

For: State and County Offices

Processing AD-862's for CRP

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

Historically, NRCS provided practice needs and feasibility determination and a certification of CRP practice performance on AD-862. Recent changes to this process require that County Offices process a number of AD-862's without needs determination data or performance certification provided by NRCS or other technical service provider (TSP). Producers are required to self-certify practice performance on AD-862 for CRP practices not certified by NRCS or TSP.

B Purpose

This notice informs State and County Offices:

- of the modification of procedure to process AD-245/862 for CRP practices
- that software released in County Office Release Nos. 522 and 525 contains software modifications to simplify recording AD-862 data for CRP practices.

Disposal Date

August 1, 2004

Distribution

State Offices; State Offices relay to County Offices and NRCS State Offices

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2 County Office Software Release Nos. 522 and 525

A Software Modifications

The modification to CRES software in these County Office software releases will:

- default the Primary Purpose Code to "G" (Other Assistance) when creating AD-245 for CRP practices
- provide check blocks on AD-862 to identify the capacity (NRCS, FS, TSP, Producer, FSA) of the person signing the practice performance certification
- update the certification statement on AD-862 so that it applies to participants or TSP's
- eliminate the requirement to enter CRES technical data in Sections C, D, E, or F of AD-862 when recording CRP practice performance
- default the Other Assistance Primary Purpose Code to "8" in Section G - Other Assistance, when recording practice performance for CRP practices.

3 Needs Determination and Performance

A Documenting and Recording Needs Determination and Practice Performance Certification

For those CRP practices that AD-862 is not referred to NRCS or TSP for servicing, County Offices shall determine that the practice meets needs and feasibility based on the approved conservation plan developed by NRCS or TSP and approved by the Conservation District.

Enter the following statement in AD-862, item 7, Needs Statement: "Based on an approved conservation plan, this practice has been determined to be needed and feasible." CED shall enter the practice extent needed in item 10, and sign and date in item 11.

CRES software has been modified to require limited CRP practice performance data to be recorded in System 36. All CRP practices will be defaulted to a conservation purpose code of "G", Other Assistance, and a primary purpose code of "8".

Note: When recording performance certification for AD-862 in System 36, there is no reason to modify the defaulted values or record additional information, as the CRES process no longer analyzes this data.

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3 Needs Determination and Performance (Continued)

B Recording Performance on AD-245

When recording final performance on AD-245, CRES software requires entry of at least one "NRCS technical practice code" for processing to continue. Because technical codes may not be available for CRP practices that were not serviced by NRCS or TSP, County Offices shall enter the applicable technical code for the practice from the following table to meet the one "NRCS technical practice code" software requirement.

Practice	Technical Practice Code to Use
CP1	512/327
CP2	550
CP3, CP3A	612
CP4, CP4C	645
CP4A, CP4B	645
CP5, CP5A	380
CP6	362
CP7	587
CP8, CP8A	412
CP9, CP9C, CP9N	646
CP10	327
CP11	327
CP12	645
CP13	393
CP13A, CP13C	393
CP13B, CP13D	393
CP14, CP14C, CP14N	644
CP15, CP15A	332

Practice	Technical Practice Code to Use
CP16, CP16A	380
CP17, CP17A	380
CP18, CP18B	610
CP18A, CP18C	610
CP19	612
CP21	393
CP22	391
CP23	657
CP24	589
CP25	550
CP26	587
CP27	657
CP28	393/390
CP29	645/393
CP30	644/393
CP31	612

4 Action

A County Office Action

County Offices shall follow the provisions of this notice and 1-CONSV to:

- prepare and record needs determinations for AD-862's for CRP practices
- record performance in System 36 after practice completion.

B State Office Action

State Offices shall:

- ensure that County Offices follow the provisions of this notice
- provide a copy of this notice to the NRCS State Office.