

For: State and County Offices

Instructions for Processing Designation of Peanut Average Acreage and Yields Letters

Approved by: Deputy Administrator, Farm Programs



1 Overview

A

Background

The Security and Rural Investment Act of 2002 (the Act) provides that historic peanut producers shall be notified of provisions for designating peanut average acreage and yields to a farm or farms and the final date for designation. The final date to designate peanut average acreage and yields is March 31, 2003. This date is set by statute and **cannot** be extended.

The total of peanut acreage and yields designated to a farm will become the peanut base acreage and payment yield for the purpose of issuing 2003 through 2007 DCP payments for peanuts. The peanut base acreage is not available for DCP beginning with 2003 until it is designated to a farm. Procedure for designating peanut average acreage and yields is provided in 1-DCP.

Historic peanut producers were:

- notified of peanut average acreage and yields as calculated for each historic peanut producer by FSN for 2002
- provided an opportunity to substitute county average yields for not more than 3 of the 1998 through 2001 crop years if the county average yield was higher than the actual yield on a farm
- provided an opportunity to enter into a 2002 Peanut DCP contract.

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<p>Disposal Date</p> <p>April 1, 2003</p>	<p>Distribution</p> <p>State Offices; State Offices relay to County Offices</p>
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1 Overview (Continued)

B

Purpose

This notice provides County Offices with:

- the sign-up period for designating of peanut average acreage and yields, which shall begin January 6, 2003, and end March 31, 2003
 - instructions for generating reports of peanut average acreage and yields available for designation
 - instructions to generate and mail notification letters to historic peanut producers no later than December 27, 2002.
-

C

Sign-Up Period

The time period for designation of peanut average acreage and yields to farms begins January 6, 2003, and ends March 31, 2003. Historic peanut producers must request to designate peanut average acreage and yields by completing CCC-532 in the originating County FSA Office. The originating County Office is the County Office administering the farm which attributed to a historical peanut producer's acreage and yields. The final date for designations **cannot** be extended.

D

Automation Software

Software for processes addressed in this notice will be shipped by overnight mail to be received in County Offices on December 10, 2002, in County Release No. 500.

Software for processing CCC-532 will be shipped by overnight mail to be received in the County Office by January 6, 2003. A notice will be issued.

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2 Accessing Designation of Average Acreage and Yields Applications Menu

A

Accessing Menu MPAB00 County Offices shall assess the Designation of Average Acreage and Yield Applications Menu according to the following table.

Step	Menu/Screen	Action
1	FAX250	Enter "3" or "4", "Application Processing", as applicable, and PRESS "Enter".
2	FAX09002	Enter the appropriate county on the Office Selection Menu, if applicable, and PRESS "Enter".
3	FAX07001	ENTER "18", "Tobacco and Peanuts".
4	M00100	ENTER "4", "Peanuts".
5	MPA200	ENTER "13", "Average and Yield Process".
6	MPAB00	ENTER "6", "Designation of Average Acreage and Yield Process".

B

Example of Menu MPAB00

Following is an example of Menu MPAB00.

```
COMMAND                MENU: MPAB00                E0
Peanut Acreage and Yield Applications
-----
1. Acreage and Yield Process
2. Average Acreage and Yield Process
3. Direct and Counter-Cyclical Contract Process
4. Direct Payment Process
5. Counter-Cyclical Payment Process
6. Designation of Average Acreage and Yield Process

Cmd3=Previous Menu
Ready for option number or command
```

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2 Accessing Designation of Average Acreage and Yields Applications (Continued)

C
Designation of
Average Acreage
and Yields
Application
Menu MPAC10

After option 6 on Menu MPAB00 is selected the following Menu MPAC10 will be displayed for selecting options for:

- generating notification letters
- CCC-532 - Designation of Average Acreage and Yields (currently not available)
- reports.

```
COMMAND                MENU: MPAC10                E0
Designation of Average Acreage and Yield Applications
-----
      1. Designation of Average Acreage and Yield Notification Letter
* 2. CCC-532, Designation of Average Acreage and Yields
      3. Reports

md3=Previous Menu                * = Option currently not available.
Ready for option number or command
```

Notice DCP-59

3 Printing Report of Average Acreage and Yields for Designation

A

Printing Report of Average Acreage and Yields

County Offices have the option to print the “Report of Average Acreage and Yields for Designation” by individual historic peanut producers, all, or county report.

