

For: State and County Offices

**Assignment or Joint Payment for 1999 Oilseeds Program Payments**

Approved by: Deputy Administrator, Management



**1 Overview**

**A**

**Background**

In County Office Release No. 430, the Assignment and Joint Payment System has been modified to allow for establishing and correcting 1999 Oilseeds Program payments.

**B**

**Purpose**

This notice informs and provides instructions to State and County Offices about modifications made in the Assignment and Joint Payment System for 1999 Oilseeds Program payments.

**C**

**Contact**

If there are questions about this notice, contact Vivian Lu, FMD, at 703-305-1311.

<p><b>Disposal Date</b></p> <p>October 1, 2000</p>	<p><b>Distribution</b></p> <p>State Offices; State Offices relay to County Offices</p>
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Notice FI-2423

2 County Office Action

**A**  
**Accepting an Assignment or Joint Payment for 1999 Oilseeds Program**

County Offices shall ensure that the filing date of CCC-36 or CCC-37 for the 1999 Oilseeds Program payment is **on** or **after the date** the 1999 Oilseeds Program is publicly announced.

**B**  
**Processing the Assignment or Joint Payment for 1999 Oilseeds Program**

County Offices shall ensure that all CCC-36's and CCC-37's for the 1999 Oilseeds Program payments are established in the Assignment and Joint Payment System after installing County Release No. 430, according to subparagraph D, and **before** disbursing 1999 Oilseeds Program payments.

**C**  
**Changes Made to Establish Screen AZK10020**

Screen AZK10020 has been modified to add a field for the Oilseeds Program payments.

The following is an example of Screen AZK10020.

Accounting	081 LITTLE RIVER	Establish	AZK10020
Assignment / Joint Payment Screen	Version: AC84	04-20-2000 13:05	Term W2
Producer ID	536 97 7483	Type S	Facility Code 00
Name	MARYANN WHITE	Assignment	CCC-36
Place an "X" by the applicable program			
<input type="checkbox"/>	Conservation Reserve		
<input type="checkbox"/>	Production Flexibility		
<input type="checkbox"/>	Crop Loss Disaster Assistance		
<input type="checkbox"/>	Loan Deficiency Payment		
<input type="checkbox"/>	Market Loss Assistance		
<input type="checkbox"/>	<b>Oilseeds Program</b>		
or			
Enter Program Code			
Other _____			
Enter=ContinueCmd4=Previous ScreenCmd7=End Help=Help Text			

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**Notice FI-2423**

**2 County Office Action (Continued)**

**D**

**Establishing an Assignment or Joint Payment for 1999 Oilseeds Program**

Establish a 1999 Oilseeds Program assignment or joint payment from Assignment and Joint Payment Main Menu AZK000 according to the following table.

**Note:** Assignment and/or joint payment records must be established according to procedures in the following table **before** disbursing the 1999 Oilseeds Program payments.

Step	Action			Result
1	At Menu AZK000: <ul style="list-style-type: none"> <li>• ENTER "1", "Establish an Assignment/Joint Payment"</li> <li>• PRESS "Enter".</li> </ul>			Establish Screen AZK10010 will be displayed.
2	On Screen AZK10010:			
	<b>IF producer's ID is...</b>	<b>THEN...</b>	<b>AND...</b>	
	available	<ul style="list-style-type: none"> <li>• enter producer's ID number, ID type, and facility code</li> <li>• ENTER "X" in "Assignment CCC-36" field or in "Joint Payment CCC-37" field</li> <li>• PRESS "Enter"</li> </ul>		If CCC-36 is selected, Screen AZK10010 will be redisplayed for additional data entry.  If CCC-37 is selected, go to step 4.
	not available	<ul style="list-style-type: none"> <li>• enter producer's last name or first initial in the "name" field</li> <li>• verify that the facility code is "00"</li> <li>• PRESS "Enter"</li> </ul>	Screen FAX270-01 will be displayed with a list of names.  Select the applicable ID number from the list: <ul style="list-style-type: none"> <li>• enter the desired option number</li> <li>• PRESS "Enter".</li> </ul>	If CCC-36 is selected, Screen AZK10010 will be redisplayed for additional data entry.  If CCC-37 is selected, go to step 4.
		<ul style="list-style-type: none"> <li>• ENTER "X" in "Assignment CCC-36" field or "Joint Payment CCC-37" field.</li> <li>• PRESS "Enter".</li> </ul>		

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2 County Office Action (Continued)

**D**  
**Establishing an**  
**Assignment or**  
**Joint Payment**  
**for 1999 Oilseeds**  
**Program**  
**(Continued)**

