

For: State and County Offices

**Re-Opening of 2003/2004 Crop Disaster Program (CDP) and
Livestock Assistance Program (LAP) Application Processing**

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

Notice DAP-232 provided the close-out dates for the 2003/2004 CDP and LAP application processes. Because of the number of County Offices who did not timely complete their 2003/2004 CDP and/or LAP applications, the automated 2003/2004 CDP and LAP processes will be re-opened.

Even though the software will be re-opened, the ability to update certain 2003 records will not be available.

B Purpose

This notice provides dates that the 2003/2004 CDP and LAP software application processes will be re-opened.

2 Application Re-Opening Dates

A 2003/2004 CDP Application Processing

The process to complete or modify application data on 2003/2004 CDP applications will be re-opened on or about October 19, 2005. An information bulletin will be issued when the software is opened.

B 2003/2004 LAP Application Processing

The process to complete or modify application data on 2003/2004 LAP applications will be re-opened on or about October 19, 2005. An information bulletin will be issued when software is opened.

Disposal Date	Distribution
April 1, 2006 10-18-05	State Offices; State Offices relay to County Offices

Notice DAP-235

3 State and County Office Action

A County Office Action

County Offices shall ensure that all 2003/2004 CDP and/or LAP application data is loaded in the automated system as soon as possible in anticipation of forthcoming disaster programs.

The 2003/2004 CDP and LAP application software will be closed out COB January 12, 2006.

Note: The signup period is **not** extended.

B State Office Action

SED's and State Office Specialists shall review the County Office comments that were submitted through your office to the National Office as requested from the CDP/LAP questions. See Exhibit 1 for questions and the National summary of responses.

The number of manual applications taken for both CDP and LAP causes great concern. The National office does realize that LAP software was not available at the beginning of signup. In addition, the National Office is also aware that server problems were encountered while processing LAP applications and those problems required County Offices to accept manual applications; however, it appears that the number of applications taken manually nationwide is considerably higher than expected. It appears that:

- in many counties a decision was made to take **all** LAP applications manually
- producers were signing manual CDP and LAP applications that were not completely filled out
- many CDP and LAP applications were mailed to producers to complete or sign
- some counties reported that the CDP and LAP software was too complicated, implying that the counties need additional training
- many counties took manual applications because they believed doing the work twice was more efficient.

County Offices need to be reminded that program applications shall be taken in the automated systems. Applications that are taken manually are not loaded timely or are incorrectly loaded when transferring the data from the manual application to the automated system, thus requiring extra resources to complete the task.

In addition, several comments were received that indicated County Offices were completing manual calculations and other manual worksheets that were not required by procedure. With a very few exceptions, there should be no need to complete calculations outside of the automated system.

Notice DAP-235

4 2003 Farms, Combined, Joint Operation, and Entity Files

A 2003 CDP/LAP Applications

As stated in previously issued DAP and CM notices, it was critical that 2003 files be completed before rollover. As explained several times, there are no processes currently in place to:

- create 2003 farms
- load producers in the 2003 combined producer file
- load producers in the 2003 joint operation and/or entity files.

At this time it is unknown when, how, or if the records can be updated. A forthcoming notice will be issued to State and County Offices providing further information to those counties that failed to timely establish 2003 farms and/or load producers in the 2003 combined, joint operation, and/or entity files. No action can currently be taken on those producer applications that are affected by these situations.

Questions and Answers

A Questions

State Offices sent responses to the following questions. See subparagraph B for a National summary of answers.

1. How many LAP applications, by county, were not loaded into the web-based LAP application software before the software was disabled?
2. How many CDP applications, by county, were not loaded into the CDP automated application software before the software was disabled?
3. How many LAP applications, by county, that were loaded into the web-based LAP application software, need to have some of the application data changed/corrected?
4. How many CDP applications, by county, that were loaded into the CDP automated application software, need to have some of the application data changed/corrected?
5. How many producers, by county, that applied for LAP were not loaded onto a farm for 2003 before rollover?
6. How many producers, by county, that applied for CDP were not loaded onto a farm for 2003 before rollover?
7. How many producers, by county, that applied for LAP were not entered in the joint operation file for 2003 before rollover?
8. How many producers, by county, that applied for CDP or TAA were not entered in the permitted entity or joint operation file for 2003 before rollover?
9. How many producers, by county, were not recorded in the combined producer file for 2003 before rollover?
10. How many LAP applications, by county, were taken manually (other than cases required to be submitted to the National Office according to 4-DAP (Rev. 1), paragraph 92)? Why did County Office employees take manual LAP applications, and then enter the data in the web-based application software?
11. How many CDP applications, by county, were taken manually? Why did County Office employees take manual CDP applications, and then enter the data in the automated application software?

