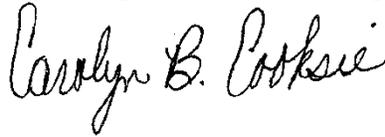


**For:** State and County Offices

**Producer Disbursement Transaction Statement (DTS) Modifications**

**Approved by:** Associate Administrator for Operations and Management



**1 Overview**

**A Background**

The DTS format was redesigned and implemented in 2008. As part of this change, a separate DTS was:

- printed for each payment request processed through NPS
- mailed in separate envelopes.

In 2009, DTS's were grouped by producer and mailed in a single envelope to reduce the number of envelopes received by the producer. However, because of producers still receiving separate DTS's and the cost of printing, DTS will now include in 1 multi-page DTS all payments received by a producer (single or multi-county) in 1 day by State and County Offices. This new DTS will include summarized payment information as well as the detail for each payment received.

With the implementation of the revised DTS, a producer will receive:

- summary information displaying totals for program payments
- detailed information for each program payment.

**Note:** See Notice CM-673 for program data provided for DTS.

**B Purpose**

This notice provides information for State and County Offices on the new summary and multi-page producer DTS format.

<b>Disposal Date</b>	<b>Distribution</b>
February 1, 2011 9-22-10	State Offices; State Offices relay to County Offices

## Notice FI-3000

### 1 Overview (Continued)

#### C Contact

If there are questions about this notice, State Offices shall contact the appropriate office as follows.

<b>Issue</b>	<b>Contact</b>
Software-related problems	Contact the National Help Desk at 800-255-2434 or 816-926-1552.  <b>Note:</b> Select option 3 for hardware and application software.
Policies in this notice	Contact either of the following: <ul style="list-style-type: none"><li>• Jackie Pickens by either of the following:<ul style="list-style-type: none"><li>• e-mail at <b>jackie.pickens@wdc.usda.gov</b></li><li>• telephone at 703-305-1310</li></ul></li><li>• Nancy Chapman by either of the following:<ul style="list-style-type: none"><li>• e-mail at <b>nancy.chapman@kcc.usda.gov</b></li><li>• telephone at 816-926-6971.</li></ul></li></ul>

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2 DTS Information

A Example of Producer DTS

The following is an example of a producer's DTS, which reflects the producer's name, address, and FSA county's name and address. The payment amount in this example shows \$9,520.

