

For: State and County Offices

Conservation Software Contained in County Software Release No. 612

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Some signup 33 CRP contracts were not approved by COC before September 30, 2006. Notice CRP-557 provided procedure for the approval of certain CRP contracts after that date. Software in County Release No. 612, to be mailed April 9, 2007, will allow these contracts to be correctly added to the System 36 contract file.

B Purpose

This notice provides:

- instructions for adding new signup 33 contracts not approved by September 30, 2006, to the System 36 CRP contract file
- instructions for correcting signup 33 contracts not approved by September 30, 2006, that were added to the System 36 CRP contract file before installing County Release No. 612
- information about a last-job edit that will run automatically with the installation of County Release No. 612
- instructions for running a report to identify contracts with an original start date other than October 1, 2006.

Disposal Date	Distribution
January 1, 2008	State Offices; State Offices relay to County Offices

Notice CRP-562

2 General Policy

A Effective Dates for Contracts Not Approved by September 30, 2006

Contracts **not** approved by September 30, 2006, shall become effective the 1st of the month after the month CRP-1 is approved, with the contract period adjusted accordingly.

Example: CRP-1 approved on October 10, 2006, shall have a November 1, 2006, effective date with duration of 10 years, 11 months.

Note: CRP contracts **cannot** exceed 15 years.

The 1st year annual rental payment will be a prorated payment. The remaining 10 annual rental payments would be made after October 1 of each applicable year.

3 Updated Software

A Adding Contracts Approved After September 30, 2006

CRP contracts approved after September 30, 2006, may be correctly recorded in System 36 after installation of County Release No. 612. For these contracts the start and end dates **must**:

- be manually entered on Screen EPCR1201
- agree with the dates recorded in CRP-1, item 9.

After County Release No. 612 is installed, the following will be displayed on Screen EPCR8001:

- 1st prorated annual payment
- modified contract starting and ending dates.

When adding new signup 33 CRP contracts after installation of County Release No. 612, the entries for the contract period **must** be manually entered, for those contracts not approved by September 30, 2006.

Note: If the County Office is transmitting the contract from COLS to System 36, the contract “Original CRP-1 Start Date” and “Date CRP-1 Ends” shall be modified to reflect the correct start and end dates according to this notice. COLS is not being updated, at this time to reflect the start and end dates, because of contracts approved after September 30, 2006.

Notice CRP-562

3 Updated Software (Continued)

B Example of Screen EPCR1201

Only examples of screens that will be modified by County Release No. 612, to allow the contract dates to be entered or changed, will be displayed in this notice.

Note: The access process for adding or correcting contracts in System 36 CRP contract file for signup 33, and instructions for each screen **not** modified by County Release No. 612, are in Notice CRP-531.

On Screen EPCR1201, the “Original CRP-1 Start Date” and “Date CRP-1 Ends” **must** be entered and be the same as the manually modified Contract Period dates from the approved CRP-1, item 9. In this example the CRP-1 was approved October 10, 2006.

```
Happy F3
File Edit Transfer Appearance Communication Assist Window Help
PrintScreen Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Support Index
069 NATCHITOCHES Add EPCR1201
CRP CONTRACTS - ORIGINAL START DATE Version: AD92 03-12-2007 09:25 Term F3
-----
Contract Number: 116 G Signup Number: 33 Farm Number: 412
Program Year: 2007
Rental Rate: 48.00 Total Acres Approved: 1.3

Original CRP-1 Start Date: 11-01-2006 Date CRP-1 Ends: 09-30-2021
(MM-DD-YYYY) (MM-DD-YYYY)

Length of Contract - Years: 14 Months: 11

Cmd3=Previous Screen Cmd7=End CRP Processing Enter to Continue
b 11/030
Connected to remote server/host 199.159.97.55 using port 23
```

