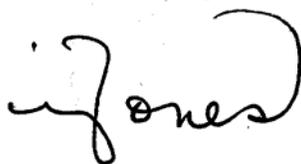


For: State and County Offices

Expiring Continuous CRP Letters Mailed by Kansas City

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

Notice CRP-549 provided policies and procedures for the re-enrollment of continuous and general signup CRP contracts scheduled to expire September 30, 2007.

Land enrolled in CRP scheduled to expire on September 30, 2007, may be eligible to be offered for re-enrollment under the continuous signup criteria, provided all other eligibility criteria are met.

Kansas City recently mailed a letter to CRP participants with expiring **continuous** CRP-1's. One letter was sent to each participant for every administering county with 1 or more expiring continuous CRP-1's.

Disposal Date	Distribution
January 1, 2008	State Offices; State Offices relay to County Offices and NRCS State Offices

Notice CRP-568

1 Overview (Continued)

B Purpose

This notice provides:

- a sample of the letter (Exhibit 1) that was mailed by Kansas City to all CRP participants with **continuous** CRP-1's scheduled to expire September 30, 2007
- that letters for **general** signup CRP-1's scheduled to expire September 30, 2007, that did **not** accept the Re-enrollment or Extension (REX) offer, shall be generated by the County Office from System 36

Note: For general signup CRP contracts scheduled to expire September 30, 2007, where the participants did **not** accept the REX offer, County Offices shall notify these participants by generating the expiration letters through System 36. From the CRP Contracts - Report Selection Menu, County Offices shall select option "15", "Letters and Letter Reports" and generate the applicable expiration letters according to Information Bulletin No. 4070R and 1-CRP, paragraphs 334 and 335.

- the location of a Web report listing participants receiving letters from Kansas City.

2 Notification Procedure

A 2007 Listing of Letters Sent by Kansas City for Expiring Continuous Contracts

A report is provided on FSA's Intranet listing participants receiving the expiring continuous letters from Kansas City. Access the report as follows.

Step	Action
1	Go to State and County Office CEPD Information Center web site at http://dc.ffasintranet.usda.gov/dafp/cepdsto.htm .
2	CLICK "9", "2007 Listing of Letters Sent by KC for Expiring Contracts".
3	Select the applicable State and County to display the listing of participants with expiring continuous CRP contracts that received letters sent from Kansas City.

Notice CRP-568

2 Notification Procedure (Continued)

B Verifying Participant Notification

County Offices shall compare the State and County Office CEPD Information Center, “2007 Listing of Letters Sent by Kansas City for Expiring Continuous Contracts” with the 2007 expiring CRP-1’s to ensure that **all** applicable producers were notified. If it is determined that a participant has a continuous CRP contract expiring September 30, 2007, and did **not** receive a letter from Kansas City, then County Offices shall reproduce the letter in Exhibit 1 and send the letter to the participant **immediately**.

In addition, County Offices shall verify the addresses on the State and County Office CEPD Information Center, “2007 Listing of Letters Sent by Kansas City for Expiring Continuous Contracts” with the current addresses on file in the county for the producers listed. County Offices shall notify producers, using the example letter in Exhibit 1, if participants’ letters were sent from Kansas City to an incorrect address.

3 Action

A State Office Action

State Offices shall:

- provide a copy of this notice to County Offices
- ensure that County Offices follow the provisions of Notice CRP-549 and this notice.

B County Office Action

County Offices shall:

- review the policies and provisions in Notice CRP-549 and this notice
- review the letter in Exhibit 1 of this notice with the local NRCS and FS staff
- access and review the report listed in subparagraph 2 A
- provide a copy of the report listed in subparagraph 2 A to NRCS and FS staff
- compare the State and County Office CEPD Information Center, “2007 Listing of Letters Sent by Kansas City for Expiring Continuous Contracts” with:
 - 2007 expiring CRP-1’s to ensure that **all** applicable producers were notified
 - the current addresses on file in the county for the producers listed
- generate and send the general signup contract expiration letters
- retain a copy of this notice in the County Office’s CRP folder.

Sample Letter for CRP Participants With Contracts Scheduled to Expire on September 30, 2007

United States
Department of
Agriculture



Farm and Foreign
Agricultural
Services

Farm Service
Agency

1400 Independence
Ave, SW
STOP 0501
Washington, DC
20250-0501

June XX, 2007

Dear CRP Participant:

This letter informs you that one or more of your continuous Conservation Reserve Program (CRP) contracts are scheduled to expire on September 30, 2007. These expiring continuous CRP contracts may be eligible to be re-enrolled for a new 10- to 15-year contract provided the current contract scheduled to expire in September is in full compliance. If re-enrolled, the new continuous signup contracts would begin October 1, 2007.

All re-enrolled continuous signup CRP contracts will require new conservation plans to be developed.

For further information regarding re-enrolling expiring continuous CRP contract acreage, or for information regarding conservation and wetland compliance provisions for land leaving the CRP and returning to production, contact your local FSA and NRCS offices.

Please note that after the expiration of a CRP contract that had been devoted to trees, the acreage will no longer be considered cropland and may become ineligible for CRP or other farm programs. However, this does not apply for acreage re-enrolled to a new contract.

To ensure that this acreage can be re-enrolled, please submit an offer for any new contract(s) at your local office before August 1, 2007.

Sincerely,

A handwritten signature in black ink that reads "Teresa C. Lasseter". The signature is written in a cursive style. To the right of the signature is a vertical red line.

Teresa C. Lasseter
Administrator