The county report shall be printed before any of acreage and yields are designated to any farms. This report will provide County Offices with the total peanut acreage available for designation and shall be retained by the County Office for future references.

Reports will provide historic peanut producers name, average acreage and yields by FSN available for designation, and each historic peanut producer’s total acreage for all farms available for designation.

B

Print Main Menu MPAC20

After selecting option 3 on Menu MPAC10 and option 1 on Menu MPAC20, Menu MPAC1201 will be displayed. On Menu MPAC1201, if the user selects option:

- 2, a report for the county will be printed in producer name order
- 2, the user will be allowed to select a producer’s name
- 3, a report will be printed for each historic peanut producer in the county, 1 per page.

```
DCP                253 SEMINOLE                Print                MPAC1201
Average Acreage and Yield Applications  Version: AE60 12-02-02 14:55 Term E0
-----
                        1. Print County Report
                        2. Print only one Producer
                        3. Print all Producers

                        Enter Selection

                        Printer ID:    Q1

Enter=Continue  Cmd7=End
```

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3 Printing Report of Average Acreage and Yields for Designation (Continued)

C

Examples of Report of Average Acreage and Yield For Designation

This is an example of Report of Average Acreage and Yields for Designation for the County. Print report before any designations of acreage and yields are initiated.

Georgia	U.S. Department of Agriculture			Prepared: 12-02-02
Seminole	Report of Average Acreage and Yield For Designation			Page 1 of 2
Report ID: MPAC14-R001	(By Producer)			
Producer Name	FSN	Average Acreage	Yield	
Smooth, Crunchy	417	26.1	2500	
	1759	3.4	2333	
	1770	33.1	3128	
Total Acreage for Designation		62.6		
Taylor, Syd	128	33.1	4500	
	144	20.0	3303	
Total Acreage for Designation		53.1		
County Total for Designation		115.7		

This is an example of the report that prints when option 2 or 3 is selected on Menu MPAC1201.

Georgia	U.S. Department of Agriculture			Prepared: 12-02-02
Seminole	Report of Average Acreage and Yield For Designation			Page 1 of 2
Report ID: MPAC14-R001	(By Producer)			
Producer Name	FSN	Average Acreage	Yield	
Smooth, Crunchy	417	26.1	2500	
	1759	3.4	2333	
	1770	33.1	3128	
Total Acreage for Designation		62.6		

Notice DCP-59

4 Processing Notification Letters

A Processing Notification Letters

Upon receipt of software and this notice, County Offices shall immediately perform the following task in the order below:

- generate Report MPAC14-R001 according to paragraph 2
- print notification letters for each historic peanut producers according to subparagraph B
- mail the notification letters.

The notification letter informs historic peanut producers:

- that the opportunity to designate average acreage and yields is being provided only once
- a description of limitations of designation of average acreage and yields to a farm or farms at the tract level, including out-of-State designations
- of information about the manner in which designations must be made and the time periods and manner in which notice of designations must be submitted.

Note: See Exhibit 1 for a copy of the notification letter.