 <p>U.S. DEPARTMENT OF AGRICULTURE          MERCED FSA OFFICE          2135 W WARDROBE AVE STE B          MERCED, CA 95340-6490          (209)722-4119</p>	 <p><b>DISBURSEMENT STATEMENT</b>  <b>RETAIN FOR TAX PURPOSES</b>          STATEMENT DATE: 08/27/2010          PAGE 1 OF 1</p>																
#10																	
JOHN A. DOE P.O. Box 11111 Any City, ST 11111-1111																	
<u>SUMMARY PROGRAM PAYMENT INFORMATION</u>																	
PAYMENT AMOUNT	\$9,520.00																
<u>SUMMARY OF HOW PROGRAM PAYMENTS WERE APPLIED</u>																	
TOTAL OFFSETS TO CCC	\$2,002.00																
TOTAL PAYMENT REDUCTIONS	\$2,002.00																
TOTAL DISBURSED TO PAYEE JOHN A. DOE	\$7,518.00																
<u>PROGRAM PAYMENT DETAIL FOR PAYMENT ID 008774269:</u>																	
DCP - DIRECT	<table border="0" style="margin-left: 20px;"> <tr> <td style="border-bottom: 1px solid black;">REFERENCE#</td> <td style="border-bottom: 1px solid black;">AMOUNT</td> </tr> <tr> <td>0001832</td> <td style="text-align: right;">\$9,520.00</td> </tr> </table>	REFERENCE#	AMOUNT	0001832	\$9,520.00												
REFERENCE#	AMOUNT																
0001832	\$9,520.00																
Program Year: 2010 Program Name: Direct and Counter-Cyclical Program Program Type: Direct Farm Number: 0001832 Crop and Payment Amount Detail: WHEAT: Adv \$9520																	
<u>THIS IS HOW YOUR PROGRAM PAYMENT WAS APPLIED:</u>																	
<table border="0" style="width: 100%;"> <thead> <tr> <th style="border-bottom: 1px solid black;">REFERENCE#</th> <th style="border-bottom: 1px solid black;">AMOUNT</th> <th style="border-bottom: 1px solid black;">WITHHOLDING/OFFSET/ASSIGNMENT/PAYEE</th> <th style="border-bottom: 1px solid black;">DATE</th> </tr> </thead> <tbody> <tr> <td>1205049</td> <td style="text-align: right;">\$2,002.00</td> <td>RECEIVABLE COMMODITY CREDIT CORPORATION MERCED FSA OFFICE 2135 W WARDROBE AVE STE B MERCED, CA 95340-6490 (209)722-4119</td> <td style="text-align: right;">08/24/2010</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">TOTAL PAYMENT REDUCTIONS</td> <td style="text-align: right;">\$2,002.00</td> </tr> <tr> <td></td> <td style="text-align: right;">\$7,518.00</td> <td>PAYEE: JOHN A. DOE TREASURY CHECK TO BE ISSUED ON/ABOUT</td> <td style="text-align: right;">08/31/2010</td> </tr> </tbody> </table>		REFERENCE#	AMOUNT	WITHHOLDING/OFFSET/ASSIGNMENT/PAYEE	DATE	1205049	\$2,002.00	RECEIVABLE COMMODITY CREDIT CORPORATION MERCED FSA OFFICE 2135 W WARDROBE AVE STE B MERCED, CA 95340-6490 (209)722-4119	08/24/2010			TOTAL PAYMENT REDUCTIONS	\$2,002.00		\$7,518.00	PAYEE: JOHN A. DOE TREASURY CHECK TO BE ISSUED ON/ABOUT	08/31/2010
REFERENCE#	AMOUNT	WITHHOLDING/OFFSET/ASSIGNMENT/PAYEE	DATE														
1205049	\$2,002.00	RECEIVABLE COMMODITY CREDIT CORPORATION MERCED FSA OFFICE 2135 W WARDROBE AVE STE B MERCED, CA 95340-6490 (209)722-4119	08/24/2010														
		TOTAL PAYMENT REDUCTIONS	\$2,002.00														
	\$7,518.00	PAYEE: JOHN A. DOE TREASURY CHECK TO BE ISSUED ON/ABOUT	08/31/2010														

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### 2 DTS Information (Continued)

#### B Payment Summary Information

The first 2 sections of DTS will contain the payment summary information. The following will be listed, if applicable:

- “Summary Program Payment Information” section will contain the following:
  - payment amount, which is the total amount of program payments before reductions and/or interest
  - prompt pay interest (PPI)
  - total payments on this statement, which is the total amount of payments plus PPI
- “Summary of How Program Payments Were Applied” section will contain the following:
  - total foreign person tax withholdings
  - total offsets to CCC
  - total disbursed for other agency offset
  - total disbursed for alternate payee
  - total disbursed for bankruptcy
  - total disbursed to assignee(s)
  - total payment reductions, which is the total amount of reductions taken
  - total disbursed to joint payee
  - total disbursed to payee, which will show the payee’s name.

#### C Payment Detail Information

After the payment summary, detail information for each program payment along with how that payment was applied will be displayed. The payment amount from the payment summary should equal how all payments were applied, which is \$9,520 in this example.

The following will be listed:

- “Program Payment Detail for Payment ID (along with ID number)” section will contain the following:
  - program description
  - reference number, which is generated from the program application, such as farm number for DCP or contract number for CRP
  - amount

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### 2 DTS Information (Continued)

#### C Payment Detail Information (Continued)

- detail program information associated with the payment, which is generated from the program application
- PPI, if applicable:
  - interest rate
  - days late
  - benefit amount, which is the amount of the program payment
  - PPI amount, which is the amount of interest paid
- total payment amount, which is the program payment amount plus PPI

**Note:** This is only displayed if PPI is associated with the payment.

**Note:** The sum of the payment amounts displayed in this section should equal the amounts displayed in the “Summary Program Payment Information” section.

