

**For:** State and County Offices

**Closeout of 2008 LFP, LIP, and SURE Payment Software**

**Approved by:** Deputy Administrator, Farm Programs



**1 Overview**

**A Background**

Notice SURE-9:

- advised State and County Offices that the application period for 2008 SURE closed on September 30, 2010
- provided the deadline for producers to return documentation to County Offices
- provided November 19, 2010, as the deadline for County Offices to complete all actions for program participants.

Notice SURE-23 advised State and County Offices that the final RMA download for the 2008 SURE Interim Report was February 21, 2012.

1-LDAP advised State and County Offices that:

- the application period for 2009 LFP closed on December 10, 2009
- livestock owners or contract growers who settled livestock losses during calendar year 2008 were required to file a notice of loss and application for payment no later than September 13, 2009 (see subparagraph 40 A for additional information).

<b>Disposal Date</b>	<b>Distribution</b>
April 1, 2012	State Offices; State Offices relay to County Offices

## Notice DAP-327

### 1 Overview (Continued)

#### B Purpose

This notice advises State and County Offices that:

- 2008 LFP, LIP, and SURE payment software will be disabled after COB March 16, 2012
- all outstanding payments shall be issued by **March 16, 2012**, to the maximum extent possible
- a report shall be submitted to the National Office by COB **March 14, 2012**, for any potential payment that **cannot** be issued before the software is disabled.

### 2 County Office Action

#### A Outstanding 2008 LFP, LIP, and SURE Payments

County Offices shall ensure that all COC-**approved** 2008 **outstanding** LFP, LIP, and SURE payments have been issued by **March 16, 2012**. This includes:

- ensuring that any payment in NPS is certified and signed timely
- payments are issued for both the regular program and Stimulus, if applicable.

**Note:** If a payment has been transferred to NPS that is not correct, action shall immediately be taken to resolve the discrepancy. An update to the system will result in the payment being reprocessed and the erroneous payment will be canceled if the system is updated correctly.

**Reminders:** Payment amounts shall not be recorded in the SURE payment software until all documentation requirements have been met and COC has approved the producer's application.

#### B Handling Overpayments

All producers listed on the Pending Overpayment report on March 16, 2012, will automatically be transferred to NRRS, even if the overpayment has not been on the report for 10 workdays.

County Offices shall ensure that:

- all legitimate debts are transferred to NRRS before March 16, 2012 (see 9-CM for additional information on the Pending Overpayment report)
- corrective action is taken immediately to resolve conditions that erroneously cause a producer to be listed as overpaid.

**Reminder:** Receivables created because an overpayment situation was not corrected timely **cannot** be canceled or withdrawn after established in NRRS.

## Notice DAP-327

### 2 County Office Action (Continued)

#### C Report of Payments That Cannot Be Issued by March 16, 2012

If a case involves bankruptcy, is under appeal, or the payment cannot be issued for another reason by the **March 16, 2012**, closeout date, the payment information shall be submitted to the State Office to be forwarded to the National Office. This report shall include:

- program name
- State and county name
- producer name
- application number, if applicable
- projected amount to be paid
- reason that the payment cannot be issued by **March 16, 2012**.

**Note:** State Offices shall set the deadline for County Offices to provide this information, recognizing that the State Office report shall be submitted to the National Office **no later than March 14, 2012**, as specified in subparagraph 3 B.

### 3 State Office Action

#### A Providing Guidance on Problematic Cases

State Offices shall take immediate action to assist County Offices with any problem cases that the County Office cannot resolve.

If State Offices need assistance with a resolution, the case shall be submitted to the applicable National Office program specialists in PECD no later than **March 9, 2012**.

**Note:** The payment information shall be submitted using the LFP and/or SURE payment problem spreadsheets that have been provided to State Offices.

#### B Report of Payments That Cannot Be Issued by March 16, 2012

State Offices shall compile a report of all outstanding payments for their State that cannot be issued by **March 16, 2012**. The report shall include all the information specified in subparagraph 2 C with an accumulated total amount for the State.

The report shall be submitted to the Tracey Smith in PECD by e-mail to **tracey.smith@wdc.usda.gov** by **COB, March 14, 2012**, so a national reserve can be determined and allocated. Negative reports are **required**.

**Warning:** This report shall be as accurate as possible. Failure to provide an accurate report may result in unnecessary delays, if adequate funds are not reserved.

**Note:** A forthcoming notice will provide instructions for submitting requests for authorization to issue payments after the software is disabled. State Offices will be required to completely review all eligibility and payment limitation provisions and documentation for each authorization request before it is submitted to PECD.