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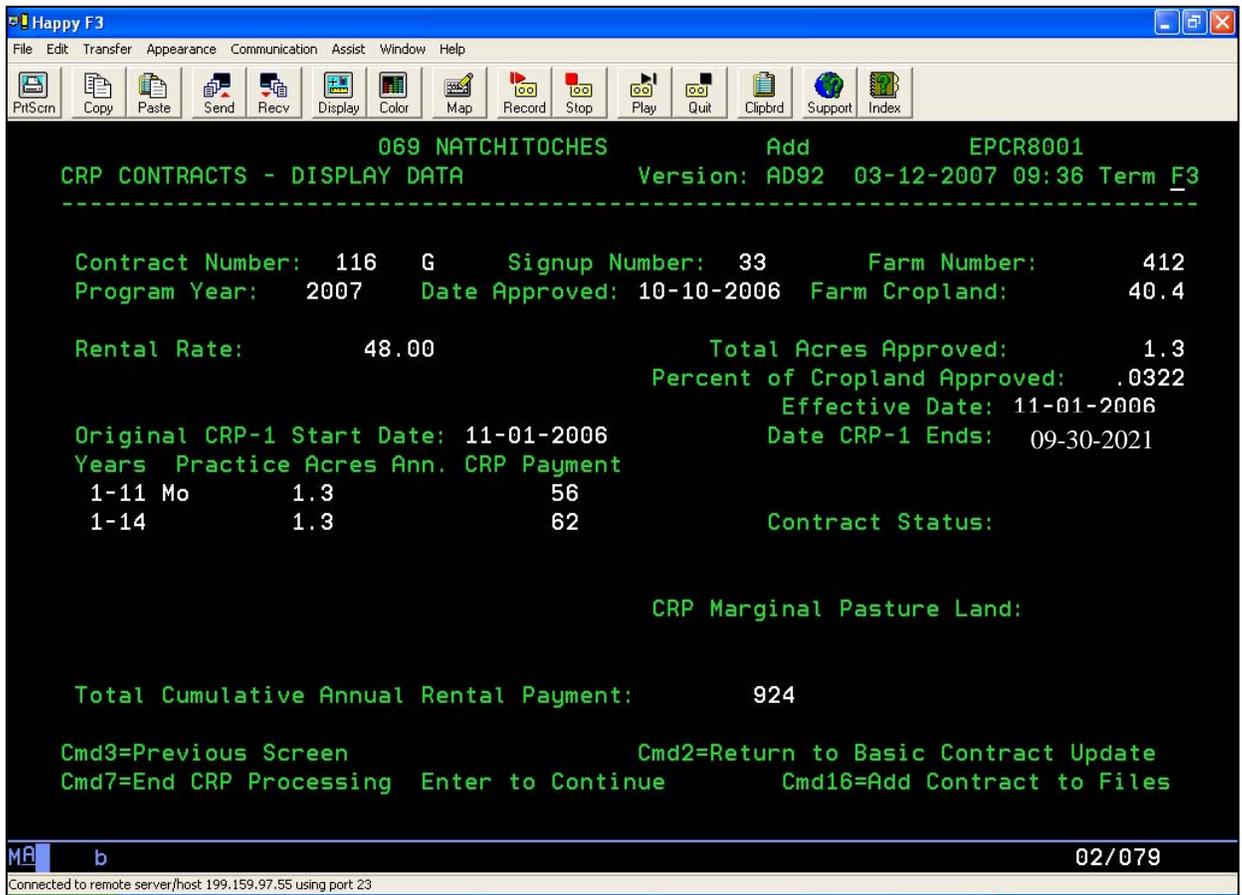
3 Updated Software (Continued)

C Example of Screen EPCR8001

The new “Original CRP-1 Start Date” and “Date CRP-1 Ends” **must** be the same as the dates on CRP-1 after the dates are manually updated by the County Office.

The 1st year payment is prorated to reflect the number of months left in the FY and must be the same as CRP-1, item 10C. The remaining annual payments, in this example 14 years, **must** be the same as CRP-1, item 10B.

