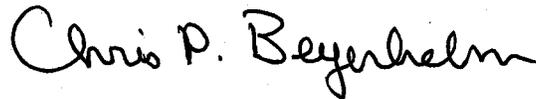


For: State and County Offices

**No Prompt Pay Interest (PPI) for Bankruptcy Customer
in Farm Service Agency Financial Service (FSAFS)**

Approved by: Associate Administrator for Operations and Management



1 Overview

A Background

CCC’s policy and procedure to pay PPI shall be consistent with the Office of Management and Budget guidelines for all payment due dates established by the applicable regulation, contract, and statute. A late payment is not subject to interest penalty when the payment is subject to ongoing judicial action, including when the payee has filed for bankruptcy. See 61-FI, subparagraph 3 A.

Note: An enhancement has been made to FSAFS in release 7.1, to ensure PPI is not paid to customers in bankruptcy.

B Purpose

This notice provides that PPI is **not** applicable for bankruptcy customers in FSAFS. FSAFS will update the bankruptcy customer profile with “No Prompt Pay Interest” applicable for bankruptcy customers.

| Disposal Date | Distribution |
|------------------|--|
| November 1, 2016 | State Offices; State Offices relay to County Offices |

Notice FI-3281

1 Overview (Continued)

C Contacts

If there are questions about this notice, State Office shall contact the appropriate office as follows.

| Issue | Contact |
|----------------------------------|---|
| Software-related problems | <p>Contact the National help Desk at 800-255-2434 or 816-926-1552.</p> <p>Note: Select option 3 for hardware and application software.</p> |
| Policies or procedures for FSAFS | <p>Contact either of the following:</p> <ul style="list-style-type: none"> • Yanira Sanabria by either of the following: <ul style="list-style-type: none"> • e-mail at yanira.sanabria@wdc.usda.gov • telephone at 202-772-6032 • MarySue Tolle by either of the following: <ul style="list-style-type: none"> • e-mail at marysue.tolle@kcc.usda.gov • telephone at 816-926-5965. |
| Policies or procedures for NPS | <p>Contact either of the following:</p> <ul style="list-style-type: none"> • Jackie Pickens by either of the following: <ul style="list-style-type: none"> • e-mail at jackie.pickens@wdc.usda.gov • telephone at 615-277-2613 • Darla Noah by either of the following: <ul style="list-style-type: none"> • e-mail at darla.noah@kcc.usda.gov • telephone at 816-926-2516. |

Notice FI-3281

2 Using FWADM Customer Profile Report

A Printing the Active Bankruptcy Profile Report

The Customer Profile Report can be processed in FWADM with an option to select the Bankruptcy Report for printing or exporting to Excel. County Offices can use the report to find the customers who have an active bankruptcy in the FSASF profile and to ensure PPI is not being paid to those customers.

B Example of the Active Bankruptcy Profile Report

The following is an example of the Active Bankruptcy Profile FWDAM Report

| <p align="center">Financial Services Active Bankruptcy Profiles Report Date: Thursday, March 17, 2016</p> | | | | | | | | | | |
|--|--------|------------------|---------|--------|-----------------------|-----------------------------|--------------|-----------------|----------|--------------|
| State | County | Customer Name | Tax ID | Tax ID | Bankruptcy Filed Date | Bankruptcy Termination Date | Trustee Name | Bankruptcy Flag | Producer | Multi-County |
| 04 | 027 | ANY FARM INC | 1234567 | S | ##### | | JANE JOE | Y | 2 | N |
| | | BEST FARM Co. | 9999999 | E | ##### | | JOE JOE | Y | 1 | N |
| | | EVERY DAY FARM | 456123 | E | ##### | | | Y | 1 | N |
| | | MANNY'S FARM INC | 099999 | E | ##### | | | Y | 1 | N |

Notice FI-3281

2 Using FWADM Customer Profile Report (Continued)

C Description of the Active Bankruptcy Profile Report

The Active Bankruptcy Profile Report contains the following fields:

| Item | Description |
|-----------------------------|--|
| State | State selected to review. |
| County | County selected to review. |
| Customer Name | Producer's name as it appears in SCIMS. Once last name is selected the result screen will be listed in alphabetical order by first name. |
| Tax ID | Producer's TIN. |
| Tax ID Type | Producer's TIN type as "S", Social Security or "E", Employer. |
| Bankruptcy Filed Date | Date bankruptcy was filed with the court. |
| Bankruptcy Termination Date | Date bankruptcy status is no longer applicable according to the court and removed from FSAFS. |
| Trustee Name | Will be displayed if the County Office entered a trustee's name, and is the name to which the Treasury check will be issued. |
| Bankruptcy Indicator | Always "Y", indicating that the bankruptcy is active. |
| Producer County Count | Number of State/county locations to which the producer is linked in SCIMS. |
| Multi-County Customer | Displays "Y" or "N" value, indicating whether the producer or assignee is linked to more than 1 State/county location in SCIMS. Changes made to multi-county producer's or assignee's "Bankruptcy" indicator will affect all linked States/counties for the producer or assignee. |