

For: State and County Offices

Late-Filed CLDAP Applications

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

State Offices have requested guidance on approving late-filed CLDAP applications.

B

Purpose

This notice provides guidance for:

- approving late-filed applications for producers who did not timely file for CLDAP because of reasons beyond their control or misaction or misinformation by FSA
- the deadline of June 25, 1999, for accepting late-filed applications and supporting documents as timely filed.

2 County Office Action

A

**Acceptable
Late-Filed
Applications**

A late-filed CLDAP application may be approved by STC when any of the following apply:

- the case is highly meritorious
- the application could not be timely filed for reasons beyond the producer's control

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<p>Disposal Date</p> <p>January 1, 2000 6-18-99</p>	<p>Distribution</p> <p>State Offices; State Offices relay to County Offices</p>
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2 County Office Action (Continued)

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Acceptable Late-Filed Applications (Continued)

- there was misaction or misinformation by FSA personnel that caused the failure to timely file for CLDAP
- the application and supporting documents are submitted no later than COB June 25, 1999.

COC must review all required documents and submit to STC for approval those applications meeting the conditions in this subparagraph and for which COC recommends approval.

B

Examples of Acceptable Late-Filed Applications

The following are a few examples of acceptable late-filed CLDAP applications.

- A producer could not timely file because of a death, serious illness or injury.
 - County Office personnel:
 - failed to follow-up on a producer's request for an appointment to file an application
 - missed requesting all necessary signatures
 - overlooked production records provided by the producer.
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C

Unacceptable Reasons for Late-Filed Applications

Unacceptable reasons for the producer's late-filing include, but are not limited to:

- lack of awareness of the program
 - producer did not receive notification of the program or signup deadline by letter or telephone
 - producer failed to timely provide the necessary records to complete the application
 - producer was given erroneous information by someone other than FSA personnel.
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