

For: State and County Offices

NRRS Changes for “Receipt Detail” Screens

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

NRRS did not display the full history for refund transactions. This made it difficult for users to conduct research on some refund transactions. Currently, the Receipt Display Screen shows the following statuses for refunds:

- Pending
- Ready to Transmit
- Failed
- Successful.

B Purpose

This notice provides information on changes to the display functionality in NRRS that will now show the status for refunds that are “Closed” or “Cancelled”.

Disposal Date	Distribution
May 1, 2012	State Offices; State Offices relay to County Offices

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1 Overview (Continued)

C Contacts

If there are questions about this notice:

- County Offices shall contact the State Office
- State Offices shall contact the appropriate office as follows.

Issues	Contact
Software	The National Help Desk at 800-255-2434 or 816-926-1552. Note: Select option: <ul style="list-style-type: none">• “1”, for problems with NRRS• “3”, for hardware and other software.
Policy	Either of the following: <ul style="list-style-type: none">• Cari Pack by:<ul style="list-style-type: none">• e-mail at cari.pack@kcc.usda.gov• telephone at 816-926-6790• Veronica Richardson by:<ul style="list-style-type: none">• e-mail at veronica.richardson@wdc.usda.gov• telephone at 703-305-1416.

2 Screen changes

A Search Criteria

CLICK “Search” in the Receipts Menu. The following Search for a Receipt Screen will be displayed for users to input the search criteria.

B Search Screen

Input the receipt ID number, tax ID number and type, DUNS number, or check/item number and CLICK “Search”. The Receipt Search Results Screen will be displayed.

	Receipt ID:	Receipt Date:	Remitter Name:	Remittance Amount:
Select	744014	10/11/2009	Remitter Name Here	\$206.00

CLICK “Select”. The Receipt Details Screen will be displayed. There are several status descriptions for the refunds associated with the receipt. The 2 new descriptions are “Closed” and “Cancelled”.

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2 Screen Changes (Continued)

C Status Descriptions

Following are examples of the various status descriptions and any action required by the County Office.

USDA United States Department of Agriculture
Farm Service Agency

National Receipts & Receivables System

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Receipt Details

Receipt ID: 2872552
Receiving Office: CARROLL COUNTY FARM SERVICE AGENCY
Receipt Date: 05/20/2011
Remittance Amount: \$8,262.78

Remittance Information

Remitter Name:
Borrower ID:
Borrower ID Type: S
Remittance Type: Cashiers Check
Check/Item Number: 12136
Collection Type: Existing Receivable
Dishonor Check Status: NO

Affected Receivables

Receivable ID	Amount Applied	Date Applied	Orig Cnty
8827495	\$5,496.71	05/20/2011	015

Associated Refunds

Id	Amount	Status	NPS Payable Id	Date Issued	Alternate Payee
552019	\$2,766.07	Pending			N

Deposit Information

Schedule Number: 1227
Schedule Date: 05/20/2011

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“Pending” status almost always indicates that the schedule has been created but is not yet verified. If the user determines that the schedule has been verified but the status is still “Pending”, contact Kansas City for research and release according to subparagraph 1 C.

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2 Screen Changes (Continued)

C Status Descriptions (Continued)

Once the schedule has been verified, the status on the refund changes to “Ready to Transmit”. For remittances of cash, cashiers’ checks, and money orders, the refund will be passed to NPS in the next cycle; usually that evening. For checks and joint checks, there is a mandatory hold of 8 workdays (not including weekends and holidays) from the date of verification.

The screenshot displays the USDA National Receipts & Receivables System interface. The header includes the USDA logo and the text "United States Department of Agriculture" and "Farm Service Agency". The top navigation bar contains links for Home, About USDA, About NRRS, Help, Contact Us, Exit NRRS, and Logout of eAuth. The main content area is titled "Receipt Details" and shows the following information:

- Receipt ID: 2866837
- Receiving Office: IROQUOIS COUNTY FARM SERVICE AGENCY
- Receipt Date: 05/19/2011
- Remittance Amount: \$2,556.00

Below this is the "Remittance Information" section:

- Remitter Name:
- Borrower ID:
- Borrower ID Type: S
- Remittance Type: Check
- Check/Item Number: 2049
- Collection Type: Existing Receivable
- Dishonor Check Status: NO

The "Affected Receivables" table is as follows:

Receivable ID	Amount Applied	Date Applied	Orig Cnty
8821148	\$1,278.00	05/19/2011	075

The "Associated Refunds" table is as follows:

Id	Amount	Status	NPS Payable Id	Date Issued	Alternate Payee
555016	\$1,278.00	Ready To Transmit			N

A red arrow points to the "Ready To Transmit" status in the "Associated Refunds" table. Below this is the "Deposit Information" section:

- Schedule Number: 1257
- Schedule Date: 05/19/2011

The footer contains the text "NRRS-Web-5.3.9" and a series of links: Home, USDA Internet, USDA Intranet, FSA Internet, FSA Intranet, Site Map, FOIA, Accessibility Statement, Privacy, Non-Discrimination, Information Quality, Policies and Links, FirstGov, and White House.