Questions and Answers (Continued)

B National Summary of Responses

State	Question 1	Question 2	Question 3	Question 4	Question 5	Question 6	Question 7	Question 8	Question 9	Question 10	Question 11
Alabama		5		5		8		2	0	0	168
Alaska	0	0	0	0	0	0	0	1	0	0	0
Arizona	12	1	0	1	1	0	2	0	0	1221	2
Arkansas	4	2	38	6	0	0	0	3	0	3594	42
California	3	29	1	69	0	12	1	38	27	1410	2604
Colorado	0	3	164	5	0	2	0	1	2	1495	208
Connecticut	0	1	0	5	0	0	0	0	0	0	76
Delaware											
Florida	1	11	8	35	0	2	0	9	2	362	98
Georgia	157	81	78	157	0	5	0	19	11	1710	2980
Hawaii	0	7	0	0	0	0	0	0	0		
Idaho	0	0	0	5	0	0	0	15	1	244	1381
Illinois	0	2	0	10	0	1	0	4	15	0	78
Indiana	0	6	0	19	0	5	0	1	0	0	4
Iowa	0	0	0	62	0	1	0	1	0	56	65
Kansas	0	4	5	97	0	2	0	1	0	732	318
Kentucky	4	1	2	20	0	0	0	2	0	16	832
Louisiana	0	8	0	12	0	2	0	2	0	0	249
Maine	0	0	0	9	0	0	0	0	0	0	2
Maryland	0	5	0	12	0	0	0	1	0	0	7
Massachusetts	0	1	0	28	0	1	0	3	3	0	17
Michigan	0	10	0	74	0	0	0	3	3	12	985
Minnesota	13	9	2	10	1	1	0	5	0	679	439
Mississippi	0	10	0	23	0	2	0	1	0	0	130
Missouri	0	1	11	31	0	1	0	0	5	324	101
Montana	8	3	48	5	3	0	0	1	2	2900	12
Nebraska	21	4	54	238	11	3	0	1	2	401	342

Questions and Answers (Continued)

B National Summary of Responses (Continued)

State	Question 1	Question 2	Question 3	Question 4	Question 5	Question 6	Question 7	Question 8	Question 9	Question 10	Question 11
Nevada	3	3	9	1	6	2	1	0	2	97	15
New Hampshire	0	0	0	9	0	0	0	0	0	0	0
New Jersey	0	0	0	11	0	0	1	0	0	37	224
New Mexico	3	6	573	6	5	1	1	1	2	941	51
New York	0	7	0	290	0	1	0	5	1	0	2276
North Carolina											
North Dakota	118	4552	3	0	2	0	0	0	0	1168	0
Ohio	0	2	0	27	0	3	0	3	5	40	459
Oklahoma	6	1	9	2	2	0	0	0	0	1001	50
Oregon	0	0	1	38	15	0	0	19	10	369	357
Pennsylvania	0	9	0	88	0	0	0	1	0	0	294
Puerto Rico											
Rhode Island											
South Carolina	0	7	0	3	0	0	0	0	0	0	161
South Dakota	0	3	18	111	3	2	0	3	1	1004	493
Tennessee	0	12	0	9	0	0	0	3	0	0	336
Texas	2	13	0	141	1	1	2	2	2		
Utah	0	0	0	2	0	0	0	0	0	686	60
Vermont	0	0	10	1	0	0	0	0	1	55	64
Virginia	0	12	0	263	0	2	0	3	2	0	335
Washington	0	183	1	95	3	7	6	21	9	114	2900
West Virginia	0	2	0	3	0	0	0	0	0	0	2
Wisconsin	0	2	0	28	0	2	0	3	3	1	568
Wyoming	0	0	11	21	0	1	0	0	0	634	53
Totals	355	5018	1046	2087	53	70	14	178	111	21303	19838