

For: State Offices

**Reminder of 2007 Conservation Reserve
Enhancement Program (CREP) Annual Performance Report (CEP-68R)**

Approved by: Deputy Administrator, Farm Programs



1 Reminder to Submit CREP Report

A Background

CREP is part of the Conservation Reserve Program (CRP). Current authority provides up to 39.2 million acres may be enrolled under CRP, including acres allocated to CREP projects, through December 31, 2007.

CREP was established to address specific recognized environmental issues of the State and Nation. Thirty-nine Memoranda of Agreement (Agreement) have been signed in 30 States. Each agreement requires the State to provide an annual performance report to CEPD no later than a specified date indicated in the agreement usually 90 calendar days after the end of the Federal fiscal year (September 30). The CREP annual performance report is a critical tool used to:

- determine program accomplishments
- justify average cost per acre of enrollment
- justify continued Federal and State funding of the program
- indicate continued State partner financial and administrative support
- detail program changes needed to ensure that program goals are achieved in a cost effective manner.

Note: Each report must contain certain information, including a detailed monitoring report, according to FSA CRP National directives and the terms of the Agreement.

Disposal Date	Distribution
March 1, 2008	State Offices; State Offices relay to NRCS State Offices

Notice CRP-574

1 Reminder to Submit CREP Report (Continued)

B Purpose

This notice:

- reminds FSA State Offices that FY 2007 CREP annual performance reports are due according to the specific requirement in the CREP Agreement and FSA CRP National directives
- requires an annual performance report for each CREP project on or before the required deadline
- requires that an annual performance report address accomplishments in achieving each of the measurable program goals listed in the agreement
- requires SED to ensure that a timely and detailed annual performance report is submitted to CEPD
- requires State Offices to provide applicable State government staff with relevant CREP enrollment and other data according to the terms of the Agreement and FSA CRP National directives
- reminds State Offices to provide applicable information to CREP partners as needed to complete the report according to current FOIA and Privacy Act requirements
- requires an electronic copy of the annual performance report be e-mailed to the CREP Program Manager, Lana J. Nesbit, at Lana.Nesbit@wdc.usda.gov.

C State Office Action

State Offices managing 1 or more CREP Agreements shall:

- review the CREP Agreement for the due date of the annual performance report
- contact the State contact to remind them of the due date
- provide a copy of this notice to State CREP partners
- notify Lana J. Nesbit, CREP Program Manager, of any issues about timely annual submission of performance reports by December 15, 2007, using 1 of the following:
 - email to Lana.Nesbit@wdc.usda.gov
 - FAX to 202-690-0691
 - telephone at 202-720-8772.