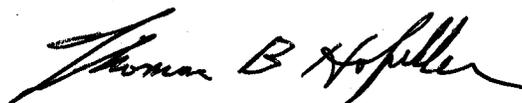


For: State and County Offices

**Fiscal Yearend FLP Loan and Grant Obligation Processing Procedures**

Approved by: Associate Administrator for Operations and Management



**1 Loan and Grant Obligation Processing Procedures and Information**

**A Background**

This notice establishes a fiscal yearend processing schedule to ensure that all FY 2008 FLP loan and grant obligations are properly recorded in FSA’s financial records.

**B Purpose**

This notice provides:

- the deadline for fiscal yearend obligation processing
- guidance on fiscal yearend obligation processing.

**C Contact**

If there are questions about this notice:

- County Offices shall contact the State Offices
- State Offices shall contact Lisa Randolph by either of the following:
  - e-mail at [lisa.randolph@stl.usda.gov](mailto:lisa.randolph@stl.usda.gov)
  - telephone at 314-539-6945.

<b>Disposal Date</b>	<b>Distribution</b>
January 1, 2009	State Offices; State Offices relay to County Offices

## Notice FI-2852

### 1 Loan and Grant Obligation Processing Procedures and Information (Continued)

#### D Obligation Processing Deadline

All loan and grant obligation requests **must** be processed through the field office terminal system **no later than 7:00 p.m., c.s.t., Tuesday, September 30, 2008.**

Transactions that reject on or **before** September 30, 2008 because of lack of funds **cannot** be resubmitted for processing until the National Office has made FY 2009 funding available.

**Note:** All obligations should be processed **before** September 30, 2008.

#### E Program Loan Costs Processing

A separate notice will be issued providing deadlines for processing program loan costs through NFC.