processing Order of CRP Contracts

CRP and TIP contracts subject to 1-PL provisions **must** be processed first for the system to properly determine payment limitation; followed by processing TIP contracts subject to 4-PL provisions and CRP contracts subject to 4-PL, 5-PL, and 6-PL provisions. There will be 2 separate batch payment processes to ensure payments are processed in the correct order and to allow time for County Offices to correct any issues that have reduced or prevented payment on 1-PL CRP and 1-PL TIP contracts before the 4-PL, 5-PL, 6-PL CRP, and 4-PL TIP contract batch occurs.

The first batch will begin running the 1-PL TIP and 1-PL CRP contracts on October 3, 2023. NPS will remain online allowing payments to be certified and signed as soon as processed.

The second batch will begin running October 10, 2023, to start processing 4-PL, 5-PL, 6-PL CRP contracts, and 4-PL TIP contracts. NPS will remain online allowing payments to be certified and signed as soon as processed.

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2 CRP Schedule (Continued)

B Conservation Software Schedule

The following is the projected software schedule for CRP and TIP.

Projected Date	Action
September 29, 2023, at 5 p.m. CDT	Shut down the following conservation applications to prepare for annual batch payment processing for 1-PL TIP and 1-PL CRP: <ul style="list-style-type: none">• BCAP• Conservation Contract Maintenance System (CCMS)• Conservation Funds Ledger System (CFLS)• Conservation Online System (COLS)• Conservation Payments (CP)• Cost Share Software (CSS)• GRP.
October 3, 2023	All conservation applications will be back online after 1-PL payment processing is completed. 1-PL TIP and 1-PL CRP payments are available in NPS for certification and signature.
October 9, 2023, at 5 p.m. CDT	Shut down the following conservation applications to prepare for annual batch payment processing for 4-PL TIP, 4-PL, 5-PL, and 6-PL CRP contracts: <ul style="list-style-type: none">• BCAP• CCMS• CFLS• COLS• CP• CSS• GRP.
October 10, 2023	All conservation applications will be back online after payment processing is completed. As payments process to NPS, users may begin certifying and signing payments.

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3 Action

A State Office Action

For issues regarding payment software problems or payments not issuing as expected, contact Aren Dameron in the Payments and Repayments Branch of PDD or use the DAFP Payments Issues SharePoint.

State Offices must ensure County Offices are aware of the contents of this notice.

B County Office Action

County Offices must:

- have all contract data updated correctly in CCMS before the first payment run to ensure manual reprocessing of payments is not necessary after the batch payment processes, which could result in contracts being paid out of the correct 1PL then 4PL/5PL/6PL order
- use the Common Payment Reports, Prepayment Report to resolve any outstanding reduction issues **before 5 p.m. CDT on September 29, 2023**
- begin certifying and signing:
 - 1-PL TIP and 1-PL CRP payments in NPS on or about **October 3, 2023**
 - 4-PL TIP, 4-PL, 5-PL, 6-PL CRP payments in NPS on or about **October 10, 2023**
- use the Common Payment Reports, Nonpayment/Reduction Report to resolve issues that prevented or reduced payments after each batch payment run
- use the Conservation Payments, “Make NPS Payment” option according to 5-CRP, Part 5 after correcting any issue causing a contract payment failure, if applicable.