

For: State and County Offices

Using Register for DCP Enrollment and ACRE Election and Enrollment

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

August 14, 2009, is the deadline for completing the following:

- DCP enrollment
- ACRE election and enrollment.

Because of workload in County Offices, using a register may be required to allow producers to be considered timely enrolled in DCP and ACRE.

B Purpose

This notice provides guidance to State and County Offices about using a register for DCP enrollment and ACRE election and enrollment.

2 Register for DCP Enrollment and ACRE Election and Enrollment

A Using Register

Use of a register may be requested by the County Office and authorized by SED when, due to heavy workload and/or computer processing issues, County Offices **cannot** complete DCP and ACRE election and enrollment for all farms by August 14, 2009.

A producer may request that a farm be placed on the register only when the County Office cannot schedule an appointment to elect and/or enroll ACRE or DCP on or before August 14, 2009, due to workload, computer, or other County Office related issues.

Disposal Date	Distribution
August 1, 2010	State Offices; State Offices relay to County Offices

Notice DCP-220

2 Register for DCP Enrollment and ACRE Election and Enrollment (Continued)

A Using Register (Continued)

The producer may submit a request by any of the following:

- visit to the County Office
- telephone call
- FAX
- e-mail
- mail.

Note: Only 1 producer on a farm is required to contact the County Office for the farm to be placed on the register.

B Deadline

The DCP enrollment and ACRE election and enrollment deadline remains August 14, 2009. When requested by a producer, County Offices must schedule an appointment on the earliest mutually convenient date. Use of the register to circumvent the deadline is not permissible.

County Office shall emphasize to producers that all signature requirements must be met no later than **COB September 30, 2009**, or CCC-509 and/or CCC-509 ACRE will not be considered filed or acted upon.

3 Action

A County Office Action

County Offices may request to use a register because of heavy workload or computer processing issues.

Upon approval of using the register by SED, County Offices shall:

- receive requests from the producer, documenting the method by which the request was received
- have each producer identify each farm involved
- schedule an appointment for the producer on the earliest possible date
- date each form with the date it is actually filed and cross-reference to the register.

B State Office Action

SED's are authorized to approve or disapprove the request to use a register for DCP or ACRE election and enrollment.