

For: State and County Offices

Updating Contract Data for Continuous CRP Signup Re-Enrolled Acres

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Expiring continuous CRP practices may be eligible to be offered for re-enrollment. Generally, the expiring continuous signup practices may be re-enrolled using the existing practice number. For program reporting and performance, as well as budget purposes, it is important that the amount of land is accurately reported for re-enrolled and new acres enrolled into CRP. Therefore, data in the System 36 must be updated to reflect re-enrolled acres from signups 35 and 36 and future continuous CRP signups.

Note: Signup 35 was the first opportunity to occur for re-enrollment of continuous signup acres.

County Transmittal No. 627 and AS/400 Transmittal No. 89 were released to County Offices on November 2, 2007. This release added Screen EPCR1601 to the CRP conservation file. Screen EPCR1601:

- allows for the input of acres that were re-enrolled during signups 35 and 36
- **will also be used to enter re-enrolled acres for future continuous CRP signups.**

Note: In addition, Screen EPCR1610 provides for entry of the expired CRP-1 numbers.

B Purpose

This notice provides instructions to access the System 36 screens to enter the re-enrolled acres and expired CRP-1 numbers.

Disposal Date	Distribution
October 1, 2008	State Offices; State Offices relay to County Offices

Notice CRP-594

2 Action

A County Office Action

County Offices shall enter:

- signups 35 and 36 re-enrolled acres
- expired CRP-1 numbers in the System 36 CRP Contract File for previously entered contracts according to the following table.

Step	Action
1	On Application Selection Menu FAX07001, ENTER "5", "Conservation".
2	On Conservation Main Menu EEA000, ENTER "3", "CRP Contract File Menu".
3	On CRP-Conservation File Menu EPCA00, ENTER "4", "Update Contract File (10 & Up)", and PRESS "Enter".
4	On Conservation-CRP Contract File Menu, enter the signup contract number that contains re-enrolled acreage, ENTER "5", "Correct Existing Contract", and PRESS "Enter".
5	ENTER "Type Correction: 1. Basic Contract Data" and PRESS "Enter".
6	On CRP Contracts-Basic Contract Data Screen EPCR1001, PRESS "Enter".
7	On CRP Contracts-Original Start Date Screen EPCR1201, PRESS "Enter".
8	On CRP Contracts-CRP-2 Data Screen EPCR1501, PRESS "Enter".
9	On CRP Contracts-Expiring CRP-1 Screen EPCR1601, enter only the acres that expired and were re-enrolled under this new contract number. Enter the expired CRP-1 contract number. PRESS "Enter".
10	On CRP Contracts-CRP Soils Screen EPCR1801, PRESS "Enter".
11	On CRP Contracts-Practice Selection Screen EPCR2001, PRESS "Enter".
12	On CRP Contracts-Practice Data Screen EPCR2401, PRESS "Enter".
13	On CRP Contracts-Producer Data Screen EPCD3501, PRESS "Cmd2".
14	On CRP Contracts-Shares Screen EPCD4001, PRESS "Enter".
15	On CRP Contracts-Display Data Screen EPCR8001, PRESS "Cmd5".

Note: For continuous CRP contracts that have not previously been entered in the System 36, complete step 9 on Screen EPCR1601 when loading the CRP contract.

B State Office Action

State Offices shall ensure that County Offices follow the requirements of this notice.