

For: State and County Offices

1999 Crop Disaster Program Spot Check Summary

Approved by: Acting Deputy Administrator, Farm Programs

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1 Overview

A

Background

For the 1998 Crop Loan Disaster Assistance Program, queries were used at the State Office to summarize the spot check results. Spot check summaries for the 1999 Crop Disaster Program will be available on the FSA Intranet.

B

Purpose

This notice provides instructions to:

- upload spot check findings
- view summaries.

2 Spot Check Summary Procedure

A

Record Findings

Spot check findings must be recorded using procedures in 2-DAP, paragraph 161.

The spot check record is not completed until a value is entered in the discrepancy field. This value is either a:

- "N" - no discrepancy
- "Y" - discrepancy.

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|---------------------------|--|
| Disposal Date | Distribution |
| March 1, 2001 12-27-00 | State Offices; State Offices relay to County Offices |

Notice DAP-89

2 Spot Check Summary Procedure (Continued)

B

Transmit Records

County Offices that were required to complete 1999 spot checks must transmit the files by selecting Menu MHADS0, option 4. These records can be transmitted as often as necessary.

C

Spot Check Results

The Intranet application and instructions for viewing spot check summaries are located at <http://intranet.fsa.usda.gov/edso/>. This page provides a map to select a State and view the records.

The website will provide:

- State level summaries of:
 - completion progress of random and selected records
 - selection criteria
 - discrepancy information
- ability to:
 - query spot check records
 - view individual spot check records.

Any State or County Office can view the records.
