

For: State and County Offices

**LAP Spotcheck Deadline and Closeout of LAP and AILFP Application Software**

Approved by: Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

Signup for 2003 and 2004 LAP began March 14, 2005, and ended September 9, 2005. Beginning and ending dates of signup for 2003 and 2004 AILFP was dependent on the request submitted by the tribal government; however, all AILFP signup periods have ended as of June 1, 2006.

Spotcheck procedure for 2003 and 2004 LAP was issued on January 10, 2006. No deadline to complete LAP spotchecks was provided at the time the procedure was issued because many County Offices could not conduct farm visits to verify the type of grazing acres and livestock numbers during the winter months.

2003 and 2004 LAP and AILFP application software has remained accessible after the end of signup to enable County Offices to:

- complete loading applications
- correct errors made when recording application data
- modify data based on spotcheck findings.

The application software remaining accessible has resulted in many erroneous payments being processed that had to be cancelled because of problems with the 2003 and 2004 LAP and AILFP payment software.

**B Purpose**

This notice advises State and County Offices the:

- deadline for completing 2003 and 2004 LAP spotchecks is August 7, 2006
- 2003 and 2004 LAP and AILFP application software will be disabled at COB on August 7, 2006.

<b>Disposal Date</b>  November 1, 2006	<b>Distribution</b>  State Offices; State Offices relay to County Offices
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## Notice DAP-247

### 2 Spotchecks and Application Software

#### A Completing Spotchecks

The deadline for completing 2003 and 2004 LAP spotchecks is August 7, 2006.

County Offices shall:

- conduct 2003 and 2004 LAP spotchecks according to 4-DAP (Rev. 1), paragraphs 23 and 24
- follow 4-DAP (Rev. 1), Part 7, Section 4 when it is determined a producer is overpaid
- submit previously distributed Excel spreadsheets to PECD when it is determined a producer is underpaid.

**Note:** All 2003 and 2004 LAP payments require National Office intervention. Certain information is required before National Office can process a LAP payment. Accordingly, National Office developed and distributed Excel spreadsheets, including instructions, that must be completed and submitted to PECD for any 2003 or 2004 LAP payment to be processed.

**Important:** No additional 2003 or 2004 LAP or AILFP payments will be processed after August 7, 2006.

Spotchecks for AILFP applications were completed by County Office before entering tribal government approval in the automated system. Accordingly, no further action should be required for AILFP applications.

#### B Disabling Application Software

2003 and 2004 LAP and AILFP application software shall be disabled at COB on August 7, 2006

No additional 2003 or 2004 LAP or AILFP payments will be processed after August 7, 2006.

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### **3 Action**

#### **A County Office Action**

County Office shall:

- complete all 2003 and 2004 LAP spotchecks according to 4-DAP (Rev. 1), paragraphs 23 and 24 by August 7, 2006
- follow procedure in paragraph 2 when a producer is determined over or under paid.

#### **B State Office Action**

State Office shall ensure all 2003 and 2004 LAP spotchecks are completed by COB August 7, 2006.