

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Notice CRP-799

For: State and County Offices

Closeout of 2013 and 2014 TIP Payment Software

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

The Food Security Act of 1985, as amended by the Food, Conservation, and Energy Act of 2008, authorized \$25 million for the voluntary transition of land enrolled under an expiring CRP contract from a retired or retiring owner or operator to a beginning or SDA farmer or rancher to return the land to production for sustainable grazing or crop production.

Retired or retiring owners and operators who qualify under TIP were eligible to receive annual rental payments for up to 2 additional years for contracts that expired on or before September 30, 2012.

The TIP payment software provides County Offices with the ability to record the 2013 and future year TIP annual rental payments.

Note: 2011 TIP payments were issued through a process on the System/36. 2012 TIP payments were issued through the TIP payment software, but that year was closed out on September 5, 2013.

B Purpose

This notice advises State and County Offices that:

- 2013 and 2014 TIP payment software will be disabled on May 6, 2016
- all outstanding payments shall be issued by May 6, 2016, to the maximum extent possible
- a report shall be submitted to the National Office by COB April 22, 2016, for any potential payment that cannot be issued before the software is disabled.

Disposal Date	Distribution
July 1, 2016	State Offices; State Offices relay to County Offices

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2 County Office Action

A Outstanding TIP Payments

County Offices shall:

- ensure that payments have been issued by May 6, 2016 for all CRP-1R's for contracts that expired on or before September 30, 2014

Note: A list of known outstanding payments has been sent to applicable State Offices.

- follow this table for handling outstanding payments that should be issued.

IF the payment was earned for FY...	THEN...	
2011 and/or 2012	report the problem to the State Office.	
2013 and/or 2014	record the payment through the TIP payment software for the year the payment was earned according to 2-CRP, Exhibit 61.	
	The system will process the payment and the producer will be listed on one of the following Common Payment Reports.	
	Report	County Office Action
	Nonpayment	Take corrective action if the producer is eligible to receive payment. See 9-CM for assistance with messages listed on the Nonpayment Report.
	Submitted Payment	Review the payment sent to NPS and certify/sign the payment if proper.
	Insufficient Funds	Contact the State Office to request allocation of funds.

B Handling Overpayments

All 2013 and 2014 TIP producers listed on the Pending Overpayment report on May 6, 2016, will automatically be transferred to NRRS, even if the overpayment has not been on the report for 20 workdays.

Note: This only applies to overpayments for program years 2013 and 2014. See 9-CM for additional information on the Pending Overpayment report.

County Offices shall ensure that:

- all legitimate debts are transferred to NRRS before May 6, 2016
- corrective action is taken immediately to resolve conditions that erroneously cause a producer to be listed as overpaid.

Reminder: Receivables created because an overpayment situation was not corrected timely cannot be canceled or withdrawn after established in NRRS.

2 County Office Action (Continued)

C Report of Payments That Cannot Be Issued by May 6, 2016

If a case involves bankruptcy, is under appeal, or the payment cannot be issued for another reason by the May 6, 2016, closeout date, the payment information shall be submitted to the State Office to be forwarded to the National Office. This report shall include:

- State and county name
- producer name
- contract number
- projected amount to be paid
- reason that the payment cannot be issued by May 6, 2016.

Note: A forthcoming notice will provide instructions for submitting requests for authorization to issue payments after the software is disabled.

3 State Office Action

A Providing Guidance on Problematic Cases

State Offices shall take immediate action to assist County Offices with any problem cases that the County Office cannot resolve.

If State Offices need assistance with a resolution or an allocation of funds, the case shall be submitted to the National Office no later than April 22, 2016.

B Report of Payments That Cannot Be Issued by May 6, 2016

State Offices shall compile a report of all outstanding payments that cannot be issued by May 6, 2016. The report shall include all information specified in subparagraph 2 C with an accumulated total amount.

Note: State Offices shall set the deadline for County Offices to provide this information, recognizing that the State Office report shall be submitted to the National Office no later than April 22, 2016.

The report shall be submitted to PECD by e-mail to **Tracey.Smith@wdc.usda.gov** by COB, April 22, 2016, so a national reserve can be determined and allocated.

Note: Negative reports are required from States with TIP payment activity for 2011 through 2014.

Warning: Failure to provide an accurate report may result in unnecessary delays, if adequate funds are not reserved.