- “This Is How Your Program Payment Was Applied” section will contain the following:
  - reference number, which is a receipt ID for CCC offsets
  - amount
  - withholding/offset/assignment/payee, which identifies and lists details for the following:
    - foreign person withholding
    - receivable, which displays the County Office’s name and address information for the county that offset the receivable
    - other agency offset, which displays the name and address of the payee who received the disbursement for this offset

**Note:** This includes Federal agencies as well as alternate payee information.

- bankruptcy, which displays the bankruptcy trustee name and address

**Note:** If the trustee information is **not** available in Financial Services, then the producer’s name and address will be shown.

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### 2 DTS Information (Continued)

#### C Payment Detail Information (Continued)

- assignee, which displays the assignee's name and an estimated date the Treasury check will be issued

**Note:** If funds are to be deposited by ACH, the assignee's bank name and last 4 digits of the account number will be shown, if applicable.

- date, which is associated with the withholding/offset or estimated date of disbursement
- total payment reductions, which is the total amount of reductions for the payment

**Note:** The sum of the payment reductions displayed in this section should equal the total amounts displayed in the "Summary of How Program Payments Were Applied" section.

- joint payee, if applicable, which is the name of the joint payee and an estimated date the Treasury check will be issued
- payee, which is the name of the payee and an estimated date the Treasury check will be issued.

**Notes:** If funds are to be deposited by ACH, the payee's bank name and last 4 digits of the account number will be listed, if applicable.

The sum of the amounts disbursed to the payee (and/or joint payee) displayed in this section should equal the total amount disbursed to the payee (and/or joint payee) displayed in the "Summary of How Program Payments Were Applied" section.

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### 2 DTS Information (Continued)

#### D Assignee/Bankruptcy Trustee/Other Agency Offset/BIA

The following is an example of DTS that includes an assignment.

	U.S. DEPARTMENT OF AGRICULTURE MERCED FSA OFFICE 2135 W WARDROBE AVE STE B MERCED, CA 95340-6490 (209)722-4119	
		<b>DISBURSEMENT STATEMENT</b> PAGE 1 OF 1 STATEMENT DATE: 08/22/2010
#10		
Farmer Jack PO Box 111 Nashville, OK 11111		
<hr/>		
ASSIGNOR NAME	AMOUNT	DISBURSEMENT TYPE & DATE
ASSIGNOR ID		ISSUING OFFICE
PROGRAM ASSIGNED		REFERENCE TYPE - NUMBER
JOHN A. DOE	\$12,477.95	TREASURY CHECK TO BE ISSUED ON/ABOUT 08/24/2010
XX-XXX1212 E		MERCED FSA OFFICE - CA
INCOME LOSS - MILK, PART 2		Contract number - 000235
TOTAL ASSIGNED AMOUNT	\$12,477.95	

Payments disbursed to assignees, bankruptcy trustees, other agency offset, or BIA will have the same format as this DTS example.

The following will be listed on the types of DTS in this subparagraph:

- total assigned amount, which is disbursed to the assignor, trustee, other agency, or BIA
- assignor, trustee, other agency, or BIA name
- last 4 of TIN and tax ID type
- estimated date the ACH or Treasury check will be issued
- County Office name where the payment was issued
- description of program
- reference type and number, such as contract number or farm number associated with the payment.

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### 2 DTS Information (Continued)

#### E Forced Check

Payments disbursed as a forced check will generate 2 statements. Both of the following statements are mailed to the County Office address:

- Producer Statement addressed to the producer in care of the County Office
- Assignment/Other Agency/Bankruptcy/BIA Statement addressed to the alternate payee name (entered in the alternate payee manual handling step in NPS) in care of the County Office.

#### F Joint Payment

DTS for payments disbursed as joint payments will show both payees' names on DTS, but will be mailed to the producer's address.