In this example, the refund should pass to NPS the evening of June 1, since the dates of May 21, 22, 28, 29, and 30 are either weekend or holiday.

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2 Screen Changes (Continued)

C Status Descriptions (Continued)

The following screen shows that the refund passed successfully to NPS. The County Office should access NPS for certification, signing, and payment.

Receipt Details

Receipt ID: 744014
Receiving Office: CRAWFORD COUNTY FARM SERVICE AGENCY
Receipt Date: 02/10/2010
Remittance Amount: \$40.00

Remittance Information

Remitter Name: SK
Remittance Type: Department of Justice Collection
Check/Item Number: DOJ00040
Collection Type: Existing Receivable
Dishonor Check Status: NO

Affected Receivables

Receivable ID	Amount Applied	Date Applied	Orig Cnty
840017	\$15.00	02/10/2010	037

Associated Refunds

Id	Amount	Status	NPS Payable Id	Date Issued	Alternate Payee
225006	\$25.00	Success	21417030	02/10/2010	N

Deposit Information

Schedule Number: Not Deposited
Schedule Date:

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2 Screen Changes (Continued)

C Status Descriptions (Continued)

The following screen shows that the refund attempted to pass to NPS but failed. Users must contact Kansas City to research and resolve according to subparagraph 1 C.

Receipt Details

Receipt ID: 311005
Receiving Office: FSA KANSAS CITY COMPLEX-FSA
Receipt Date: 11/19/2009
Remittance Amount: \$20.00

Remittance Information

Remitter Name: Josh Smith
Remittance Type: NPS Offset
Check/Item Number:
Collection Type: Existing Receivable
Dishonor Check Status: NO

Affected Receivables

Receivable ID	Amount Applied	Date Applied	Orig Cnty
398006	\$10.00	11/19/2009	037
398007	\$10.00	11/19/2009	037

Associated Refunds

Id	Amount	Status	NPS Payable Id	Date Issued	Alternate Payee
55003	\$20.00	Failed			N

Deposit Information

Schedule Number: Not Deposited
Schedule Date:

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2 Screen Changes (Continued)

C Status Descriptions (Continued)

The following screen shows that the refund was cancelled after it passed to NPS, as evidenced by the NPS Payable ID. To cancel a payment that has passed to NPS, the County Office must place the payment in “HP – Hold for Program Cancel” status in NPS and send a request to Kansas City to process a data change request to remove the payment from NPS and cancel the refund in NRRS.

Receipt Details

Receipt ID: 319002
Receiving Office: CRAWFORD COUNTY FARM SERVICE AGENCY
Receipt Date: 11/20/2009
Remittance Amount: \$5.00

Remittance Information

Remitter Name: SK
Remittance Type: Check
Check/Item Number: 0005
Collection Type: Existing Receivable
Dishonor Check Status: YES

Affected Receivables

Receivable ID	Amount Applied	Date Applied	Orig Cnty
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Associated Refunds

Id	Amount	Status	NPS Payable Id	Date Issued	Alternate Payee
247010	\$5.00	Cancelled	21461042	03/10/2010	N

Deposit Information

Schedule Number: 1007
Schedule Date: 11/20/2009

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2 Screen Changes (Continued)

C Status Descriptions (Continued)

The following screen shows that the refund was cancelled by Kansas City before it was passed to NPS.

Note: There is no “NPS Payable ID”.

USDA United States Department of Agriculture
Farm Service Agency

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Receipt Details

Receipt ID: 1440011
Receiving Office: CRAWFORD COUNTY FARM SERVICE AGENCY
Receipt Date: 07/26/2010
Remittance Amount: \$130.00

Remittance Information

Remitter Name: SK
Remittance Type: Check
Check/Item Number: 00130
Collection Type: Existing Receivable
Dishonor Check Status: YES

Affected Receivables

Receivable ID:	Amount Applied	Date Applied	Orig Cnty
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Associated Refunds

Id	Amount	Status	NPS Payable Id	Date Issued	Alternate Payee
390004	\$0.00	Closed			N

Deposit Information

Schedule Number: 1020
Schedule Date: 07/26/2010

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