

For: State Offices

Tracking Signup 23 Continuous CRP Automated Activity Before the End of FY

Approved by: Acting Deputy Administrator, Farm Programs



1 Reporting Signup 23 Continuous CRP Automated Activity

A

Background

Notice CRP-387 instructed County Offices to load all continuous CRP data, including CREP and FWP, into the CRP Contract File immediately upon approval of CRP-1. This information is used for determining payment for technical assistance.

CEPD has developed a website for State Offices to report the status of all Signup 23 continuous CRP automated activity for this FY by county.

B

Purpose

This notice provides:

- instructions for using the website
- the deadline for completing the “monitoring” activity.

The requirement to FAX notification of continuous CRP-1's not loaded into the CRP Contract File according to Notice CRP-387 is still applicable.

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Disposal Date	Distribution
September 1, 2002	State Offices

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1 Reporting Signup 23 Continuous CRP Automated Activity (Continued)

C

**Reporting
Activity Using
the Website**

Use the following instructions to report automated activity using the website.

Step	Action	Result
1	State Offices shall request information from County Offices. Once requested information is received, State Office employee shall access the following website: http://dc.ffasintranet.usda.gov/DAFP/cepdsto.htm	CEPD's State Office CRP Information Center Screen will be displayed.
2	On the State Office CRP Information Center Screen select Option "5", " Provide Signup 23 Status as of 9/30/2001 ".	A map of the U.S. will be displayed.
3	Click on the applicable State on the map.	An Excel spreadsheet will be displayed with the following categories for each county for the State selected: <ul style="list-style-type: none"> • Total CRP-2's • Approved by COC • Total Waiting <ul style="list-style-type: none"> • COC Approval • CPO's • Producer Eligibility • Land Eligibility • Producer Withdrew <ul style="list-style-type: none"> • Before CPO • After CPO.

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1 Reporting Signup 23 Continuous CRP Automated Activity (Continued)

C
Reporting
Activity Using
the Website
(Continued)

Step	Action	Result
4	Enter data for each county. Notes: Data shall reflect status as of COB September 28, 2001. Negative reports are required.	Report capturing status of all Signup 23 continuous CRP automated activity will be generated.
5	Save the Excel document. Record where spreadsheet is saved for future use.	
6	State Offices shall: <ul style="list-style-type: none">no later than October 19, 2001, email the report to crpreports@usda.govcomplete instructions in Notice CRP-387, subparagraph 2 B by September 30, 2001.	
