

For: State and County Offices

Payment Limitation Inheritance Adjustments for CRP Contracts

Approved by: Deputy Administrator, Farm Programs



1 Payment Limitation Adjustments

A Background

The Food, Conservation, and Energy Act of 2008, Pub. L. 110-246, made changes to payment eligibility and payment limitation provisions to be implemented for 2009 and subsequent program years. These provisions included adjustments to payment limitation amounts.

The maximum payment limitation may be adjusted because of the inheritance provisions according to 4-PL, paragraph 178.

B Purpose

This notice provides procedure to enter payment limitation adjustments for CRP in the web-based subsidiary system.

Note: Policy to determine the amount of adjustments will be found in the related program handbooks.

Disposal Date	Distribution
January 1, 2011	State Offices; State Offices relay to County Offices

Notice CRP-680

2 Software

A Background

The web-based subsidiary payment limitation process will allow users to record payment limitation adjustments for inheritance provisions according to 4-PL, paragraph 178.

Payment limitation adjustments may be:

- updated by employees in the producer’s eligibility recording county
- updated by State Office employees for producers whose recording county is in their State
- viewed by all other users.

B Accessing Payment Limitation Adjustments

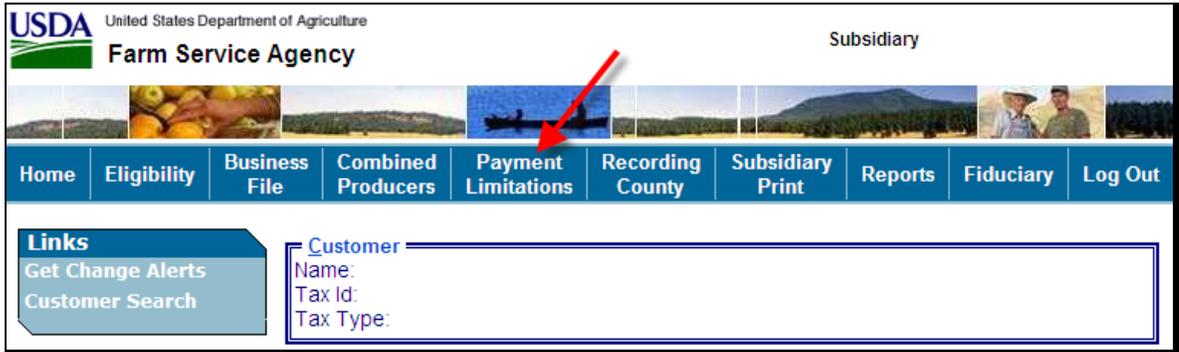
The following table provides steps to access the web-based subsidiary system.

Step	Action
1	Access the FSA Intranet at http://intranet.fsa.usda.gov/fsa/FSAIntranet_applications.html .
2	Under Common Applications, CLICK “Subsidiary”.
3	On the USDA eAuthentication Warning Screen, CLICK: <ul style="list-style-type: none"> • “I Agree” to proceed • “Cancel” to end the process.
4	If the user clicked “I Agree”, the user must : <ul style="list-style-type: none"> • enter an eAuthentication user ID • enter an eAuthentication password • CLICK “Login”.
5	The Subsidiary Page will be displayed as follows. <div style="border: 1px solid black; padding: 10px; margin-top: 10px;"> </div>

2 Software (Continued)

C Entering the Payment Limitation Process

To enter the web-based payment limitation system, on the Subsidiary Page, CLICK “Payment Limitations”.

