

For: State and County Offices

May 16, 2003, Signature Deadline for Base and Yield Elections

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

DAFP provided authority to allow owners to make or revise base and yield elections, and obtain all necessary signatures, by COB May 16, 2003. Notice DCP-74 instructed County Offices to schedule appointments as soon as possible after April 1, 2003, to ensure that all required signatures would be obtained by May 16, 2003.

The default method for determining bases and yields shall be used on farms for which 1 or more owner signatures were not timely obtained. The default process shall be applied to applicable farms immediately following May 16, 2003, so CCC-509 can be timely signed.

Several States have reported that appointments have been scheduled so close to May 16, 2003, that additional time to obtain owner signatures will be necessary.

B Purpose

This notice provides limited authority for SED's to accept owner signatures for base and yield election after May 16, 2003, but **no later than May 30, 2003**.

Disposal Date	Distribution
October 1, 2003	State Offices; State Offices relay to County Offices

Notice DCP-83

2 SED Authority to Obtain Owner Signatures for Base and Yield Election through May 30, 2003

A SED Authority

SED's may accept owner signatures for base and yield election after May 16, 2003, **but no later than May 30**, when **both** of the following apply:

- owner signatures were required on CCC-515 by May 16, 2003
- additional time is necessary to obtain 1 or more owner signatures on CCC-515, for situations that are reasonably beyond the control of the owners of the farm.

Example: County Office scheduled a May 14, 2003, appointment to discuss base and yield elections with a producer on the farm. Although all paperwork was generated at that time, the farm operator must obtain signatures from absentee landowners and cannot feasibly do so by May 16, 2003. SED may accept signatures through May 30, 2003.

Notes: County Office shall process farms, using default bases and yields immediately after May 16, 2003, for all other farms on which all required signatures on CCC-515 have not been obtained.

County Offices shall follow Notices DCP 77 and DCP-81 when completing the farm defaults. All defaults shall have the base and yield election date and signature date as "04-06-2003".

B Limitation on SED Authority

SED authority in subparagraph A is limited to situations where the base and yield election methods have been selected. Authority is **not** provided to allow:

- new or revised base and yield elections after May 16, 2003
- additional time to request FY 2002 reconstitutions.

Notice DCP-83

3 Deadlines for CCC-509's and Supporting Documentation

A Deadlines for CCC-509's

To be timely filed for 2002 or 2003 DCP, CCC-509 with all required signatures must be submitted to the County Office **no later than June 2, 2003**. Follow procedure in 1-CM, subparagraph 2 B, for actions performed by mail and 1-CM, subparagraph 2 C, if using a register is necessary.

CCC-509's for 2002 or 2003 DCP submitted **after** June 2, 2003, but on or before September 30, 2003, may be accepted as late-filed provided **both** of the following are met:

- all other eligibility enrollment requirements are met
- a \$100 late-filed signup fee per contract is assessed.

Exception: The \$100 late-filed signup fee does not apply to CCC-509's for resulting farm(s) of a reconstitution when **both** of the following are met:

- CCC-509 for the parent farm(s) was timely filed
- CCC-509 with all required signatures for the resulting farm(s) is filed within 30 calendar days following producer notification of the reconstitution.

CCC-509's for resulting farms of a FY 2003 reconstitution requested **on or before** June 2, 2003, may be accepted as timely-filed provided the resulting farm(s) CCC-509 with all required signatures is submitted by the later of June 2, 2003, or 30 calendar days following producer notification of the reconstitution.

Important: A \$100 late-filed signup fee per contract shall be assessed if CCC-509 for the resulting farm(s) is submitted after the applicable deadline.

B Deadline for Supporting Documentation

Late-filed fees do not apply if CCC-509 is timely received with all required signatures, and supporting documentation is not submitted by June 2, 2003; however, all supporting documentation must be submitted before payments can be issued.

Supporting documentation, which includes AD-1026, CCC-502, CCC-526, and/or any other document necessary for the producer to be eligible for payment, must be received no later than September 30 of the applicable FY.