

For: FSA Offices

Data Encryption Requirements for DALR\$ 2000 Ver. 3.7

Approved by: Deputy Administrator, Farm Loan Programs



1 Overview

A Background

Notice IRM-371 provided FSA’s policy for data identified as sensitive and subject to protection under the Privacy Act.

The type of data contained in DALR\$ 2000 that falls under the Privacy Act protected data definition is:

- Social Security Number
- financial information.

B Purpose

This notice provides additional direction to ensure compliance with Notice IRM-378. All FLP employees that have DALR\$ 2000 Ver. 3.7 application installed on their laptops and desktop PC’s are responsible for and **must** comply with this and all other applicable FSA requirements to ensure protection of Privacy Act protected data.

C Contact

If there are any questions about this notice, State Offices shall contact Sharilyn Hashimoto by either of the following:

- e-mail at sharilyn.hashimoto@wdc.usda.gov
- telephone at 202-720-2743.

Disposal Date October 1, 2007	Distribution FSA Offices; State Offices relay to County Offices
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Notice FLP-470

2 Action

A Using Encrypting File System (EFS)

Upon receipt of this Notice, all FLP users that have DALR\$ 2000 Ver. 3.7 installed on their laptops and desktop PC's are to encrypt the DALR\$ 2000 data according to Notice IRM-378, Exhibit 2, page 7.

Notes: A copy of Notice IRM-378 may be obtained at
http://www.fsa.usda.gov/Internet/FSA_Notice/irm_378.pdf.

The directory path name for the DALR\$ data to be encrypted is:

C:\Program Files\USDA\flp\dalr\$

Employees with technical questions or concerns about the use of EFS should consult with the local OCIO/ITS Technical Support Division (Help Desk) staff.