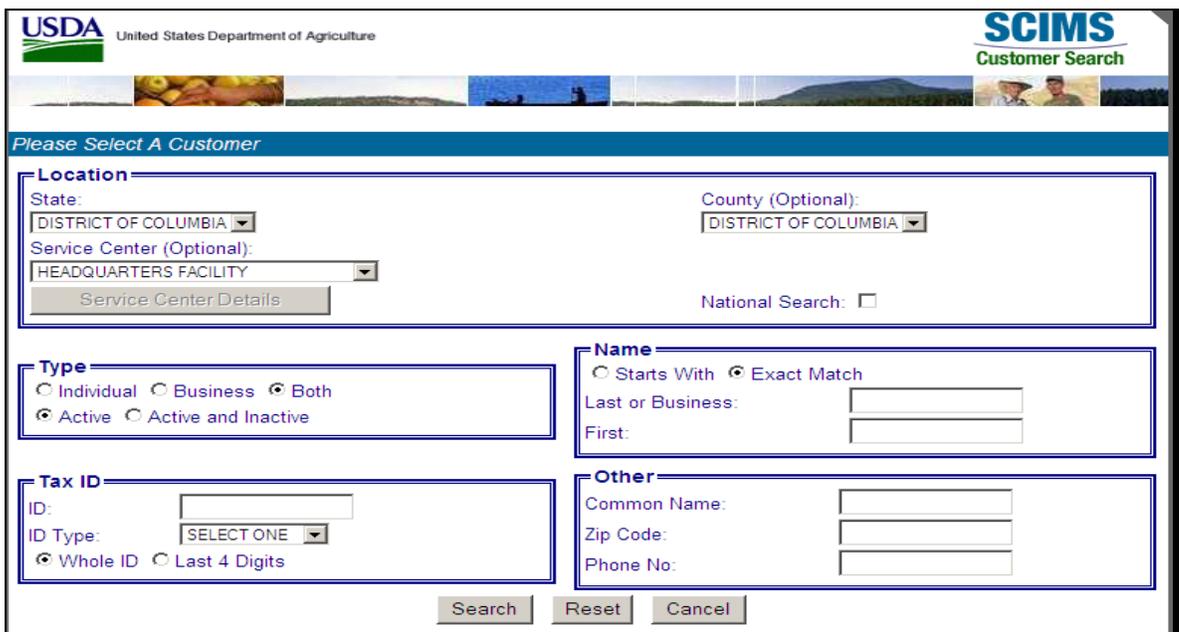


D Selecting the Customer

After users click “Payment Limitations”, the SCIMS Customer Search Page will be displayed. Enter information in SCIMS on the SCIMS Customer Search Page by the following:

- “Name”
- “Tax ID”
- “Type”
- “Other”.

Note: Select the customer on the subsequent SCIMS Customer Search Results Page.



2 Software (Continued)

E Payment Limitation Selection Page

After a customer is selected on the SCIMS Customer Search Results Page, the Payment Limitation Selection Page will be displayed as follows.

F Description of Fields on Payment Limitation Selection Page

The Payment Limitation Selection Page will display the following information and options.

Section/ Options	Field	Description
Info		Provides information about the Payment Limitation Selection Page.
Customer	Customer Name	Selected customer.
	Tax ID	Last 4 digits of TIN for the selected customer.
	Tax Type	Type of TIN for the selected customer.
	Recording County	County assigned as the selected customer's eligibility recording county.

2 Software (Continued)

F Description of Fields on Payment Limitation Selection Page (Continued)

Section/ Options	Drop-Down List/ Radio Button	Description
Selection Criteria	Year Selection	Select the year to update or view payment limitation adjustments. A drop-down list provides the available years. CLICK “2011” to select. Note: The system will default to the current year.
	Program Selection	Select a program to update or view payment limitation adjustments. A drop-down list provides the effective programs for the selected year. CLICK “CRP” to select.
	Type of Action	Select either of the following options. <ul style="list-style-type: none"> • “Display Information”, if the user is an employee from the eligibility recording county. The user will be allowed to update payment limitation adjustments. For all other users, data will be view only. • “Print Report” will be available at a later date. Note: The system will default to the “Display Information” option.
Submit		Click “Submit” to continue to the customer’s Payment Limitation Details Page with the selected criteria.

G Completed Payment Limitation Selection Page

This is an example of the Payment Limitation Selection Page after user selected year **“2011”** and program **“CRP”**. **CLICK “Submit”**.

