

For: State and County Offices

**2024 Conservation Payments**

Approved by: Acting Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

According to 2-CRP, subparagraph:

- 462 B, CRP annual rental payments will be made, when authorized, after October 1 for each effective year
- 801 A, owners or operators who qualify under Transition Incentive Program (TIP) may be eligible to receive annual rental payments for up to 2 additional years after the CRP-1 expiration date.

**B Purpose**

This notice:

- advises State and County Offices that Conservation System Applications will be shut down to prepare for the annual batch payment process for 2024 CRP annual rental payments and TIP payments at 5 p.m. c.t. on:
  - September 30, 2024, for 2024 CRP annual rental contracts and TIP subject to 1-PL provisions
  - October 8, 2024, for 2024 CRP annual rental payments for contracts subject to 4-PL, 5-PL, and 6-PL provisions and TIP subject to 4-PL provisions
- advises State and County Offices that Conservation System Applications will be online to process annual batch payments for 2024 CRP annual rental payments and TIP on:
  - October 2, 2024, for payments subject to 1-PL provisions
  - October 9, 2024, for CRP annual rental payment contracts subject to 4-PL, 5-PL, and 6-PL provisions and TIP payments subject to 4-PL provisions
- reminds State and County Offices that payment reports are accessible through the Common Payment Reports System according to 9-CM.

<b>Disposal Date</b>	<b>Distribution</b>
August 1, 2025	State Offices; State Offices relay to County Offices

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### 2 CRP Schedule

#### A Batch Processing Order of CRP Contracts

CRP and TIP contracts subject to 1-PL provisions **must** be processed first for the system to properly determine payment limitation; followed by processing CRP contracts subject to 4-PL, 5-PL, and 6-PL provisions and TIP contracts subject to 4-PL provisions. There will be 2 separate batch payment processes to ensure that payments are processed in the correct order and to allow time for County Offices to correct any issues that have reduced or prevented payment on 1-PL CRP and 1-PL TIP contracts before the 4-PL, 5-PL, 6-PL CRP, and 4-PL TIP contract batch occurs. NPS will remain online allowing payments to be certified and signed as soon as processed.

The first batch will begin running the 1-PL CRP and TIP and contracts on October 2, 2024. NPS will remain online allowing payments to be certified and signed as soon as processed.

The second batch will begin running October 9, 2024, to start processing 4-PL, 5-PL, 6-PL CRP contracts, and 4-PL TIP contracts. NPS will remain online allowing payments to be certified and signed as soon as processed.

#### B Conservation Software Schedule

The following is the projected software schedule for CRP and TIP.

Projected Date	Action
September 30, 2024, at 5 p.m. c.t.	Shut down the following conservation applications to prepare for annual batch payment processing for 1-PL CRP and 1-PL TIP: <ul style="list-style-type: none"><li>• BCAP</li><li>• Conservation Contract Maintenance System (CCMS)</li><li>• Conservation Funds Ledger System (CFLS)</li><li>• Conservation Online System (COLS)</li><li>• Conservation Payments</li><li>• Cost Share Software (CSS)</li><li>• GRP.</li></ul>
October 2, 2024	All conservation applications will be back online after 1-PL payment processing is completed. 1-PL CRP and 1-PL TIP payments are available in NPS for certification and signature.
October 8, 2024, at 5 p.m. c.t.	Shut down the following conservation applications to prepare for annual batch payment processing for 4-PL, 5-PL, and 6-PL CRP and 4-PL TIP contracts: <ul style="list-style-type: none"><li>• BCAP</li><li>• CCMS</li><li>• CFLS</li><li>• COLS</li><li>• Conservation Payments</li><li>• CSS</li><li>• GRP.</li></ul>
October 9, 2024	All conservation applications will be back online after payment processing is completed. As payments process to NPS, users may begin certifying and signing payments.

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### 3 Action

#### A State Office Action

State Offices must:

- ensure that County Offices are aware of the contents of this notice
- reach out to Aren Dameron, Payments and Repayments Branch, Program Delivery Division, or use the DAFP Payments Issues SharePoint ([Conservation Payments - Main \(sharepoint.com\)](https://sharepoint.com)) for issues about payment software problems or payments not issuing as expected.

#### B County Office Action

County Offices must:

- have all contract data updated correctly in CCMS before the first payment run to ensure that manual reprocessing of payments is not necessary after the batch payment processes, which could result in contracts being paid out of the correct 1-PL then 4-PL, 5-PL, and 6-PL order
- use the Common Payment Reports, Prepayment Report to resolve any outstanding reduction issues **before 5 p.m. c.t. on September 30, 2024**
- begin certifying and signing:
  - 1-PL CRP and 1-PL TIP payments in NPS on or about **October 2, 2024**
  - 4-PL, 5-PL, and 6-PL CRP and 4-PL TIP payments in NPS on or about **October 9, 2024**
- use the Common Payment Reports, Nonpayment/Reduction Report to resolve issues that prevented or reduced payments after each batch payment run
- if applicable, use the Conservation Payments “Make NPS Payment” option according to 5-CRP, Part 5 after correcting any issue causing a contract payment failure.