

For: State and County Offices

Deadline for Recording Signup 29 (SU29) CRP Data into System 36 (S/36) CRP Contract File

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

About 1.2 million acres for SU29 was announced by Secretary Veneman on October 26, 2004, with a deadline to complete conservation plans by July 29, 2005, for contracts with an effective date of October 1, 2005. As of:

- August 19, 2005, only 39 percent of the offers had been recorded in S/36
- August 26, 2005, 44 percent of the offers had been recorded in S/36.

B Purpose

This notice advises State and County Offices to ensure:

- SU29 accepted offers are recorded in S/36 CRP contract file as soon as possible but no later than COB September 30, 2005, as instructed in Notice CRP-495, subparagraph 5 A
- a report is provided to the National Office if offers will not be recorded in S/36 CRP contract file by COB September 30, 2005.

Disposal Date	Distribution
January 1, 2006	State Offices; State Offices relay to County Offices

Notice CRP-500

2 Instructions for Recording SU29 Accepted Offers into S/36 CRP Contract File

A Deadlines

All CRP SU29 accepted offer data is to be recorded into S/36 contract file **immediately** upon COC approval of CRP-1 but no later than September 30, 2005.

B Instructions for Exceptions to Recording SU29 Offers into S/36 CRP Contract File

State Offices shall ensure County Offices adhere to these instructions.

State Offices that determine a County Office cannot record SU29 accepted offers into S/36 CRP contract file by September 30, 2005, shall FAX notification using Exhibit 1 to CEPD at 202-720-4619 by COB September 30, 2005.

Note: Negative reports are required.

3 Action

A State Office Action

State Offices shall review the County Office recorded contracts for SU29 CRP offers in S/36 according to the following table:

Step	Action	
1	State Offices shall access a report listing the status of their applicable County Offices by accessing CEPD's, " State and County Office CEPD Information Center " at: http://dc.ffasintranet.usda.gov/dafp/cepdsto.htm .	
2	Click "6", " CRP Signup 29 Activities ".	
3	Click "10", " Signup 29 Recorded Contracts as of 8/26/05 ".	
4	Click the applicable State.	
5	<p>A report by county will be displayed with a list of:</p> <ul style="list-style-type: none"> • total accepted offers • recorded contracts • percent of recorded contracts. <p>Notes: SU29 offers to be recorded in S/36 CRP contract file that are errors, omissions, or appeals may not be included in the "Total Accepted Offers" field.</p> <p>This is a 1-time report and will not be updated to reflect contracts recorded after the date the report was posted on the website.</p>	
6	State Offices shall contact County Offices and ensure County Offices meet the September 30, 2005, deadline for recording SU29 CRP contracts in S/36.	
7	IF County Offices...	THEN...
	will meet the deadline	send a negative report to CEPD.
	will not meet the deadline	shall complete the report in Exhibit 1 and FAX the report to CEPD at 202-720-4619 by COB September 30, 2005 .

Report of County Offices Not Meeting the Deadline for Recording SU29 CRP Contracts

FAX the completed report to CEPD at 202-720-4619 for County Offices that will not meet the September 30, 2005, deadline for recording SU29 CRP contracts in S/36.

Note: Reproduce locally.

State Office Name:		Contact Name and Telephone:
County Office Name	Number of Contracts Not Recorded	Reasons Contracts Were Not Recorded
Total Number of Contracts Not Recorded		