The screenshot shows a web interface with a sidebar on the left containing 'Links' and 'Customer Search Reports'. The main content area has three sections: 'Info' with the instruction 'Please Select Program and Year.', 'Customer' with fields for 'Customer Name', 'Tax Id', 'Tax Type', and 'Recording County', and 'Selection Criteria' with 'Year Selection' (2011), 'Program Selection' (CRP), and 'Type of Action' (radio buttons for 'Display Information' and 'Print Report'). A 'Submit' button is at the bottom. A red arrow points to the 'Selection Criteria' section. The footer shows 'Screen Id:FLM-001'.

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2 Software (Continued)

H Payment Limitation Details Page

After users select the criteria and clicked “Submit” on the Payment Limitation Selection Page, the Payment Limitation Details Page will be displayed.

Note: Because of the complexity of CRP, the Payment Limitation Details Page and Reports may **not** reflect the correct information. **See Exhibit 1.**

Links
[Customer Search](#)
[Reports](#)
[Admin](#)

Customer
Customer Name
Tax Id
Tax Type
Recording County

Year and Program
Year Selection 2011
Program Selection CRP

Payment Limitation Details

Program Limitation	50,000
Common Attribution Adjustment	0
Program Adjustment Increase	<input type="text" value="0"/>
Program Adjustment Decrease	<input type="text"/>
Gross Payment Limitation	50,000
AGI Reduction	0
Foreign Person Reduction	0
Substantive Change Reduction	0
Member Level Reduction	0
Inheritance Adjustment	<input type="text"/>
Effective Payment Limitation	50,000
Prior Payments Issued/Attributed	0 Detail
Prior Payments Issued/Attributed to Combined Producers	0 Detail
Available Balance	50,000

Remarks

Prior payments displayed are a summary from live data last updated 09/16/2010 09:13:34 AM Central Time. Details of prior payments will not display live data.

Screen Id:PLM-002

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2 Software (Continued)

I Fields on Payment Limitation Details Page

The Payment Limitation Details Page will display the following information and options.

Section/ Options	Field	Description
Customer	Customer Name	Selected customer.
	Tax ID	Last 4 digits of TIN for the selected customer.
	Tax Type	Type of TIN for the selected customer.
	Recording County	County assigned as the selected customer's eligibility recording county.
Year and Program	Year Selection	Year selected by the user, select " 2011 ".
	Program Selection	Program name selected by the user, select " CRP ".
Payment Limitation Details	Program Limitation	Payment limitation for the year and program selected by the user.
	Program Adjustment Increase	<p>Allows user to enter program adjustments according to applicable policy.</p> <p>The "Program Adjustment Increase" field:</p> <ul style="list-style-type: none"> • will only be displayed when applicable to the year and program selected • may only be updated by the producer's eligibility recording county <p>Note: All other counties will have view only access.</p> <ul style="list-style-type: none"> • shall only be updated according to applicable policy • will allow entry of numeric value in whole dollars <p>Note: Commas are not required.</p> <ul style="list-style-type: none"> • dollar amount entered will increase the selected producer's program payment limitation. <p>Note: If program adjustment increase is not applicable to the selected year and program, the field will not be displayed.</p>

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2 Software (Continued)

I Fields on Payment Limitation Details Page (Continued)

Section/ Options	Field	Description
Payment Limitation Details (Continued)	Program Adjustment Decrease	<p>Allows user to enter program adjustments according to applicable policy.</p> <p>The “Program Adjustment Decrease” field:</p> <ul style="list-style-type: none"> • will only be displayed when applicable to the year and program selected • may only be updated by the producer’s eligibility recording county <p>Note: All other counties will have view only access.</p> <ul style="list-style-type: none"> • shall only be updated according to applicable policy • will allow entry of numeric value in whole dollars <p>Note: Commas are not required.</p> <ul style="list-style-type: none"> • dollar amount entered will decrease the selected producer’s payment limitation.
	Inheritance Adjustment	<p>Allows user to enter inheritance adjustments according to 4-PL, paragraph 178.</p> <p>The “Inheritance Adjustment” field:</p> <ul style="list-style-type: none"> • will only display when applicable to the year and program selected • may only be updated by the producer’s eligibility recording county <p>Note: All other counties will have view only access.</p>

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2 Software (Continued)

I Fields on Payment Limitation Details Page (Continued)