B Printing Notification Letters

The notification letters may be printed for all historic peanut producers at 1 time, or for an individual historic peanut producer. The user must select option 1, “Designation of Average Acreage and Yield Notification Letter”, on Menu MPAC10 to access print options on Menu MPAC3201. The following is an example of Menu MPAC3201.

```
DCP                253 SEMINOLE                Print                MPAC3201
Average Acreage and Yield Applications    Version: AE60 12-02-02 16:47 Term E1
-----
                1. Print only one Producer
                2. Print all Producers

                Enter Selection

                Printer ID:    Q1

Enter=Continue  Cmd7=End
```

Example Copy of Notification Letter

UNITED STATES
DEPARTMENT OF
AGRICULTURE

FARM SERVICE
AGENCY

SEMINOLE COUNTY FSA OFFICE
111 E CRAWFORD STREET
DONALSONVILLE, GA 31745
TELEPHONE: (229) 524-2434

(Mail Date)

Mr./Ms. Sid Taylor
101 Rainey RD
Swampcreek, GA 21234

Dear Historic Peanut Producer:

This letter serves as your notification that, as a historic peanut producer, beginning January 6, 2003, you may begin designating your peanut bases and yields to a farm or farms by completing form CCC-532 (Designation of Peanut Average Acreage and Yield). The designation must be completed no later than March 31, 2003. This date is statutory and cannot be extended.

The Farm Security and Rural Investment Act of 2002 (the Act), signed by President Bush on May 13, 2002, terminated the peanut program provisions authorized under the Agricultural Adjustment Act of 1938. In general, the Act provides for 2002 direct and counter-cyclical payments (DCP) for historic peanut producers, based upon an average of planted and/or prevented planted acreage for each farm that you, as the historic peanut producer, shared in the risk of producing peanuts during crop years 1998 through 2001. This Act also provides for DCP payments for 2003 through 2007, after average acreage and yields are designated to a farm or farms. As a historic peanut producer, you have been notified of your average acreage and yields, the option to substitute the county average yield and 2002 DCP sign-up dates.

Important:

- **You may begin designation of peanut bases and yields on January 6, 2003, and must complete the designation no later than March 31, 2003.**
- **If you choose to exercise your option to substitute county average yields, you must do so, and sign a 2002 Peanut DCP contract, before designation of peanut average acreage and yields to a farm.**
- **As a historic peanut producer you must designate peanut average acreage (bases) and yields to a farm or farms in order to be included on a 2003 DCP contract.**
- **The designation of peanut base and yield to a farm will add peanuts to the DCP contract for that farm for the 2003 through 2007 crop years, along with any covered commodity crops, if applicable.**
- **The DCP bases and yields for all covered commodities must be updated by the owner(s) of a farm before you can assign the peanut base and yield to the farm for 2003 DCP.**
- **You may assign your peanut base and yield to the tracts of one or more farms. The sum of all base acreage, including peanut bases plus any cropland enrolled in CRP, WRP or WBP or any cropland acreage on the farm enrolled in any conservation program for which payments are made in exchange for not producing an agricultural commodity cannot exceed the DCP cropland on the farm, except to the extent there is an established double-cropping history on the farm.**
- **You may begin enrolling peanut acreage and yields in 2003 DCP, after designation is complete. Both 2002 and 2003 DCP sign-up end June 2, 2003.**

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Example Copy of Notification Letter (Continued)

Your peanut base(s) and yield(s) may be designated to tracts on farms you select in the State or a contiguous State, provided all required criteria are met. You may not designate peanut base in one State to a farm in a contiguous State unless either of the following applies:

- you produced peanuts in the contiguous State during at least one of the 1998 through 2001 crop years, or
- as of March 31, 2003, you are a producer on a farm in the contiguous State.

Your peanut base(s) and yield(s) may be designated to the tract or tracts you select. The peanut yield on a receiving farm will be a calculated weighted average yield based on all peanut bases and yields transferred to that farm.

The March 31, 2003, deadline for historical peanut producers to assign peanut bases and yields to a farm or farms is statutory and **cannot** be extended. Peanut bases and yields are not eligible for 2003 direct and counter-cyclical payments until designated to a farm. It is very important that you visit your local FSA county service center to complete and sign a CCC-532 no later than March 31, 2003. Please contact the FSA service center named above, with any questions.

Sincerely,

/s/ Preston R. Wright

Preston R. Wright
County Executive Director