Step	Action			Result
3	On redisplayed Screen AZK10010:			
	<b>IF assignee's ID is...</b>	<b>THEN...</b>	<b>AND...</b>	
	available	<ul style="list-style-type: none"> <li>• enter assignee's ID number, ID type, and facility code, from CCC-36, item 9, in the "ID Number" field</li> <li>• PRESS "Enter".</li> </ul>		Establish Screen AZK10020 will be displayed with the producer's name, ID, ID type, facility code, and form designation.  Go to step 5.
not available	<ul style="list-style-type: none"> <li>• enter assignee's last name or first initial in the "name" field</li> <li>• enter assignee's <b>facility code</b></li> <li>• PRESS "Enter"</li> </ul>	Screen FAX270-01 will display a list of names.  Select the applicable ID number from the list: <ul style="list-style-type: none"> <li>• enter the desired option number</li> <li>• PRESS "Enter".</li> </ul>	Establish Screen AZK10020 will be displayed with the producer's name, ID, ID type, facility code, and form designation.  Go to step 5.	
4	On redisplayed Screen AZK10010: <ul style="list-style-type: none"> <li>• enter joint payee's name</li> <li>• PRESS "Enter".</li> </ul>			Establish Screen AZK10020 will be displayed with the producer's name, ID, ID type, facility code, and form designation.
5	On Screen AZK10020: <ul style="list-style-type: none"> <li>• ENTER "X" in the "<b>Oilseed Payment</b>" field</li> <li>• PRESS "Enter".</li> </ul>			Screen AZK10030 will be displayed.

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2 County Office Action (Continued)

**D**  
**Establishing an**  
**Assignment or**  
**Joint Payment**  
**for 1999 Oilseeds**  
**Program**  
**(Continued)**

Step	Action	Result	
6	<p>On Screen AZK10030:</p> <ul style="list-style-type: none"> <li>• enter the <b>Oilseed Program year “1999”</b> from CCC-36, item 11; or CCC-37, item 7; in the “Year” field</li> <li>• enter the <b>assigned 1999 Oilseeds payment amount</b>, from CCC-36, item 3, in the “Assignment Amount” field</li> </ul> <p><b>Note:</b> This entry is required for assignment only.</p> <ul style="list-style-type: none"> <li>• enter the 6-digit or 8-digit date CCC-36 or CCC-37 was accepted in the servicing County Office in the “Date Filed” field in the “mmddy” or “mmddyyyy” format.</li> </ul>	<p>Establish Screen AZK10040 will be displayed with:</p> <ul style="list-style-type: none"> <li>• all of the data that was entered</li> <li>• the message, “PRESS Cmd5 to add record”.</li> </ul>	
	<b>IF the “Date Filed” is...</b>		<b>THEN...</b>
	the current date		PRESS “Enter”.
	less than the current date		<p>the message, “Payment(s) may have been issued.”, will be displayed.</p> <ul style="list-style-type: none"> <li>• Verify the date.</li> <li>• PRESS “Enter”.</li> </ul>
	after the current date		<p>the message, “Date CANNOT be later than current date.”, will be displayed.</p> <ul style="list-style-type: none"> <li>• Modify the date.</li> <li>• PRESS “Enter”.</li> </ul>

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2 County Office Action (Continued)

**D**  
**Establishing an**  
**Assignment or**  
**Joint Payment**  
**for 1999 Oilseeds**  
**Program**  
**(Continued)**

Step	Action		Result
7	On Screen AZK10040:		
	<b>IF all entries are...</b>	<b>THEN...</b>	
	correct	PRESS "Cmd5".	A record will be established. To print the Assignment/Joint Payment Status Report: <ul style="list-style-type: none"> <li>• follow the system instructions</li> <li>• enter the applicable responses.</li> </ul> <b>Note: This report cannot be printed at any other time.</b>
	<b>not</b> correct	PRESS "Cmd4".	<ul style="list-style-type: none"> <li>• Screen AZK10030 will be redisplayed. Return to step 6 to make corrections.</li> <li>• PRESS "Cmd4" again to go back to Screen AZK10020 and make corrections.</li> <li>• PRESS "Cmd4" twice to go back to Screen AZK10010 and make corrections.</li> </ul>
to exit	PRESS "Cmd7".	Return to Menu AZK000 without establishing the assignment or joint payment record.	

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2 County Office Action (Continued)

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**E**

**Changes Made to  
Correct Screen  
AZK20030**

Screen AZK20030 has been modified to add a field for Oilseeds Program.

This is an example of Screen AZK20030.

Accounting	081 LITTLE RIVER	Correct	AZK20030
Assignment / Joint Payment Screen	Version: AC84	04-20-2000 07:24	Term W2
Producer ID	536 97 7483	Type S	Facility Code 00
Assignment	CCC-36		
Name	MARYANN WHITE	Number	A002
(Place an "X" by the applicable program(s))			
(Use field exit to remove a previous selection)			
<input type="checkbox"/>	Conservation Reserve		
<input type="checkbox"/>	Production Flexibility		
<input type="checkbox"/>	Crop Loss Disaster Assistance		
<input type="checkbox"/>	Loan Deficiency Payment		
<input type="checkbox"/>	Market Loss Assistance		
<input type="checkbox"/>	<b>Oilseeds Program</b>		
	or		
	Enter Program Code		
	Other _____		
Enter=Continue	Cmd4=Previous Screen	Cmd7=End	Help=Help Text

**F**

**Correcting an  
Established  
Assignment**

Screen AZK20030 is accessed from Assignment and Joint Payment Main Menu AZK000, Option 2, "Correct an Assignment".

County Offices shall correct an established assignment record by placing an "X" by the applicable program. Use "field exit" to remove a previous selection.

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