Section/ Options	Field	Description
Payment Limitation Details (Continued)	Inheritance Adjustment (Continued)	<ul style="list-style-type: none"> • shall only be updated according to 4-PL, paragraph 178 • will allow entry of numeric value in whole dollars <p>Note: Commas are not required.</p> <ul style="list-style-type: none"> • dollar amount entered will increase the selected producer’s program payment limitation. <p>Note: If inheritance adjustment is not applicable to the selected year and program, the field will not be displayed.</p>
	Remarks	<p>Free-form field that may be used to document details of adjustments.</p> <p>Caution: Core PII and/or identity verification PII shall not be entered in free-form data fields, that is, no producer names or TIN’s.</p>
Submit		Click “ Submit ” to update the producer’s payment limitation record with the adjustments entered by the user.

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2 Software (Continued)

J Completed Payment Limitation Details Page

This is an example of the Payment Limitation Details Page after entering the following:

- inheritance adjustment
- remarks.

Note: Enter amount in the “Inheritance Adjustment” field **only**.

Links
[Customer Search](#)
[Reports](#)
[Admin](#)

Customer
Customer Name
Tax Id
Tax Type
Recording County

Year and Program
Year Selection 2011
Program Selection CRP

Payment Limitation Details

Program Limitation	50,000
Common Attribution Adjustment	0
Program Adjustment Increase	<input type="text" value="0"/>
Program Adjustment Decrease	<input type="text"/>
Gross Payment Limitation	50,000
AGI Reduction	0
Foreign Person Reduction	0
Substantive Change Reduction	0
Member Level Reduction	0
Inheritance Adjustment	<input type="text" value="10000"/>
Effective Payment Limitation	50,000
Prior Payments Issued/Attributed	0 Detail
Prior Payments Issued/Attributed to Combined Producers	0 Detail
Available Balance	50,000

Remarks

Prior payments displayed are a summary from live data last updated 09/16/2010 09:13:34 AM Central Time. Details of prior payments will not display live data.

Screen Id:PLM-002

2 Software (Continued)

K Updated Payment Limitation Adjustments Page

After users enter payment limitation inheritance adjustments and click “Submit” on the Payment Limitation Details Page, the Updated Payment Limitation Adjustments Page will be displayed.

Navigation									
Home	Eligibility	Business File	Combined Producers	Payment Limitations	Recording County	Subsidiary Print	Reports	Fiduciary	Log Out
Links		Info							
Customer Search		Inheritance Adjustment amount has been successfully updated							
Reports		Customer							
Admin		Customer Name							
		Tax Id							
		Tax Type							
		Recording County							
		Year and Program							
		Year Selection 2011							
		Program Selection CRP							
		Updated Payment Limitation Adjustments							
		Program Limitation 50,000							
		Common Attribution Adjustment 0							
		Program Adjustment Increase 0							
		Program Adjustment Decrease							
		Gross Payment Limitation 50,000							
		AGI Reduction 0							
		Foreign Person Reduction 0							
		Substantive Change Reduction 0							
		Member Level Reduction 0							
		Inheritance Adjustment 10,000							
		Effective Payment Limitation 60,000							
		Prior Payments Issued/Attributed 0 Detail							
		Prior Payments Issued/Attributed to Combined Producers 0 Detail							
		Available Balance 60,000							
		Remarks Inherited Contract #99999							
		Prior payments displayed are a summary from live data last updated 09/16/2010 09:15:15 AM Central Time. Details of prior payments will not display live data.							
Return to Selection Criteria					Return to PL Details				
Screen Id:FLM-003									

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2 Software (Continued)

L Fields on Updated Payment Limitation Adjustments Page

The Updated Payment Limitation Adjustments Page will display the following information and options. All fields on this page are display **only**.

