

For: State and County Offices

**Crop Disaster Program (CDP) Applications Deleted
Because of Crop Table Record Conversion Problem**

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

On October 15, 2007, a problem was discovered with converting CDP crop table records from the web to System 36. As a result of this problem, automated CDP applications and Estimated Calculated Payment Reports were incorrect. Information Bulletin No. 4235 was issued on October 15, 2007, to immediately disable CDP application software. Disabling the CDP application software was necessary to prevent additional problems on automated applications.

On October 17, 2007, Information Bulletins No. 4237 and 4238 were issued to re-open CDP application software **after** the CDP crop table record conversion problem was corrected. These information bulletins also included software to delete all CDP applications entered into the system **before** the CDP crop table record conversion problem was corrected.

B Purpose

This notice provides information on handling CDP applications that were entered **before** correcting the CDP crop table record conversion problem.

2 CDP Applications Entered Before Crop Table Record Conversion Correction

A CDP Applications

Information Bulletins No. 4237 and 4238 included software to re-open CDP application menu options and delete all CDP applications that were entered into the automated system **before** the CDP crop table record conversion problem was corrected.

This paragraph provides instructions for:

- determining deleted CDP applications
- re-entering deleted CDP applications
- acquiring new producer signatures
- providing new Estimated Calculated Payment Reports to producers.

Disposal Date	Distribution
March 1, 2008 11-5-07	State Offices; State Offices relay to County Offices

Notice DAP-267

2 CDP Applications Entered Before Crop Table Record Conversion Correction (Continued)

B Determining Deleted CDP Applications

A forthcoming report will provide a list of all CDP applications that were deleted **after** Information Bulletins No. 4237 and 4238 software installation. When this report becomes available, it can be printed according to the following table.

Step	Menu	Action
1	FAX250	ENTER "3" or "4", "Application Processing", as applicable, and PRESS "Enter".
2	FAX09002	Enter the appropriate county, if applicable, and PRESS "Enter".
3	FAX07001	ENTER "11", "PFC/DCP/Compliance", and PRESS "Enter".
4	M00000	ENTER "1", "NAP and Disaster", and PRESS "Enter".
5	MH0000	ENTER "15", "2005-2007 Disaster Programs", and PRESS "Enter".
6	MHO000	ENTER "7", "Crop Disaster Program – Application Processing", and PRESS "Enter".
7	MHODYR	Select the applicable FY for processing and PRESS "Enter".
8	MHAD00	ENTER "2", "Reports", and PRESS "Enter".
9	MHADRM	ENTER "6", "Preliminary Sign-up Report", and PRESS "Enter". Printer Selection Screen will be displayed.

Note: An information bulletin will be issued when the Preliminary Sign-up Report becomes available.

C Re-Entering CDP Applications

CDP applications we re-opened after Information Bulletins No. 4237 and 4238 software installation. Once the Preliminary Sign-up Report is received, County Offices shall:

- re-enter all applications listed on the report into the automated system
- acquire new producer signatures on all applicable re-entered applications
- provide producers with new Estimated Calculated Payment Reports for all applicable re-entered applications.