

For: State and County Offices

ECP COR Review Findings

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A Background

ORAS prepared an FY 2005 report on CORP. The report included reviews by COR's to identify any deficiencies in the administration of ECP. COR found some reportable findings related to the administration of ECP.

B Purpose

This notice provides guidance to State and County Offices to address COR findings for ECP.

2 Review and Guidance

A Findings and Actions

The 2005 COR findings show that there were errors in processing ECP applications. State Offices shall ensure that procedure is followed in administering ECP. COR found the following deficiencies in 30 percent or more of the County Offices reviewed:

- COC representative's initials are **not** entered for cost-share amounts COC is willing to approve on AD-245, page 1

Note: Review 1-CONSV, Exhibit 10, subparagraph A. Ensure that COC initials are entered for cost-share amounts COC is willing to approve.

Disposal Date	Distribution
October 1, 2006	State Offices; State Offices relay to County Offices

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2 Review and Guidance (Continued)

A Findings and Actions (Continued)

- practice and/or component cost-share amounts approved were not entered on AD-245, page 1

Note: Review 1-CONSV, Exhibit 10, subparagraph A. Ensure that the estimated cost-share value is entered on AD-245.

- component extent approved is **not** entered on AD-245, page 1

Note: Review 1-CONSV, Exhibit 10, subparagraph A. Ensure that the component amounts approved are manually entered on AD-245, page 1.

- practice location is **not** recorded on aerial photography or photocopy

Note: Review 1-ECP, subparagraph 214 A. It is important that the location of the practice is captured on aerial photograph or photocopy. Ensure that the location of the practice is recorded.

- practice extent approved is **not** entered on AD-245, page 1.

Note: Review 1-CONSV, Exhibit 10, subparagraph A. Ensure that the amount approved is manually entered on AD-245, page 1.

B State Office Action

State Offices shall ensure that County Offices are aware of the provisions of this notice.