

**For:** State and County Offices

**Electronic Transmission of FSA-157, Flash Report (EIP-57R)**

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**Approved by:** Deputy Administrator, Farm Program



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**1 Overview**

**A Background**

USDA State Emergency Board (SEB) coordinates emergency functions for FSA in each State, the Caribbean, and at the local level by a USDA County Emergency Board (CEB). SED's and CED's serve as chairpersons for SEB's and CEB's.

SEB's and CEB's are required to submit FSA-157 (see Exhibit 1) within 24 hours after the occurrence of a natural disaster in a county that has been affected. FSA-157's clearly identify the nature of the disaster and estimated damages.

**B Purpose**

This notice provides guidelines for SEB's and CEB's to submit FSA-157's electronically.

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<b>Disposal Date</b>	<b>Distribution</b>
October 1, 2006	State Offices; State Offices relay to County Offices

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## Notice DP-210

### 2 Action

#### A CEB Responsibility in Preparing FSA-157's

Following the occurrence of a disaster that inflicts significant damage to agriculture and rural areas, CEB shall:

- assess damages
- identify FSA disaster assistance programs that may be requested to help alleviate agricultural losses and physical damage suffered by farmers and ranchers as a result of the natural disaster
- prepare FSA-157's according to the instructions in Exhibit 1

**Note:** FSA-157 is available from the FFAS employee forms site at <http://intranet.fsa.usda.gov> in both Microsoft Word and Adobe Acrobat.

- e-mail FSA-157's to the applicable State Office emergency contact
- submit, when requested, additional reports to SEB through SED.

#### B SEB Responsibility in Preparing the USDA Flash Report

Following the occurrence of a disaster in a county, SEB shall:

- convene
- immediately, after receiving FSA-157 from a County Office, e-mail the completed report to the following individuals in PECD:
  - Raymond McIlwain at [Ray.McIlwain@wdc.usda.gov](mailto:Ray.McIlwain@wdc.usda.gov)
  - Elsie Williams at [Elsie.Williams@wdc.usda.gov](mailto:Elsie.Williams@wdc.usda.gov)

**Notes:** Members of SEB shall ensure that all information is valid on FSA-157 before FAXing.

FSA-157's shall **not** be distributed to anyone other than SEB, Raymond McIlwain, and Elsie Williams.

- e-mail, **when requested**, a narrative summary to the National Office
- direct the applicable County Office to schedule a meeting for the CEB to complete a USDA-Potential Natural Disaster Damage Assessment Report (DAR) **only** when a DAR is requested by the State's Governor's Office, Indian Tribal Council, FEMA Regional Director, or USDA National headquarters.

FSA-157, USDA Flash Situation Report (EIP-57R)

A Example

The following is an example of FSA-157.

<b>FSA-157</b> (08-30-05)		U.S. DEPARTMENT OF AGRICULTURE Farm Service Agency			
<b>USDA FLASH SITUATION REPORT (EIP-57R)</b>					
A. STATE		B. COUNTY		C. DISASTER DATE:	
				D. DISASTER TIME:	
				A.M. P.M.	
<b>PART A - TYPE OF DISASTER (Check applicable disasters)</b>					
Blizzard <input type="checkbox"/>	Freeze <input type="checkbox"/>	Hail <input type="checkbox"/>	Drought <input type="checkbox"/>	Excessive Rain <input type="checkbox"/>	Excessive Snow <input type="checkbox"/>
Tornado <input type="checkbox"/>	Frost <input type="checkbox"/>	High Winds <input type="checkbox"/>	Hurricane <input type="checkbox"/>	Lightening <input type="checkbox"/>	Other (Identify):
DESCRIPTION OF DISASTER AND AFFECTED AREA:					
<b>PART B - POTENTIAL USDA ASSISTANCE (Check all applicable assistance)</b>					
APHIS, Animal Disease and Plant Pest Control		FCS, Disaster Food Assistance		CSRE and ES, Technical Advice	
FSA, Emergency Conservation Program		FCS, Food Stamps		NRCS, Technical and Financial Assistance	
FSA, Livestock Feed Programs		FSIS, Meat and Poultry Safety		FS, Fire Protection	
FSA, Emergency Loans		RUS, Technical and Loans Assistance			
FSA, Noninsured Assistance Program (NAP)		CSRE and ES, Information Material			
<b>ESTIMATED CROP LOSSES:</b>			<b>(1) Total Acres Affected:</b>		<b>(2) Number of Farms:</b>
3. CROPS AFFECTED		4. ACRES PLANTED	5. PREVENTED PLANTED ACRES	6. ACRES AFFECTED	7. PERCENT (%) OF LOSS
8. STAGE OF GROWTH					
<b>PART C - ESTIMATED NUMBER OF LIVESTOCK AND POULTRY, ETC., LOST: (Numbers only "NO" dollar amount)</b>					
CATTLE (Beef)		POULTRY (Layers)		SWINE	
CATTLE (Dairy)		POULTRY (Broilers)		AQUACULTURE	
SHEEP		TURKEYS		OTHER (Identify)	
<b>PART D - ESTIMATED LOSSES TO FARM FACILITIES AND LAND, ETC.: (Numbers and Acres only "NO" dollar amount)</b>					
Farm Dwellings and Service Buildings			Farm Machinery and Equipment		
Farm Structures (dam, silo, etc.)			Land Damages (erosion, gullying, etc.)		
Other Agriculture Losses/or Damages:					
<b>PART E - AFFECTS OF THE DISASTER ON:</b>					
1. USDA Office Buildings:					
2. Office Equipment and Records:					
3. Employees, Employee Families and Homes:					
4. REPORTED BY		5. TO: COUNTY E-MAIL STATE OFFICE EMERGENCY CONTACT		6. STATE OFFICE E-MAIL COMPLETED REPORT TO:	
				7. DATE COMPLETED	
				Raymond McIlwain (ray.mcilwain@wdc.usda.gov) Elsie Williams (elsie.williams@wdc.usda.gov)	
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FSA-157, USDA Flash Situation Report (EIP-57R) (Continued)

**B Instructions for Completing FSA-157**

Complete FSA-157 as follows.

Item	Description
A	Enter State Office name.
B	Enter County Office name.
C	Enter disaster date.
D	Enter disaster time.
Part A	Check (√) type of disaster and write a brief description of the disaster and affected area (tell what happened like inches of rain, velocity of wind, path of tornado, etc.).
Part B	Check (√) all potential USDA assistance types that may be requested.
1	Enter estimate of total acres affected by the disaster.
2	Enter estimate of total number of farms affected by the disaster.
3	List crops that were affected.
4	List estimate of total acres planted at the time of the disaster.
5	List estimate of total failed and/or prevented acres.
6	List estimate of acres affected for each crop.
7	Enter estimate of percent of loss for each crop.
8	Enter stage of growth for each crop.
Part C	Enter estimated number of livestock and poultry, etc. lost.  <b>Note:</b> List number lost only. <b>Do not</b> enter dollar amounts.
Part D	Enter estimated losses to farm facilities and land, etc. (farm dwellings, service buildings, farm structures, farm machinery and equipment, land damages, and other agricultural losses).  <b>Note:</b> List number and acres lost only. <b>Do not</b> enter dollar amounts.
Part E	
1	Determine physical damage or loss to USDA offices and buildings.
2	Determine and identify the physical damage or loss of USDA office equipment and records.
3	List status of USDA employees, employees' families, and homes (injured, killed, destroyed, etc.).
4	Enter name of person completing the report.
5	Enter e-mail address of person completing the report.
6	Pre-filled.
7	Enter date the report was completed.

**Note:** Retain a printed copy for files.