

For: State and County Offices

Obsoleting 115-FI (Rev. 5)

Approved by: Deputy Administrator, Management



1 115-FI Is Obsolete

A Background

115-FI (Rev. 5) provided the policies and procedures for administering the County Office administrative expenses, including:

- administrative expenditures
- administrative collections
- computer operations using System 36/AS400.

Administrative expense functions have been migrated to systems maintained by the Controller Operations Division (COD) in New Orleans, LA. Procedures for using COD systems are prepared by COD. Procedures for handling administrative collections have been incorporated in 3-FI.

B Purpose

This notice obsoletes 115-FI (Rev. 5).

C Contact

State Offices with questions about this notice shall contact Debbie Simmons, FMD, by either of the following:

- e-mail at debbie.simmons@wdc.usda.gov
- telephone at 703-305-1309.

Disposal Date	Distribution
April 1, 2007 1-30-07	State Offices; State Offices relay to County Offices
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