Note: Since CRP-1 was generated and printed from COLS for signup 33, the County Office shall make pen and ink changes to CRP-1, items 9 and 10C, and obtain applicable signatures according to 2-CRP.



```
Happy F3
File Edit Transfer Appearance Communication Assist Window Help
PrintScrn Copy Paste Send Recv Display Color Map Record Stop Play Quit Clipbrd Support Index

069 NATCHITOCHES Add EPCR8001
CRP CONTRACTS - DISPLAY DATA Version: AD92 03-12-2007 09:36 Term F3
-----

Contract Number: 116 G Signup Number: 33 Farm Number: 412
Program Year: 2007 Date Approved: 10-10-2006 Farm Cropland: 40.4

Rental Rate: 48.00 Total Acres Approved: 1.3
Percent of Cropland Approved: .0322
Effective Date: 11-01-2006
Original CRP-1 Start Date: 11-01-2006 Date CRP-1 Ends: 09-30-2021
Years Practice Acres Ann. CRP Payment
1-11 Mo 1.3 56
1-14 1.3 62 Contract Status:

CRP Marginal Pasture Land:

Total Cumulative Annual Rental Payment: 924

Cmd3=Previous Screen Cmd2=Return to Basic Contract Update
Cmd7=End CRP Processing Enter to Continue Cmd16=Add Contract to Files

MP b 02/079
Connected to remote server/host 199.159.97.55 using port 23
```

Notice CRP-562

3 Updated Software (Continued)

D Last-Job Edit to Correct Signup 33 Contracts with Original CRP-1 Start Date Other Than October 1, 2006

Signup 33 contracts with an approval date later than September 30, 2006, that were entered into System 36 before County Release No. 612 was installed, will have an incorrect "Date CRP-1 Ends" year. Signup 33 contracts entered into System 36 with "Original Start Date" other than October 1, 2006, have been recorded with an error in the "Date CRP-1 Ends" year field. Installing County Release No. 612 will execute a last-job that will correct the "Date CRP-1 Ends" year of the original contracts and update "Special Payments" data with a record for the prorated amount for the partial 1st year for producers.

Note: If a signup 33 contract with a start date other than October 1, 2006, has been "Revised" (suffix added) before County Release No. 612 is installed, the last-job edit will **not** enter the prorated 1st year payment amount and the County Office **must** update the "Special Payment" data for the revised contract's producers. The last-job edit will correct the "Date CRP-1 Ends" year of the revised contract, but will **not** correct the prorated payment amount. Therefore, County Offices shall select the producers under "Special Payment Processing" and enter the prorated payment amount manually for each producer on the contract.

E Identifying Contracts that Need Correction

After installing County Release No. 612, County Offices shall run the Special Payment and Reduction Report for FY 2008/Payment Year 2007, to identify contracts with producers with a prorated payment amount.

For original signup 33 contracts with a partial 1st year, producers will be displayed on the report with a "Prorated Reduction Amount" and "Amount to be Paid". Beneath that line, "Signup 33 Program Year 2007 Prorated Payment" will be displayed. This message indicates that the contracts listed for 2007 started on a date other than October 1, 2006.

If an original contract has a start date other than October 1, 2006, and is **not** listed on the report, the missing contracts **must** be "Corrected", according to 1-CRP, to reflect the correct start and end dates.

To run the report, County Offices shall take the following steps.

Step	Action
1	On Menu EPCA00, ENTER "6", "Payment Activities" and PRESS "Enter"
2	On Screen EPCJ0001, ENTER "7", "Payment Reports" and PRESS "Enter"
3	On Screen EPCM00, ENTER "1", "Producers Selected for Special Payment and/or Reduction" and PRESS "Enter"
4	ENTER "2007" for the Installment Year and PRESS "Enter"
5	Select desired printer and PRESS "Enter"
6	Report EPCM10-R001 "Special Payment and Reduction Report for FY 2008/Payment Year 2007" will print on selected printer.

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4 Action

A County Office Action

County Offices shall, after installation of County Release No. 612, follow instructions provided in Notice CRP-531 and this notice to add and/or correct contracts with approval dates after September 30, 2006.

B State Office Action

State Offices shall ensure that County Offices:

- timely install County Release No. 612 and follow instructions in this notice to add signup 33 contracts approved after September 30, 2006, to System 36 contract file
- review System 36 contract file to verify that any signup 33 CRP contracts that were approved after September 30, 2006, have been corrected with the proper dates.