Section	Fields	Description
Info		Provides informational messages. After payment limitation adjustments are submitted on the Payment Limitation Details Page, 1 of the following applicable messages will be displayed: <ul style="list-style-type: none"> • “Program Adjustment Decrease amount has been successfully updated.” • “Program Adjustment Increase amount has been successfully updated.” • “Inheritance Adjustment amount has been successfully updated.”
Customer	Customer Name	Selected customer.
	Tax ID	Last 4 digits of TIN for the selected customer.
	Tax Type	Type of TIN for the selected customer.
	Recording County	County assigned as the selected customer’s eligibility recording county.
Year and Program	Year Selection	Year selected by the user.
	Program Selection	Program name selected by the user.
Updated Payment Limitation Adjustments	Program Limitation	Payment limitation for the year and program selected by the user.
	Program Adjustment Increase	Program adjustment increase amount entered by the user on the Payment Limitation Details Page.
	Program Adjustment Decrease	Program adjustment decrease amount entered by the user on the Payment Limitation Details Page.
	Inheritance Adjustment	Inheritance adjustment amount entered by the user on the Payment Limitation Details Page.
	Remarks	Remarks entered by the user on the Payment Limitation Details Page.

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2 Software (Continued)

L Fields on Updated Payment Limitation Adjustments Page (Continued)

Navigation options on the Updated Payment Limitation Adjustments Page are as follows:

- “Customer Search” link

Note: Allows users to select another customer to update payment limitation adjustments.

- “Payment Limitations” tab.

Note: Allows users to return to the producer’s Payment Limitation Selection Page.

3 Action

A State Office Action

State Offices shall ensure that County Offices:

- are immediately informed of the contents of this notice
- follow provisions in this notice.

B County Office Action

County Offices shall:

- determine the amount of payment limitation inheritance adjustments according to 4-PL, paragraph 178
- follow procedure in this notice to enter CRP payment limitation inheritance adjustments.

Note: The nonrecording county shall use CCC-527 to request recording county update payment limitation adjustments.

C Contact

For questions about this notice:

- County Offices shall contact the State Office
- State Offices shall contact Kimberly A. Wright, CEPD at 202-720-1659.

Payment Limitation Summary Page Disclaimer

The information displayed on the Payment Limitation Summary Page does **not** appear to be correct. This information indicates the producer may be overpaid.

A \$50,000 reduction is displayed in the “AGI” field. When checking eligibility, the producer has **not** filed CCC-927 or CCC-928 for 2010, which is why the reduction is being applied. However, this producer is participating in CRP and did file CCC-927 or CCC-928 at the time the original CRP-1 was approved. So for processing this CRP payment, the AGI provisions are actually met and the payment process will take that into account. There is **no** way for this to be accurately reflected on the Payment Limitation Summary Page, because the AGI eligibility for CRP for each producer could change from 1 contract to another.

Note: The information reflected on the Payment Limitation Summary Page does **not** directly affect web-based payment processes. It is informational to show how effective payment limitation is computed when a payment is processed.

Year and Program	
Year Selection	2010
Program Selection	CRP
Payment Limitation Details	
Program Limitation	50,000
Common Attribution Adjustment	0
Program Adjustment Increase	<input type="text"/>
Program Adjustment Decrease	<input type="text"/>
Gross Payment Limitation	50,000
AGI Reduction	50,000
Foreign Person Reduction	0
Substantive Change Reduction	0
Member Level Reduction	0
Inheritance Adjustment	<input type="text"/>
Effective Payment Limitation	0
Prior Payments Issued/Attributed	40,625 Detail
Prior Payments Issued/ Attributed to Combined Producers	0 Detail
Available Balance	-40,625
Remarks	<input type="text"/>
Prior payments displayed are a summary from live data last updated 09/03/2010 11:03:49 AM Central Time. Details of prior payments will not display live data.	

Payment Limitation Summary Page Disclaimer (Continued)

The following detail payment information shows CRP payments made for the screen print example in this Exhibit.

Recording County: Ransom, North Dakota							
Program Name: CRP						Subsidiary Year: 2010	
Date	Issuing		Contract/Application/Farm	Program Code	Amount Issued/Attributed	Business Attributed From	Common Attribution Member/Combination Member Attributed From
	State	County					
10/02/2009	ND	Ransom	38073433D12	ECRP	15,945		
10/02/2009	ND	Ransom	38073434C12	ECRP	15,922		
10/02/2009	ND	Ransom	38073435A12	ECRP	8,758		