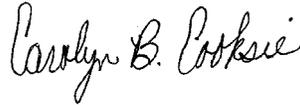


**For:** State and County Offices

**Guaranteed Loan System (GLS) Application Data Download to the  
Management of Agricultural Credit (MAC) Automated System**

**Approved by:** Deputy Administrator, Farm Loan Programs



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**1 Overview**

**A Background**

GLS and MAC contain guaranteed application data manually entered by Field Offices. Guaranteed application data is needed in both systems.

**B Purpose**

This notice:

- notifies Field Offices that GLS application data will download to MAC to achieve single point of data entry
- details what Field Offices must do in preparation for the GLS download
- provides timeframe information on the GLS download
- lists the GLS application data fields that will download and the corresponding MAC application data fields that will be populated.

**C Contact**

State Offices may direct questions about:

- this notice to Kathleen Miller, LMD at 202-720-1643
- problems with the download to the FSA Help Desk at 816-926-1552.

<b>Disposal Date</b>	<b>Distribution</b>
June 1, 2005	State Offices; State Office relay to County Offices

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### 2 GLS to MAC Download Information

#### A Preparation and Download

Software Release No. 537 contains the required MAC software to accept the download of GLS data and, therefore, must be installed before the download. The software will match the downloaded GLS applications with the applications in MAC. If a match cannot be found, a new application record with the downloaded GLS data will be written in MAC.

When a GLS Application Package is downloaded and there is no Loan Guarantee Request yet, then the application data will be written to MAC with a fund code of "99." When the Loan Request data is downloaded, the fund code of "99" will be overlaid with the current fund code.

If there are duplicate guaranteed applications after the initial download, the user will delete the application the user entered in MAC, **not** the application written to MAC from the GLS download because the GLS downloaded application contains the GLS Application Package ID which is needed for future downloads.

To delete the duplicate application, the user will:

- select "Appl Processing and Loan Making" from the Borrower's Menu Screen
- select option 6, "Delete Application".

The list of applications will be displayed. The applications that are downloaded from GLS will have the letters "GLS" beside the application in the "GLS Dnld" column. If there are duplicated applications, then the one with the "GLS" beside the application will be kept and the duplicate **without** "GLS" beside the application deleted.

The initial download of GLS application data to MAC will take place when the AS400/A36 Start of Day procedure is run **on June 10, 2004**. The initial download will consist of GLS application data **from April 1, 2004, to June 9, 2004**.

After the initial download, subsequent downloads will only consist of any data that has been updated or added in GLS. The same matching process will occur in MAC with the updated GLS records. If a match cannot be found, a new application record with the downloaded GLS data will be written in MAC. Downloads will occur daily.

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**2 GLS to MAC Download Information (Continued)**

**B Data Fields Downloaded**

The following table lists GLS data fields that will be downloaded to corresponding MAC data fields.

<b>GLS Screen Data Field</b>	<b>MAC Screen Data Field</b>
<b>GLS Farm Loan Guar Request Add</b>	<b>MAC Appl Processing and Loan Making – Add Application</b>
<b>Application Information Section</b>	<b>Application Information Screen, 1 of 2</b>
Application Package/Request Received Date	Date Received
Loan Type	Fund Code
Lender ID/Branch Number	Lender ID/Branch Number
Lender Name (State Office updates)	Lender Name
Lender’s Status (State Office updates)	Lender Status Code
<b>Loan Terms Section</b>	<b>Application Information, Screen 1 of 2</b>
Requested Loan Amount	Requested Loan Amt
Agency Approved Date (can be added on Update Screen)	Final Disposition Date Final Disposition Action
<b>Purposes Section</b>	<b>Guaranteed Loan Processing</b>
Refinance FSA Direct Loan Debt	Amt Direct Funds Refinanced (O)perating or (R)/E Refinanced
Itemized Expenses & Purchases	Use of Funds Code
<b>Status/History Section (Update Screen Option)</b>	<b>Application Information Screen, 1 of 2</b>
Complete Application Date	Application Completed Date
Eligible	Eligibility Decision Dt1 Action Description 1
Approved	Final Disposition Date
Rejected	Final Disposition Action
Withdrawn	
Reason	Reason
Explanation	Explanation

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**2 GLS to MAC Download Information (Continued)**

**B Data Fields Downloaded (Continued)**

<b>GLS Screen Data Field</b>	<b>MAC Screen Data Field</b>
<b>GLS Guaranteed Obligation Request</b>	<b>Application Information Screen, 1 of 2</b>
Type of Assistance	Type of Assistance (also found on Guaranteed Loan Processing Screen)
Submission Code	Init/Sub
Beginning Farmer (BF) Indicator	Beginning Farmer (Y or N)
<b>GLS Guaranteed Obligation Request</b>	<b>Application Information Screen, 2 of 2</b>
Source of Funds	Type of Funds (also found on Guaranteed Loan Processing Screen)
<b>GLS Guaranteed Obligation Request</b>	<b>Guaranteed Loan Processing Screens, Pages 1 and 2</b>
Borrower History Code	Borrower History Code (page 1)

After obligation is updated in ADPS and loan closing is completed in GLS block-mode, the following fields are updated in both Web GLS and MAC.

<b>GLS Screen Data Field</b>	<b>MAC Screen Data Field</b>
	Obligation Date (page 2)
	Obligated Amt (page 2)
<b>GLS Guaranteed Obligation Request</b>	<b>Guaranteed Loan Closing Screen, 1 of 2</b>
Request Status: Closed	Fee Purpose Code
Status Date: Loan Closing Date	Loan Number
	Loan Amount
	Closing Date
	Guarantee Percent
	Interest Rates
	Interest Basis
	Interest Rate Code
	Lender ID
	Branch Number
	Date Loan Note or Contract Issued

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### 2 GLS to MAC Download Information (Continued)

#### C Fields Not Downloaded

All required application data fields in MAC that are **not** included in the GLS downloaded fields in subparagraph B must be entered manually in MAC. See the MAC Users Guide for guaranteed application and loan making required data fields.

### 3 Action

#### A SED Action

SED's shall ensure that:

- Software Release No. 537 is loaded on the AS400/A36 computer **before the June 10, 2004**, download
- duplicate application data is deleted according to this notice.