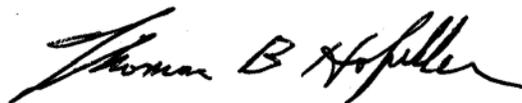


For: State and County Offices

Change of Address for CCC-257 Lockbox

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

The CCC Lockbox Bank has changed the address for deposits being delivered through regular mail service.

B Purpose

This notice provides State and County Offices of the new address **effective immediately** for the regular mail service to CCC Lockbox Bank.

3-FI, subparagraph 38 D will be updated to reflect the new mailing address for deposit being delivered by regular mail service.

Note: The courier or express service address has **not** changed.

C Contacts

State Offices with questions about this notice should contact:

- Jeffrey O’Connell by either of the following:
 - telephone at 816-823-1447
 - e-mail at Jeffrey.oconnell@kcc.usda.gov
- Stephen Yulich by either of the following:
 - telephone at 816-926-6453
 - e-mail at Stephen.yulich@kcc.usda.gov.

Disposal Date

April 1, 2008
12-3-07

Distribution

State Offices; State Offices relay to County Offices

Notice FI-2818

2 Action

A County Office Action

Effective immediately CCC Lockbox Bank deposit offices shall send all remittances for deposit and a copy of CCC-257 to either of the following.

IF the deposit is being delivered by...	THEN send to...
courier or express service	CCC-257 LOCKBOX BANK 1005 CONVENTION PLAZA ST LOUIS MO 63101
regular mail service	CCC-257 LOCKBOX BANK PO BOX 790134 ST LOUIS MO 63179-0134

B Entering Deposit Location on CCC-257

State and County Offices shall follow 3-FI, subparagraph 61 B to change the deposit location on CCC-257.

Note: According to 3-FI, subparagraph 61 B, after step 3, ENTER “2”, “Change”, and continue to step 4.